LARIMER COUNTY
COMMITTED TO EXCELLENCE

MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JANUARY 11, 2021

SPECIAL MEETING OF THE BOARD OF COUNTY COMMISSIONERS

The Board of County Commissioners met at 1:00 p.m. with County Manager Linda Hoffmann. Chair Johnson presided. Commissioner Donnelly and Commissioner Kefalas were present. Also present were: Lorenda Volker, Assistant County Manager and Elizabeth Carter, Deputy Clerk.

1. SPECIAL MEETING FOR CONSIDERATION OF UPDATED RESOLUTION ESTABLISHING JUDICIAL DISTRICT #8 DISTRICT ATTORNEY SALARY FOR 2021-2024: Manager Hoffmann reported to the Board that this resolution would increase the base-salary for the District Attorney for the 8th Judicial District by $25,000.00. The measure also includes a 2.5% escalator each year. Manager Hoffmann noted that in recent weeks other Front Range counties have set salaries for district attorneys. The updated resolution before the Board today reflects a salary that keeps pace with other Front Range counties.

M O T I O N

Commissioner Kefalas moved that the Board of County Commissioners amend the December 18, 2020, resolution establishing additional compensation for the District Attorney for the Eighth Judicial District by approving a salary of $175,000.00 for 2021, $179,375.00 for 2022, $183,859.38 for 2023 and $188,455.86 for 2024.

Motion carried 2-1, Commissioner Johnson dissenting.

With there being no further business, the Board recessed at 1:15 p.m.

LAND USE HEARING

The Board of County Commissioners met at 3:00 p.m., with Don Threewitt, Principal Planner. Chair Johnson presided. Commissioner Donnelly and Commissioner Kefalas were present. Also present were David Aryaud and Frank Haug, County Attorney's Office; Jenn Cram, Leslie Ellis and Rob

Helmick, Community Development; Stephen Rothwell and Connor Sheldon, Engineering; Jeannine Haag, County Attorney; and Elizabeth Carter, Deputy Clerk.

CONSENT AGENDA

1. AMENDED PLAT OF LOTS 5 & 6 OF THE ADCOCK-HAMMONDS EXEMPTION, FILE #20-LAND4057: The applicant proposes to revise the lot line between Parcels 5 and 6; vacate all existing easements within the boundary of this amended plat; and re-dedicate easements as needed. No rights-of-way are being vacated, a right-of-way for a cul-de-sac on Hammond Court is being dedicated and additional right-of-way is being dedicated for Larimer County Road No. 17. Parcels 3 and 4 are included in this amended plat as a 'clean up' issue resulting from the Colorado Department of Transportation (CDOT) acquisitions of land from the original Adcock-Hammond Exemption. All left over parcels and portions of parcels could be included in this Amended Plat as 'clean up.' No issues have been identified in the review with respect to access or utilities.

REVIEW CRITERIA:

The Larimer County Land Use Code (Section 5.7.3) allows for the approval of an amended plat if the following review criteria are met:

A. No additional lots will be created by the amended plat. There are no new lots created by the proposed action. Two existing lot boundary lines are being adjusted, there is no change in the number of lots.

B. The resultant lots will meet the required minimum lot size of the applicable zoning district and the lot dimension ratio required by subsection 8.14.2.H. If any of the lots are nonconforming with respect to the minimum lot size or the lot dimension ratio, the amended plat must not increase the nonconformity. The resulting lots are conforming with respect to the minimum lot area for the FA-1 Farming zoning district. The resulting lots will not significantly alter the existing configurations and will continue to meet the required design and ratio standards.

C. The amended plat will not create a nonconforming setback for any existing building; No structures currently exist on the site. No new structures are to be permitted on either of the lots by the proposed action.

D. The resultant lots will meet the requirements of subsection 8.14.2.I. Lots cannot be divided by a municipal or county boundary line, road, alley, or another lot. There are no roads or other boundaries crossing the lot.

E. The amended plat will not adversely affect access, drainage or utility easements or rights-of-way serving the property or other properties in the area; and There are no perceived impacts to access utility, other easements, or rights of way. The proposed action would vacate all existing easements within the boundary of this amended plat;

and rededicate easements as needed. No rights-of-way are being vacated. A right-of-way for a cul-de-sac on Hammond Court is being dedicated, and additional right-of-way is being dedicated for Larimer County Road No. 17.

