

Larimer County | The Ranch

5280 Arena Cir, Loveland, CO 80538, 970.619.4000

Date: Wednesday, June 24th, 2026

Time: 6:30 PM

Location: McKee Building, Timnath/LaPorte Rooms 5260 Arena Circle, Loveland, CO 80538

Fair Board Minutes

Present: Stephanie Morrison (Chairman), Vera Brown (Secretary). Board Members: Melinda Deal, Kristine Miller, RJ Saffell, Brittany Saffell, Tiffany Bending, Christy Bushong, Michelle Wilcox, Jay Crouse.

Other Present: 2026 Larimer County Queen- Addy Gregory, Extension Service/4H- Rachel Wildman, Fair Competitions Coordinator Laura Boldt and Tara Rumsey, Jr Livestock Sale Chairman- Tanner Adams, Cindy Buckardt, Janelle Kemper.

Absent Members: Becca Walter (Vice Chairman), Ulf Borg, Commissioner Kristin Stephens, General Manager of the Venue Louise Romero

Call to Order

Chairman Stephanie Morrison called the meeting to order at 6:28pm.

Introductions

Chairman Stephanie Morrison asked all present to introduce themselves.

Approval of Agenda

Review and approval of June 24, 2026, meeting agenda. Stephanie Morrison asked the board members if they had reviewed the agenda and if any additions or deletions were needed. Logan Lenz made a motion to approve the agenda as it stands. RJ Saffell seconded the motion. Agenda was approved on a majority vote by the Fair Board Members 11-0. Motion passed.

Approval of Minutes

Review and approval of May 27, 2026, meeting minutes. The minutes from the May 27, 2026, meeting were distributed to all attendees via email prior to the meeting. Stephanie Morrison asked if everyone had the opportunity to review the minutes and whether there were any additions or deletions to be made. After allowing time for final review, no changes were requested. Chairman Stephanie Morrison asked for a motion to approve the minutes. Logan Lenz made the motion to approve May 27th 2026 minutes. RJ Saffell seconded the motion. The minutes were approved on a majority vote by the Fair Board Members 11-0. Motion passed.

Commissioner Report

Commissioner Stephens was not in attendance; no update was provided.

Chairman's Report

Chairman Morrison reminds everyone to make sure that anyone who has a Sponsor list, if there are to be Rodeo tickets included to make sure the Spreadsheet is updated by Friday with Stacey Hougard. Stacy Hougard will send the spreadsheet to the box office at the Blue Arena, so we need to notify Stacy Hougard immediately if there is a sponsor missing or rodeo tickets that are missing. Please remind sponsors they will need to pick up their tickets at Will Call. Stephanie Morrison reports that Fair Board members are allotted a total of 6 tickets and if you have any issues at Will Call to contact Laura Boldt. Will Call is only open from 9am to 4pm Monday through Friday. Chairman Morrison reminds the Fair Board that the parade, pancake breakfast, and Jr Livestock Sale are all hands-on deck events. All Fair Board members that are available should help with these events. There will be signups coming out soon for the Jr Livestock Sale and Tiffany will be putting together a list like last year's. Plan to arrive at the parade setup by no later than 6am (check-in starts at 7am). Tiffany will be working on an email to send to everyone who participated in the parade last year and inviting them to come back this year. Stephanie Morrison advises that she will have all the lists of duties finalized before our next meeting. Stephanie Morrison has ordered / donated royal blue polos for everyone, they will not be embroidered since you will have a name tag.

