

Larimer County | The Ranch

5280 Arena Cir, Loveland, CO 80538, 970.619.4000

Date: Wednesday, May 27, 2026

Time: 6:30 PM

Location: McKee Building, Timnath/LaPorte Rooms 5260 Arena Circle, Loveland, CO 80538

Fair Board Minutes

Present: Stephanie Morrison (Chairman), Becca Walter (Vice Chairman), Vera Brown (Secretary). Board Members: Melinda Deal, Kristine Miller, RJ Saffell, Brittany Saffell, Tiffany Bending, Christy Bushong, Ulf Borg, Michelle Wilcox, Jay Crouse.

Other Present: 2026 Larimer County Queen- Addy Gregory, Extension Service/4H- Rachel Wildman, General Manager of the Venue Louise Romero, LCSO Lt Brad Larkins, Jr Livestock Sale Chairman- Tanner Adams, Cindy Buckardt.

Absent Members: Logan Lenz, Commissioner Kristin Stephens.

Call to Order

Chairman Stephanie Morrison called the meeting to order at 6:32pm.

Introductions

Chairman Stephanie Morrison asked all present to introduce themselves.

Approval of Agenda

Review and approval of May 27, 2026, meeting agenda. Stephanie Morrison asked the board members if they had reviewed the agenda and if any additional or deletions were needed. Kristine Miller made a motion to approve the agenda as it stands. RJ Saffell seconded the motion. Agenda was approved on a majority vote by the Fair Board Members 11-0. Motion passed.

Approval of Minutes

Review and approval of April 29, 2026, meeting minutes. The minutes from the April 29, 2026, meeting were distributed to all attendees via email prior to the meeting. Stephanie Morrison asked if everyone had the opportunity to review the minutes and whether there were any additions or deletions to be made. After allowing time for final review, no changes were requested. Chairman Stephanie Morrison asked for a motion to approve the minutes. Becca Walter made the motion to approve April 29th minutes. RJ Saffell seconded the motion. The minutes were approved on a majority vote by the Fair Board Members 11-0. Motion passed.

Commissioner Report

Commissioner Stephens was not in attendance; no update was provided.

Chairman's Report

Chairman Morrison said she doesn't have much to report as she has been helping with all the subcommittees and updates will be provided later in the meeting.

Fair Board Partner/Liaison Reports

1. 2026 Larimer County Fair & PCRA Rodeo Queen, Addy Gregory, reports that since the last meeting, they held the Larimer County Queens Clinic- Rodeo 101 with clinician Holly Spritzer. She reports it was a huge success, and attendees were able to learn all the ins and outs of rodeo and watch it be put into use with a high school rodeo in Mac Arena. Addy was invited to a National Western Event in conjunction with CSU Spur, where they held an outdoor market with vendors, food, and all sorts of fun stuff. This is ongoing and occurs on the second Saturday of every month. Addy attended the Rumble at the Ranch Livestock Show put on by the Berthoud Highlanders and Rawhidiers 2 4-H clubs and rode a horse into a lamb and goat show (a first for her). She had a great day and stayed through the lamb and goat show. Addy had her spring photo shoot with Skillman Photography and the photos turned out great. She will be choosing which photos will be turned into autograph sheets. Addy reports for June, she starts off with the

Elizabeth Stampede on June 4th, Larimer County Horsemanship Clinic the weekend of June 13th, Evergreen Rodeo starting on June 19th, therapeutic riding event in Loveland on June 19th, and the Greeley Stampede starting on June 24th. Addy's total hours are now up to 331 and she has logged a total of 3,531 miles. Chairman Stephanie Morrison advised the Fair Board that Addy graduated from Berthoud High School in May and took a relaxing 6-day trip to Grand Tetons and Yellowstone National Parks and enjoyed being in nature and capturing amazing photos. Addy states that an hour before she boarded her flight home, she got to watch a momma moose and her baby be together for the first 15 minutes of that baby's life and it was spectacular.