F. Any covenants, deed restrictions or other conditions of approval that apply to the original lots must also apply to the resultant lots and be noted on the final plat. Any conditions that were a part of the previous approvals will be continued with this approval.

DEVELOPMENT SERVICES TEAM RECOMMENDATION:

The Development Services Team recommends approval of the Amended Plat of Lots 5 & 6 of the Adcock-Hammonds Exemption and easement vacation file 20-LAND4057, subject to the following condition(s) and authorization for the chairman to sign the plat when the conditions are met, and the plat is presented for signature:

A. All conditions of approval shall be met, and the final plat recorded by July 11, 2021, or this approval shall be null and void.

B. Prior to the recordation of the final plat, the applicant shall make any of the technical corrections required by the Larimer County Engineering Department.

2. HIAWATHA HEIGHTS LOTS 1-7 AND 8-9, BLOCK 22 & LOT 1, BLOCK 23 AMENDED PLAT, FILE NO. 20-LAND4014: This is an amended plat to adjust the property boundaries between Lots 1-7, Block 22, a portion of Lots 8 and 9, Block 22 and Lot 1, Block 23 of the Hiawatha Heights Subdivision to address existing encroachments for proposed Lots 2 and 3. An Appeal to Section 4.1.5.B.1.a. – Minimum Lot Size is also requested, as Lots 4 and 5 get smaller with the proposal. The Hiawatha Heights Subdivision was recorded in 1925. Proposed Lot 5 was created by deed and recorded in 1957. The owners of all the lots involved are noted above. The Amended Plat Process is required when the property lines of a recorded plat are amended. The Board of County Commissioners approves amendments to recorded plats. All properties and the surrounding area are zoned O-Open. All properties as they currently exist are less than the minimum lot size required within the O-Open zone district of 10 acres. 18 All Lots proposed, except Lot 5, have been developed with single-family residential and cabin uses. It should be noted that the residence on proposed Lot 4 encroaches onto proposed Lot 5. This proposed Amended Plat and Appeal will not address that encroachment. Staff recommends that the two lots be consolidated, as proposed Lot 5 will be difficult to develop under current conditions.

REVIEW CRITERIA: SECTION 5.7.3:

The Larimer County Land Use Code (Section 5.7.3) allows for the approval of an amended plat if the following review criteria are met:

A. No additional lots will be created by the amended plat. No additional lots will be created because of amending the plat to adjust the boundary lines that reconfigure the property lines as requested. The number of lots is reduced from ten to five.

B. The resultant lots will meet the required minimum lot size of the applicable zoning district and the lot dimension ratio required by subsection 8.14.1.H. If any of the lots are nonconforming with respect to the minimum lot size or the lot dimension ratio, the amended plat must not increase the nonconformity. The minimum lot size for O-Open is 10 acres. Proposed Lots 1, 2 and 3, Block 22 will all increase in size from what was originally platted in 1925. Proposed Lots 4 and 5, Block 23 both get slightly smaller to address the encroachment of existing structures on proposed Lot 2, Block 22. As noted, an appeal to the minimum lot size is requested and will be discussed further below. The requirements of subsection 8.14.1.H, regarding lot size ratio, will also be met as the resulting lots are generally rectangular in form.

C. The amended plat will not create a nonconforming setback for any existing building; The amended plat improves nonconforming setbacks for existing buildings. The existing encroachments on proposed Lot 2, Block 22 will be addressed. As noted above, the encroachment of the existing residence of proposed Lot 4, Block 23 onto Lot 5, Block 23 will remain as it currently exists.

D. The resultant lots will meet the requirements of subsection 8.14.1.I. Lots cannot be divided by a municipal or county boundary line, road, alley, or another lot. The resultant lots will not be divided by a municipal or county boundary line, road, alley, or another lot.

E. The amended plat will not adversely affect access, drainage or utility easements or rights-of-way serving the property or other properties in the area. The proposal will not adversely affect access, drainage, utility easements, or rights-of-way.

