

Date: Tuesday, July 21, 2026

Time: 7:00 PM

Location: McKee Building 5260 Arena Circle, Loveland, CO 80538

Jr. Livestock Sale Committee Agenda

Opening

1. Introduction
2. Approval of agenda
3. Approval of last meetings' minutes
4. 4-H Extension report
5. Financial report

Old Business

Committee Reports

1. Administration
 - a. 1. Sale Receipt documents completed in triplicate
 2. Buyers #'s printed
 3. Confirm Chrome books/chargers
 4. Add-on sheets
 5. Cut sheets
 6. Trailer for Parade of Champions (Matt)
2. Buyer Lunch
3. Buyer Outreach
 - a. Place mats printed
4. Packers/Post Sale
 - a. 1. Update on cut sheets
 - a. Atlas same as last year
5. Sale Logistics
6. Social Media
7. Sponsors
 - a. Banners
8. Volunteers
 - a. 1. Will we use FFA this year?
 2. Lions Club
 3. Further discuss volunteer needs
9. Species Representatives

New Business

1. **Upcoming Fair Logistics:**
 - i. Schedule/Leads (Volunteers needed)
 - ii. Sale Day Logistics Leads/Locations

Closing Items

Other Items/Open Discussion

Public Comment (3-minute limit)

Adjourn

1. Next Scheduled Meetings:

- July 23rd: Backdrop Setup
- July 29th- August 4th: Fair
- August 5th: Livestock Auction
- August 6th: Loadout
- September 22nd: Official Meeting, Recap of Fair

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