2. Extension Service/4-H, Rachel Wildman reports they are also getting geared up for summertime. Rachel reports in May, sheep and goat tag in was completed, Nominations for the State Fair are coming due and they are receiving those already, the last MQA training for the state was held on May 15th, and Horse Level testing was completed on May 16th along with cake decorating contest that had 20 participants. Rachel attended the Rumble at the Ranch and thanked all those who helped put this event on, including Stephanie Morrison, Tiffany Bending, and Jay Crouse. Rachel reports upcoming events include Swine Camp scheduled for June 8th-9th (approximately 30 youth registered), Sheep and Goat Camp will be held on June 10th-11th (approximately 30 youth signed up), Junior Jam is set for June 12th for junior members on the non-livestock side of things, Club Dog Shows will be held on June 13th, State Conference which is the big contest for the year that will feature a couple of competing FCS teams and a member on a joint team with Weld County that will do horse judging on June 16th-19th. The Larimer County Dog Fun Match will take place on June 20th, Hoof Trimming workshop on June 20th, and the Horsebuckle Series June 27th-28th. Rachel reports that five Larimer County youth will attend the National Shooting Sports Championship in Grand Island, Nebraska June 21st-26th. Chairman Stephanie Morrison advises Rachel that if any additional volunteers are needed for the upcoming dog show, the Fair Board members are willing to help.
3. Rodeo Board- No updates.
4. The Ranch, General Manager of the Venue Louise Romero, reminds the Fair Board and the 4-H Superintendents that during the 2-hour Sensory Time at the Fair, the Fair is not open to 4-H. The Carnival will be open to 4-H and the public at 4pm. Louise will catch up with Tiffany Bending about her idea of a vintage truck show. Louise has scheduled a hard-hat tour of the new 21 acres for the Fair Board that will take place at 5pm on June 24th (1-hour before our next Fair Board meeting). There are no shuttle stops on the map yet since the previous stops may not be in the best locations given the size. Louise provided the Fair Board members with a map showing locations of the entertainment. There will be a Children's Chef located in the Vendor Hall where the chef cooks with the children. The Entrepreneurial Market at Gate 1 on Saturday and Sunday will be returning. Louise advises there will be two Kids Areas located at Gate 1 (two triangles) and on the other side near the big circle by the barns will be the Ag Kids Zone. The Ag's Kid Zone will feature Cam's Classroom, draft horses, a dairy milking trailer with a real dairy

cow, Department of Agriculture will have some materials, a Clydesdale horse, Petting Zoo, and rides. The other Kid Zone located at Gate 1 will feature Mini Golf, Lego Blocks, and sensory stock tanks that will have corn kernels and water in them with TR branded ducks (100 ducks each day). Louise advises there will also be a treasure hunt for American Founding Father Ducks that will be hidden around the Fair Grounds (Uncle Sam duck, Statue of Liberty duck, Abraham Lincoln duck). The Tractor display will return this year and will remain in the same location. The 250/150 triangle zone will have large banners and anything 250/150 related. Louise reports other entertainment includes an Acrobat High Wire Aerial Show, Escape Rooms and the new Riptide Jet Ski Acrobat Show. The Party Tent (will remain in the same location), and The Globe of Death is returning but will include both motorbikes and BMX bikes. The Watering Hole has been expanded and will include an extra bay, the main stage and lawn games scattered around. Louise reports the Ribbon Cutting will take place at 5pm on 7/31 to officially open the Event Lawn and will include the Indigenous Family Dance and right after will be the Time Capsule. The Ranch is partnering with Visit Loveland and it will be the largest time capsule in Colorado and will travel around the state and eventually be buried at the back section of the amphitheater, to be opened in 50 years. Anyone can put anything in the time capsule; you will need to go to the Visit Loveland website to enter your information. Note: there are parameters around what items can be placed in the time capsule. Large sponsors will also be placing items in the time capsule (Pedersen Toyota and others). Louise reports the County has purchased a new 24-seat shuttle and a 9-seat ADA shuttle, these will remain at The Ranch and are not allowed on any city roads. Louise reports she has all the bands locked in, they are all local bands (Face Band will be performing on Sunday, a Red Rocks headliner and local band out of Longmont), and the Wing Eating Competition will be on Saturday. The Event lawn has grass and trees going in and is currently on schedule to be completed and opened by Fair.

5. Fair Competitions Coordinator, Laura Boldt was not in attendance. Louise Romero provided an update in her absence. Louise reports Tara Ramsey has been hired as Laura's replacement and comes to us from Weld with many years of experience as superintendent and as a 4-H Mother who has traveled all over the United States with her kids showing at many Jackpots. She starts on Monday and will attend the next Fair Board meeting and will attend her first Superintendent Meeting with Laura.

Fair Board Committee Reports

1. Ranch Hands Committee Chair Kristine Miller reports she and Stephanie Morrison met earlier this month for a brainstorming session. Kristine advises that the volunteers are coming in and everything looks good on VicNet. She reminds the Fair Board to make sure to attend one of the two Volunteer/Shuttle Trainings (6-8 pm on July 23rd in the McKee Building, Timnath/LaPorte Room or July 27th in the Pedersen Building, Brown Room). Chairman Stephanie Morrison asked Melinda Deal to provide an update on sponsors. Melinda reports she has approximately \$13,500

in sponsorship money currently and has two more companies she is hoping to get signed on. Stephanie provides the following sponsors: Bear's Den sponsored \$250 for Ranch Hands, Whitesides Western Wear sponsored \$1,500 for Jr Livestock Sale, Pride Roofing sponsored \$2,500 for Jr Livestock Sale, Moose and Bear sponsored \$500 for the Parade and \$1,000 for Ranch Hands, Rock Solid sponsored \$2,500 for Jr Livestock Sale, Immanuel Lutheran sponsored \$500 for the Parade, God's Country Cowboy Church sponsored \$1,000 for Ranch Hands and \$1,500 for Queens Program, Latigo Lariat sponsored \$500 for Queens Program, C&M Coin sponsored \$250 for Jr Livestock Sale, Kaufman's sponsored \$1,500 for Jr Livestock Sale. Chairman Stephanie thanks Melinda for all her hard work advocating for all the subcommittees.