F. Any covenants, deed restrictions or other conditions of approval that apply to the original lots must also apply to the resultant lots and be noted on the final plat, except those changes to a condition or note on a plat that are approved with this application. The Board of County Commissioners shall consider the original reason or circumstance for a condition or note on a plat when approving a change. All covenants, deed restrictions, or other conditions of approval that apply to the original lots will also apply to the resultant lots and be noted on the final plat.

REVIEW CRITERIA: MINIMUM LOT SIZE APPEAL:

When considering whether to approve an appeal to deviate from the minimum lot size requirements of this code, the county commissioners may grant the appeal subject to safeguards and conditions consistent with their findings concerning the following factors. The county commissioners will consider each of the following factors and make findings pertaining to each one, which in their discretion, applies to the appeal:

A. The lot size being proposed is consistent with the pattern of existing lots in the neighborhood. The lots as shown on the amended plat will remain in the same general pattern as the original plat. The size of Lots 4 and 5, Block 23 will become slightly smaller than originally platted and/or as deeded in 1957. As platted in 1925, all lots are less than the required 10 acres for the O-Open zone district. The amended plat does not increase the allowed density.

B. The proposed lot has sufficient area to support the intended use of the lot. All lots except Lot 5, Block 23 have been developed. As noted, there is an existing encroachment that limits development on this lot. The amended plat as proposed does not increase the nonconformity or address the existing encroachment.

C. There are physical features of the site or other special circumstances that support the proposed lot size. The proposed amended plat addresses existing encroachments for Lots 2 and 3, Block 22. To address these encroachments Lots 4 and 5, Block 23 become slightly smaller.

D. Granting the lot size appeal is consistent with the intent and purpose of this code. The Land Use Code makes it clear that existing non-conformities are to be recognized and allowed to continue. In this case the actions necessary to support the amended plat to address encroachments on Lots 2 and 3, Block 22 results in reducing the size of Lots 4 and 5, Block 23. The intent of the Code is to improve the encroachment situation to the greatest extent possible and to allow existing structures to continue to exist and be used as originally intended.

DEVELOPMENT SERVICES TEAM RECOMMENDATION:

The Development Services Team recommends Approval of the Hiawatha Heights Lots 1-7, and 8-9, Block 22, and Lot 1, Block 23 Amended Plat to reconfigure property lines, File #20- LAND4014, subject to the following condition(s):

A. All conditions of approval shall be met, and the final plat recorded by July 11, 2021, or this approval shall be null and void.

B. Prior to the recordation of the final plat the applicant shall make the technical corrections required by the Larimer County Surveyor. 3. The resultant lots are subject to any and all covenants, deed restrictions, or other conditions that apply to the original lots.

3. SHAMBHALA AMENDED SPECIAL REVIEW FILE NO. 20-ZONE2629: The request is on property contained within two parcels totaling approximately 345-acres located in Red

Feather Lakes, Colorado. The property is owned by the Rocky Mountain Dharma Center. Both parcels and the surrounding area are zoned O-Open. The property is predominantly vacant land but has been developed with a retreat center that includes supporting buildings and infrastructure. Existing buildings include but are not limited to staff housing, offices, guest lodges, meeting spaces, kitchen and dining hall and the Great Stupa.

The Shambhala Mountain Center is run as a 501(c)3 non-profit educational organization. The Mountain Center hosts over 100 programs every year that focus on meditation, personal health, and well-being. The Mountain Center is usually open every day of the year and has a staff of about 50 people. Most people that participate in programs stay on the property in guest lodging, or in tents. Operations have been modified this year due to COVID and forest fires. Unfortunately, there were some structures that were lost during the recent fire events. These structures may be replaced as part of the Cameron Peak Clean up and Rebuild Program. This does not change the current request. The property has been used as a retreat center since 1974.

The first Special Review approval that allowed the retreat center to expand to a population of 120 persons was approved in 1981. In 1984 the first master plan for the retreat center was approved. In 1994 another expansion was approved allowing a summertime population of 450 persons and a wintertime population of 150 persons. An Amendment to the Special Review in 1998 further refined the location of structures. The approved Amendment in 2001 relocated structures using bubbles for general locations or clusters within the master plan and established criteria for special events. Another amendment is currently being requested to relocate staff housing with the same approved density to another area on the property that is more desirable. The intent is to provide better quality housing to recruit staff to the Mountain Center that allows them to enjoy the natural environment when not working away from the heavier activity areas at the Mountain Center. The new cluster for staff housing proposed would include 25 residential structures. To maintain approved densities older trailers and housing will be removed as new housing is constructed. If all goes well, construction could start as early as 2023. Approval of the requested amendment will allow for staff housing to be constructed in a different area than what was identified in the 2001 Amendment. Prior to issuance of any building permits the Mountain Center will also be required to go through the Site Plan Review process.

