

**LARIMER COUNTY COMMUNITY CORRECTIONS
ADVISORY BOARD MINUTES**



June 16th, 2026 – 200 West Oak Street, Fort Collins, CO 80521

Hearing Room

Members Present: Ashley Morriss, Jessie Harney, Commissioner John Kefalas, Tom Hulse, Judge Michelle Brinegar, Emily Humphrey, Greg Otte, Steve Pietrafeso, Kristine Miller, Heather O’Hayre, David Koons, Gordon McLaughlin

Staff Present: Alexis Ongley, Jason Helms, Jake Hupp, Alex Danielson, Erin Caldwell, Mason Kopp, Brett Shaffer

Absent: Chief Judge Gregory Lammons, Stephanie Tolen, Patti West, Staci Shaffer, Cedric Clark, Cyndi Dodds, Sid Simonson, Lorenda Volker, Jeff Swoboda

Notes: Erin Caldwell

Meeting was called to order at 12:15 pm by Alexis Ongley.

Conrad Ball Nominations

- When nominations come in, the Board will vet each nominee.
- Nominations are being accepted through July 20, 2026. Click [here](#) to submit a nomination.

VRA Cases

- Out of consideration for the victims in the cases being screened during the subcommittee, we cannot accept votes on these cases unless you are present during the subcommittee meeting to hear the victim’s statement.
 - These are important decisions being made and all of the information is necessary to make informed decisions.

Selections Reports

- To be HIPAA compliant and ensure proper protection of client information, we need to consider a more secure platform to send Selections Reports for Board review prior to the subcommittee.
- In the future, our plan is to integrate sharing of these reports into our upgraded computer system.
- Erin Caldwell will send the Community Justice Alternatives (CJA) Confidentiality Agreement to the Board to be re-signed. Please sign and return it to her.
- A reminder that these reports shouldn’t be downloaded or printed. Only reviewed and then deleted.

Critical Incidents

- Since our last meeting there have been 5 critical incidents submitted to the Division of Criminal Justice (DCJ).
- Erin Caldwell provided a summary of each submission.
 - Five clients with commission of new crimes. One of which included a substantiated PREA incident.
- Alexis Ongley added that most of these incidents were interconnected. Staff work diligently to resolve these issues to keep other clients safe.
- Jake Hupp added that staff were doing great follow-up work. The Drug Task Force shared that cocaine is back in the community. We will continue to diligently search and bring in K9s when able.

Client Subsistence

- The Office of Community Corrections (OCC) collected data on how much programs would need to charge clients in subsistence to gain the remaining 1.75% per diem increase. They decided it was about \$8 per client per day. No program can charge more than \$8 per client per day.
- Residential clients will be charged \$8.00 per day in subsistence once we complete internal plans.
 - Those plans include updates to our client database system, as well as policy and form updates, which need to be submitted to DCJ prior to charging clients.
 - The earliest we can begin charging is 7/1. Pending policy approval.
 - This upcoming change will be communicated to clients soon.
- Clients participating in residential inpatient treatment programs, including IRT and STIRT, will not be charged subsistence while in those programs.
- Clients participating in intensive outpatient treatment programs, including RDDT and IOP, will be charged 50% of the standard subsistence rate, recognizing that treatment participation may limit their ability to maintain full-time employment.
- Clients who are unable to work due to a verified medical condition, mental health condition, disability, or other approved circumstance will not be charged subsistence.
 - Additional exceptions may be approved based on individual circumstances. A formal process will be established to review and determine rent requirements on a case-by-case basis.
- Clients who are required to pay subsistence will be expected to remain current on their financial obligations in order to progress through the level system and successfully complete the program.
- Failure to comply with subsistence and other financial requirements may result in disciplinary action consistent with program rules.
 - Clients will not be terminated from the program solely for failure to pay subsistence.
- Clients required to pay subsistence will receive a 30-day grace period following program entry before subsistence obligations begin.
- Jessie Harney is going to pull some data about how this change impacts our clients (positively or negatively)
 - She will share the proposal of what they plan to look at. Attached with notes.

Staff Restructuring

- Supervision changes were recently implemented within the Security/Transport/DRC sections to increase depth of coverage for emergencies, resignations, vacation, and sick time. Also, for succession planning, gaps in supervision, and overall staff support.
- Transportation Supervisor, Greg Grover will now supervise the Day Reporting Center and numerous DRC staff.
- We have the highest client numbers we have ever had and we are making changes to ensure we have the right people in the right places to best support our clients and community partners.

Board Training Requirements

- Erin Caldwell and Jason Helms recently attended a meeting with program Board Staff throughout the state where they discussed varying approaches to ensure Board Members are meeting their training requirements each year. For our Type 3 Board, the requirement is 4 hours annually. Two of which must be specific to Community Corrections.
- To give the Board a more accessible way to complete their training hours, Erin will be submitting the Board Members' names and emails to be registered for Signal's 'Violet' and 'OwnPath' Treatment Training Platforms.
 - Erin will send an email with relevant trainings available through Violet and OwnPath and other criminal justice training resources for Board members to complete at their convenience.

- Please send Erin all trainings/transcripts/certificates, topics covered, and amount of time spent on each training for it to be recorded for our end of year report to DCJ.
- Erin will be sending an email to each Board Member with how many training hours they have completed so far this year.
- Additionally, if you have not completed the Boards and Commissions training video Jason sent out, please do so and let Erin know when you have watched it. It is less than 15 minutes.

Legislative Update

- The Community Corrections Joint Budget Committee (JBC) Analyst made a recommendation to the JBC that the Office of Community Corrections (OCC) conduct their budget similar to the Department of Corrections (DOC) or Probation instead of managing the budget through the JBC and RFI's. A secondary option proposed was to dismantle OCC and put Community Corrections regulation under DORA to split the Community Corrections budget amongst DOC and judicial. This would dissolve Community Corrections Boards and programs would contract with DOC and Judicial directly. Currently, the first option is being pushed through as bill. This change will require Community Corrections programs to submit additional program data to the Colorado Division of Criminal Justice (DCJ) to complete projections.
- As a response, Governor Polis has signed the bill and issued a letter (attached) where he describes his dissatisfaction with this approach. He recommended it be fix in next legislative cycle.

Additional Updates

- CJA is applying for a Justice Assistance Grant (JAG) to gain funding to gain peer support staff for our clients. A letter was drafted in support of our grant application to be signed by a member of our Executive Board.
 - Alexis passed the proposed letter around to the Board for their review.
 - Kristine Miller made a motion to accept the letter as written.
 - The vote was seconded.
 - Alexis proposed a vote for all in favor.
 - The motion was passed by the majority of the Board to sign and submit the letter.
- The Behavioral Health Administration (BHA) Audit will take place on 7/7.
 - They are projected for only one day. If any Board Members would like to participate/observe, please let Erin know and she will get you all necessary information.

Meeting Adjourned at 12:49 pm by Alexis Ongley.

**Our next meeting will be Tuesday, July 21, 2026
at 12:00pm at 2307 Midpoint Drive – Powderhorn Conference Room**