2. Royalty Committee Chair Michelle Wilcox reports they had their clinic as Addy reported and have been working on prep work for the pageant. Michelle advises they have the judges for the pageant secured and applications will go live on June 1st until June 22nd. Michelle reports that the new Handbook is available and she spent a lot of time last month rewriting this in preparation for this year. Michelle reports Addy will be at the Ribbon Cutting and Time Capsule here at The Ranch on July 31st. Michelle advises this is the time of year that The Royalty Committee will start reaching out for opportunities for the 2026 Larimer County Fair & PCRA Rodeo Queen, Addy. Michelle reports there is a pizza fundraiser on June 30th (more information to come), with a portion of proceeds from all sales will benefit the Kraze program, and Addy will be there for a Meet and Greet and signing autographs. Michelle also reports they are working on the invites for the Queen's BBQ on Thursday July 30th. Michelle reminds the Fair Board to bring the alcohol donation or money as soon as possible and if anyone has any items or services that can be donated for the silent auction to notify her as well. Michelle brought a 75th anniversary buckle to show to the Fair Board and advises she will be making one more late order if anyone is interested.
3. Pancake Breakfast Committee Chair Jay Crouse reports he confirmed with The Ranch that the advertising is all set with the times and location. The Party Tent will be in the same location as usual. Jay reports that the Lions Club is in but still wants Jay and Stephanie to meet for lunch on July 8th. Jay has emailed Dana with Nordy's and is waiting for a response. Jay advises there will be 30 gallons of chocolate milk, 15 gallons of white milk, and 15 gallons of juice. Jay and Emma with The Ranch will be completing inventory of items in the cage so he knows what needs to be ordered with OVG. Jay advises he purchased long neck pumps for the syrup this year and will put more information regarding the pancake breakfast and job duties on the Team Reach App. Louise confirmed that Conor will be handling the invites for the Commissioners and other elected officials. Louise also confirms that any individuals that are running for election cannot participate in the Pancake Breakfast, if desired, they will need to rent a booth outside of the Party Tent and must stay within the confines of the booth. Jay reports that any left-over milk will be donated to the Dairy Bar in the McKee building.

4. Parade Committee Chair Tiffany Bending reports that Conor is working with the City of Loveland Police Department on staffing and getting the Application finished and approved. Tiffany advises the Grand Marshal of the parade has officially been announced and she has secured the parade announcer and Color Guard. Tiffany advises that she has reached out to every local high school at this point and has not been able to secure a marching band for the parade. Dana with The Ranch was going to touch base with the Eagles Drum Line to see if they would be willing to participate in the parade. Stephanie Morrison is talking to a Square-Dancing Club and there may be the need for some manual labor in exchange for them participating in the parade.
5. Junior Livestock Sale Chairman Tanner Adams introduced himself to the Fair Board and indicates this is his 3rd or 4th year being involved, first as a sheep superintendent at the show and then a sheep representative at the sale. Tanner advises he was Co-Chair last year and moved into Chairman this year. Tanner reports that since the last Fair Board meeting, they held the first mandatory sale meeting 2 weeks ago, there will be another one in mid-June in which all exhibitors come for informational purposes. Tanner reports they will be doing catering with OVG this year and are still working out some of the details on that. Tanner also reported that the Junior Livestock Sale will be on Ringside Live so people can watch and there is the ability of online bidding. Tanner advises the Committee is very hopeful this will be a success so it can be available next year. Junior Livestock Sale Fair Board Liaison Becca Walter advises that she brought flyers (and brochures) for everyone to take and hang in businesses to get the word out about the livestock sale.

Unfinished Business

Chairman Stephanie Morrison reports there is no unfinished business to discuss currently.

New/Other Business

Chairman Stephanie Morrison reports the only new business she needed to discuss was about the Ribbon Cutting coming up on July 31st at 5:00pm here at The Ranch. Stephanie reports that Becca Walter will add this event to the Team Reach App. Stephanie asks that all Fair Board members wear their button-up blue fair board shirts and name tags for this event. Louise Romero reminds everyone that registration for Fair Camping for Superintendents and/or Fair Board Members is currently open and will open to the public on June 1st. Stephanie advises that the Fair Board group photo has been submitted so the website can be updated.

Next Regular Fair Board meeting June 24th, 2026 @ 6:30pm (McKee Building Timnath/LaPorte Rooms).

Items for Executive Committee

No items currently.

Adjournment

Kristine Miller made a motion to adjourn the meeting. RJ Saffell seconded the motion. The motion was approved on a majority vote of the Board Members 11-0. Motion passed. The meeting was adjourned at 7:18pm.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least 7 business days' notice. Please email The Ranch at ranchadmin@co.larimer.co.us or call (970) 619-4000 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.