This item was on the consent agenda for the November 18, 2020, Planning Commission public hearing at 6:30 pm. At the hearing, staff gave a brief presentation of the Development Services Team report recommending approval of the proposed Amendment to the Special Review. The Planning Commission had no comments. There was no public comment.

PLANNING COMMISSION AND DEVELOPMENT SERVICES TEAM RECOMMENDATIONS:

Commissioner Green moved and Commissioner Best-Johnson seconded that the Planning Commission adopt the following Resolution: BE IT RESOLVED that the Planning Commission recommends to the Board of County Commissioners approval of the Shambhala Mountain Center Amended Special Review, File #20-ZONE2629 subject to the following conditions:

A. This Special Review approval shall automatically expire without a public hearing if the use is not commenced within three years of the date of approval.

B. The property shall be developed consistent with the approved plan and with the information contained in the Shambhala Mountain Center Amended Special Review, File #20- ZONE2629 except as modified by the conditions of approval or agreement of the County and applicant. The applicant shall be subject to all other verbal or written representations and commitments of record for the Shambhala Mountain Center Amended Special Review.

C. The Site Plan Review process is required prior to submittal of any building permits for new staff housing.

D. Outstanding building permit issues will be addressed prior to the issuance of new building permits for staff housing.

E. Failure to comply with any conditions of the Special Review approval may result in reconsideration of the use and possible revocation of the approval by the Board of Commissioners.

F. This application is approved without the requirement for a Development Agreement.

G. In the event the applicant fails to comply with any conditions of approval or otherwise fails to use the property consistent with the approved Special Review, applicant agrees that in addition to all other remedies available to the county, the county may withhold building permits, issue a written notice to applicant to appear and show cause why the Special Review approval should not be revoked, and/or bring a court action for enforcement of the terms of the Special Review. All remedies are cumulative and the county's election to use one shall not preclude use of another. In the event county must retain legal counsel and/or pursue a court action to enforce the terms of this Special Review approval, applicant agrees to pay all expenses incurred by county including, but not limited to, reasonable attorney's fees.

H. The county may conduct periodic inspections to the property and reviews of the status of the Special Review as appropriate to monitor and enforce the terms of the Special Review approval.

I. The findings and resolution shall be a servitude running with the property. Those owners of the property or any portion of the property who obtain title subsequent to the date of recording of the Findings and Resolution, their heirs, successors, assigns or transferees, and persons holding under applicants shall comply with the terms and conditions of the Special Review approval.

MOTION

Commissioner Donnelly moved that the Board of County Commissioners approve the Consent Agenda.

Motion carried 3-0

DISCUSSION ITEM:

4. RESOLUTION TO LIMIT THE DISCHARGE OF FIREARMS IN CRYSTAL LAKES AREAS AND PORTIONS OF ARAPAHO AND ROOSEVELT NATIONAL FOREST: Dan Rieves and Daylan Figgs, Natural Resources. Mr. Rieves briefed the Board on the resolution. He reported that the Crystal Lakes Road and Recreation Association (CLRRA) located in Red Feather Lakes, Colorado, has requested an emergency closure to recreation sport shooting adjacent to portions of the Crystal Lakes Subdivision. The CLRRA originally made a request to the U.S. Forest Service (USFS) by letter in August 2017 and have continued to work with the USFS for a resolution. Crystal Lake property owners through CLRRA have expressed concerns with unsafe shooting areas within USFS lands, bullets passing close to people and provided evidence of bullets lodged into homes. These safety issues were evident during a site visit conducted on November 2020 with representatives from Larimer County (County Commissioner, Larimer County Sheriff's Office, Department of Natural Resources) Colorado Parks and Wildlife, USFS, and CLRRA. This temporary closure, as proposed, will affect approximately 1,820 acres within the 1.4 million-acre Arapaho and Roosevelt National Forest (ARNF).