Fair Board Partner/Liaison Reports

1. 2026 Larimer County Fair & PCRA Rodeo Queen, Addy Gregory, apologizes for being a few minutes late, she and Michelle Wilcox were at a Queen's event at the Greeley Stampede. Addy reports that since the last meeting, she attended the following events: Evergreen Rodeo which was an amazing rodeo experience at that altitude; Iron Horse Therapeutic Event with Miss Rodeo Colorado which is a rodeo for special needs children; and Elizabeth Stampede with Stephanie Morrison. Abby indicates her upcoming events include Greeley Stampede on June 25th, 29th, and 30th; Justine's Pizza Fundraiser for the Queen's program on June 30th from 4pm to 9pm (dine in and take out); Greeley Stampede parade on July 4th; Speaking at God's Country Cowboy Church on July 5th; Rooftop Rodeo on July 6th-8th; and the Larimer County Rodeo Queen pageant. Addy did not have her updated hours and miles due to come right from the Greeley Stampede event.
2. Extension Service/4-H, Rachel Wildman reports they had a busy month. Rachel reports on June 8th-9th they held the Swine Camp, Goat/Sheep Camp on June 10th-11th, and Junior Jam on June 12th. The State Conference was held on June 16th-19th. Rachel Wildman reports they sent 3 Family Consumer Sciences Teams (FCS Bowl, FCS Skillathon, and Consumer Decision Making) to the State conference. Our Quiz Bowl Team won the State contest, so they are heading off to Nationals. Our Skill-a-thon Team was 3rd place overall, and our Consumer Sciences team was 2nd overall. We also had an FCS Educational presentation that got 2nd overall and she is also qualified to go to Nationals. In Horse judging, Reserve Champion Overall Senior Team was the Northern Colorado Combined Team (Larimer and Weld). Rachel Wildman advises she misspoke at meeting that the Larimer County Representative is from Sweetheart Riders 4-H Club not Desperados 4-H Club. Rachel Wildman indicates other State award winners were Beyond Ready Leader of the Year Award Winner is Kara Rudnick, Outstanding 4-H Youth Leader of the Year Award Winner is Cole Weber, 2026-2027 Colorado 4-H State Vice President is Gideon Rivera, and the 2025-2026 Outgoing Colorado 4-H State Vice President is Ganah Elhemri. Rachel reports this will be the 4th consecutive year that at least one Larimer County representative is on the State 4-H Senate Team. Rachel reports they are getting ready for Fair and the county shoots for our shooting sports kids. On July 9th, we will move our office to the McKee building. Rachel indicates they did find a new livestock agent who will start on October 1st, she is currently an agent in Wyoming so she wanted to finish out her 4-H year before starting with us.
3. Rodeo Board- No updates.
4. The Ranch General Manager of the Venue Louise Romero was not in attendance. Fair Board Members were able to attend a hard hat tour of the complex with Lindsey Chalfant The Ranch Project Manager. Laura Boldt provided an update in her absence. Laura advised that the construction at The Ranch is progressing rapidly with crews working extended hours to prepare for the fair. The fair layout will change with the fence down for easier movement and the carnival relocated to the parking lot as they cannot be on the grass just yet. A lawn ribbon cutting ceremony is scheduled for Friday July 31st at 5pm. Laura Boldt advised The Ranch is working on getting maps redone with the specific areas and attractions. The Ranch App is

available for fair updates and emergency notifications with options for 4-H specific or general public content- they are currently working on inputting everything starting with the dog show g and then move into horse.

5. Fair Competitions Coordinator, Laura Boldt and her replacement Tara Rumsey, advise that the 4-H registration opened on June 1st and will close on July 8th, then they review the livestock to make sure she has the appropriate awards. Laura and Tara met for 1 hour with each species' superintendents going over everything. They also met with the Open Class superintendents to get their final wish lists, and everything needed there. Laura advises that as it gets closer to Fair, the final awards are coming in now including banners, ribbons, and belt buckles. Laura advises they will not pick up the trophies until they are closer to fair because there is not a place to store them. Laura reports she met with the Peewee Showmanship Group that includes a committee of 3 individuals who have helped before and added 4 to 5 more people to help. The Peewee Showmanship will take place on Tuesday evening from 4pm-8pm (previously held before the species shows) and is limited to 1 animal (sheep, goat, or pig) per competitor. This has been opened to 4-H families and was in the May newsletter. Laura advises so far, they have 28 4-H youth signed up and this will go live on the website for the public starting on July 10th. Laura reports there are no big changes to the livestock area other than staggered setup and check-in times to prevent a bottleneck in the back lot. Laura Boldt indicates there will be similar parking to what is out there but there will be a change in arenas. There will be some navigation between the Junior Rodeo and the Cowboy mounted shooting that comes in and there will be a lot more action with that new arena. Laura reports there will be a coffee cart and a food truck on that side of the campus and hopes this increases the foot traffic in the Origins building for the Dairy Cattle and Dairy Goats that will be showing on Saturday and Sunday. Open class is excited to be promoting 250 and 150 with their patriotic displays. There will be special awards and special classes so this will be fun and exciting. Tara advised that the Quilts of Valor will be on display on Saturday and Sunday. This year there will be a Honey Show that is for all projects with beeswax (candles, soaps, photography) with check-ins on Tuesday night.

Fair Board Committee Reports

1. Ranch Hands Committee Chair Kristine Miller advised that volunteers for Golf Carts are full but there are still openings for Mini-golf, Blocks, Info Sheds. Kristine encouraged Fair Board members to consider volunteering for a shift at the Info Shed since we are more knowledgeable about what is going on. Kristine reminded everyone that at 6pm on July 23rd there will be Volunteer Orientation with Golf Cart training afterwards (bring your driver's license). There will be another Orientation with Golf Cart training on July 27th at 6pm in the Brown Room over in the Pedersen Building. If you plan to drive a Golf Cart you must attend one of these training sessions. Kristine Miller reports the Ranch Hands could use another 8-10 more volunteers per day to fill the volunteer openings. Kristine plans on holding a Ranch Hands meeting soon (more details to come). Laura Boldt reports that Abby Marr should have a Facebook post about

Volunteers scheduled but will contact her to get this posted on Monday July 6th. Stephanie Morrison advises that she will put the Volunteer flier on the 4-H Leaders Team Reach and ask them to send out as well. Kristine asked Laura Boldt to order 10 more small sizes in the Volunteer T-shirts as we ran out of the smaller sizes last year.