Mr. Rieves noted that, specifically, this resolution identifies 1,820 acres within the 1.4 million-acre ARNF where the discharge of a firearm will be prohibited for a period of 12 months ending on December 31, 2021. The USFS lands outlined in this resolution have been identified as lands unsuitable for recreation sport shooting in the Environmental Assessment that led to the final decision for the Recreational Sport Shooting (RSS) Project. The proposed temporary closure resulting from this action is intended to address immediate public safety concerns while allowing for an adaptive management strategy outlined in the RSS Project to be implemented. Mr. Rieves noted that a key component of the RSS Project is the implementation of an adaptive management strategy based on site characteristics and safety monitoring data. This detailed process was included in the Environmental Assessment and outlined potential management actions that are intended to be phased from least restrictive to more restrictive. The closure to recreation sport shooting is temporary and will end on December 31, 2021, unless extended upon public hearing and finding the identified safety issues remain.

Chair Johnson opened the meeting for public comment.

Bryon Fessler, president of the Crystal Lakes Road and Recreation Association addressed the Board. Mr. Fessler reported to the Board that CLRRA supports the measure and thanks the county staff and all those who have worked to bring this critical safety measure forward.

Katie Donahue, USFS, also addressed the Board. Ms. Donahue expressed the Forest Service's support of the measure.

Chair Johnson closed public comment.

There was a discussion between the Board and staff about how the public will be notified of the closure. Staff relayed to the Board that notice of the closure will be posted on the websites along with the map outlining the areas impacted. Additionally, signage will be posted in the areas themselves along with increased patrol to alert shooters of the closures.

The Board noted that this resolution was the result of multiple conversations with the residents of the area that included a visit to the area with representatives of the Commissioner's Office, the Larimer County Sheriff's Office as well as representatives from the U. S. Forest Service.

The Board also asked what the setback would be for shooters off County Road 86. The Board noted that previously when there have been stricter guidelines for shooting in Boulder County, shooters tended to migrate to Larimer County. The Board requested insight as to where these shooters will potentially move to because of the closure. Mr. Rieves noted that these closures impact a relatively small geographically area and that shooters will need to move further into the forest.

MOTION

Commissioner Kefalas moved that the Board of County Commissioner approve **a** resolution to limit the discharge of firearms in Crystal Lakes Areas and portions of the Arapaho and Roosevelt National Forest

Motion carried 3-0

With there being no further business, the Board adjourned at 3:40 p.m.

TUESDAY, JANUARY 12, 2021

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 10:00 a.m. with Linda Hoffmann, County Manager. Commissioner Kefalas presided. Commissioner Shadduck-McNally and Commissioner Stephens were present. Also present were: Lorenda Volker, Assistant County Manager; Brenda Gimeson and Alisha Jeffers, Commissioners' Office, and Elizabeth Carter, Deputy Clerk.

Commissioner Kefalas opened the meeting with the Pledge of Allegiance.

1. PUBLIC COMMENT: Commissioner Kefalas opened the meeting to public comment giving citizens the opportunity to address the Commissioners regarding events and issues pertaining to Larimer County. Bob Overbeck, Larimer County Assessor, addressed the Board. Assessor Overbeck reported to the Board that the Damaged Assessment Report has been prepared by his office and will be available to the Board.

2. BOARD REORGANIZATION FOR 2021, APPOINTMENT OF CHAIR:

M O T I O N

Commissioner Shadduck-McNally moved to appoint Commissioner Kefalas as the Chair for 2021 and authorize him to buy and sell real estate upon approval of the Board.

Motion carried 3-0.

3. APPOINTMENT OF CHAIR PRO-TEM:

M O T I O N

Chair Kefalas moved to appoint as Commissioner Stephens as Chair pro-tem for 2021 and authorize her to buy and sell real estate in the absence of the Chair upon approval of the Board.

Motion carried 3-0.

4. RESPONSIBILITY FOR RECEIVING PROBLEM SOLVING REQUESTS:

M O T I O N

Commissioner Shadduck-McNally moved to appoint Board Chair, Chair Kefalas as the person responsible for receiving and reviewing any formal problem-solving requests filed by direct reports to the County Manager or County Attorney.