2. Royalty Committee Chair Michelle Wilcox reports one other thing Addy did this month was go to Denver and Colorado Springs for the Time Capsule (this is a statewide initiative but being coordinated by the City of Loveland). Michelle Wilcox reminded the Fair Board of the Queens program fundraiser at Justine's Pizza on June 30th from 4-9pm, Addie will be there to sign autographs and a meet and greet. Michelle advises the applications for our 2027 pageant were due on Monday. The Ranch is completing an eligibility verification but believes there is only 1 contestant. The pageant will take place on July 18th and everyone is welcome, she anticipates this will start around 1pm. Michelle passed out invitations for the Queens BBQ on July 30th and asked the Fair Board to share and help promote. There will be discounted tickets for Fair Board members (+1 guest) for the BBQ but the exact price is not known yet. Michelle asks for any items or services that could be donated for the silent auction baskets, Morgan on the Committee is really good at creating themed baskets with donation items. Melinda Deal advised she is working on obtaining vouchers from restaurants such as Fuzzy's Tacos, El Pueblito, for food that she can provide for the baskets. Michelle Wilcox reports she and Addy made the rounds to the sponsors last week delivering rodeo tickets, BBQ tickets, and 75th Anniversary Belt Buckles to longtime sponsors. Stephanie Morrison reminds everyone that all tickets are at Will Call, we will not be obtaining and delivering to sponsors this year as we did last year. If the tickets are not redeemed by a certain date, the tickets will be added back to the general admission pool. Michelle reports she and Addy visited Poudre Valley REA on a sponsor visit and they had reached out a couple days before the visit and were advised a company they were going to feature on the cover backed out and asked if Addy would be interested. Addy will be on the cover, and they will do a follow-up interview with her for the edition that's right before the rodeo.
3. Pancake Breakfast Committee Chair Jay Crouse reports that Emma Wallace is leaving the Ranch and the new contact person will be Ge and it should be an easy transition. Jay Crouse advises he will be getting all of the emails switched over and will update the Work List on Google Drive. Jay Crouse reports he is still waiting on Dana Drake to respond to confirm that Nordy's is still donating sausage. The Lions Club are still good to cook and bring the grills. Stephanie Morrison and Jay Crouse will be having lunch with Dennis from the Lions Club on July 8th. Jay advised he will complete inventory of the cage tonight after the meeting. Jay will be confirming with Commissioner Stephens and Conor that the proper commissioners have been invited. Jay provided an update on the Bob Kearns Memorial Gymkhana stating that it wasn't a big money maker, but it went very well and is a great reminder to everyone that Bob is still with us. Cindy Buckardt had asked Jay to come to the 4-H Foundation and give out 2 Bob Kearns scholarships.

4. Parade Committee Chair Tiffany Bending reports security is taken care of and the Loveland Police Department has the contract and she is awaiting signatures. Tiffany advises she has a plan with the city for the construction that's going to be happening on 4th Street- if it rains beforehand the city is prepared to truck in asphalt so the parade is not walking through mud. Tiffany advises that on 4th Street where we pass through will only be a lane and a half wide so we will need to make sure everyone pays attention. Tiffany Bending advised that so far there are 22 parade participants signed up and 5 more car clubs will be showing up for approximately 60 classic cars total. Tiffany Bending reports that Becca Walter has judges lined up but is keeping the identities of the judges a secret. Tiffany Bending and Becca Walter have a new numbering system for the parade line up (even numbers on one side, off numbers on the other). Tiffany Bending also confirms she has the announcer confirmed. Tiffany reminds everyone that the Confirmation packet is online and that all sponsors must register online to participate.
5. Junior Livestock Sale Chairman Tanner Adams reports that all of the mandatory meetings for the youth have been completed. Tanner Adams met with OVG this afternoon and got everything prepared for the meal, this will be the first time OVG has catered the meal in 4 to 5 years or even longer. Tanner reports brisket was donated from JBS and it is looking to be the typical standard menu. Tanner reports that they have gotten most of the sponsorships in and there are 4-5 folks that have offered to sponsor the meal as well. Tanner Adams advises they still have quite a bit to pay for but they are still looking good.

Unfinished Business

Chairman Stephanie Morrison reports there is no unfinished business to discuss currently.

New/Other Business

Chairman Stephanie Morrison reports the only new business she had was what Kristine already discussed about the Orientations and Golf Cart Trainings.

Next Regular Fair Board meeting July 22nd, 2026 @ 6:30pm (McKee Building Timnath/LaPorte Rooms).

Items for Executive Committee

No items currently.

Adjournment

Logan Lenz made a motion to adjourn the meeting. RJ Saffell seconded the motion. The motion was approved on a majority vote of the Board Members 11-0. Motion passed. The meeting was adjourned at 7:33pm.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least 7 business days' notice. Please email The Ranch at ranchadmin@co.larimer.co.us or call (970) 619-4000 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.