Motion carried 3-0.

6. REVIEW OF THE SCHEDULE FOR THE WEEK OF JANUARY 18, 2021: Ms. Gimeson reviewed the upcoming schedule with the Board.

7. CONSENT AGENDA:

AGREEMENTS:

1. INCLUSION AGREEMENT FOR SOUTH FORT COLLINS SANITATION DISTRICT (SFCSD) TO PROVIDE SERVICES TO LARIMER COUNTY

2. INCLUSION AGREEMENT FOR FORT COLLINS LOVELAND WATER DISTRICT (FCLWD) TO PROVIDE SERVICES TO LARIMER COUNTY

3. TOWN OF WELLINGTON CONTRACT FOR LAW ENFORCEMENT SERVICES

4. TOWN OF BERTHOUD CONTRACT FOR LAW ENFORCEMENT SERVICES

5. DEVELOPMENT AGREEMENT FOR THE ROCK RIDGE RANCH RURAL LAND USE PLAN 19-LAND3932

6. CONSTRUCTION SERVICES AGREEMENT – ENGINEERING (BID NO. B20-24, PN 333)

7. PROFESSIONAL SERVICES AGREEMENT (P20-21, HOUSEHOLD HAZARDOUS WASTE; VEOLIA)

APPOINTMENTS:

1. RECOMMENDED APPOINTMENTS TO THE CRYSTAL VIEW PUBLIC IMPROVEMENT DISTRICT: Steven Loving; Cindy Leach; Larry Leach

2. RECOMMENDED APPOINTMENTS TO THE ROCKVIEW WILDFLOWER RIDGE PUBLIC IMPROVEMENT DISTRIC: Grace Borlee; Christal Bateman; Mark Robinson; Kyle Anderson

3. RECOMMENDED APPOINTMENTS TO THE TRAPPERS POINT PUBLIC IMPROVEMENT DISTRICT: Steve Stroh; Allen Rechnagel; Larry Bauder

4. RECOMMENDED APPOINTMENTS TO THE MEADOWS AT ROLLING HILLS PUBLIC IMPROVEMENT DISTRICT: James Guy; Kevin Haussler; Markus Heiman

DEEDS:

1. DEED OF DEDICATION

2. DEED OF DEDICATION

LETTERS OF SUPPORT:

1. LETTER OF SUPPORT AND CONCURRENCE ON NATIONAL REGISTER OF HISTORIC PLACES NOMINATION FOR FALL RIVER PASS IN ROCKY MOUNTAIN NATIONAL PARK

RESOLUTIONS:

1. FY 2020-21 COUNTY TARGETED GRANT PROGRAM

2. RESOLUTION DESIGNATING THE PUBLIC PLACE IN WHICH NOTICE IS POSTED OF MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS

3. RESOLUTION FOR STATUTORY VESTED RIGHTS FOR THE ERICKSON SUBDIVISION FILE 18-LAND3849

4. RESOLUTION FOR STATUTORY VESTED RIGHTS FOR THE BRADLEY SUBDIVISION FILE 18-LAND3781

5. RESOLUTION FOR STATUTORY VESTED RIGHTS FOR THE LUKEN SUBDIVISION FILE 17-LAND3593

LIQUOR LICENSES: The following liquor licenses were approved/issued: The Queen's Concession LLC-Hotel & Restaurant-Fort Collins; Swing Station LLC-Tavern-LaPorte; The Inn at Whiskey Belle Ranch LLC -Bed & Breakfast-Livermore.

Miscellaneous: Stipulation as to Tax Year 2020- Kelsey Marie and John Boyd III Richards; Stipulation as to Tax Year 2020- Foundry Hotel LLC; Department of Human Services Payments for November 2020; Final Plat of the Rock Ridge Ranch Rural Land Use Plan 19-LAND3932.

M O T I O N

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Consent Agenda for January 12, 2021.

Motion carried 3-0

8. **COMMISSIONERS GUESTS:** The Commissioners' did not have any guests.

9. **COVID-19 UPDATE AND DECISIONS:** Linda Hoffmann, County Manager. Manager Hoffman introduced Tom Gonzales, Public Health Director. Mr. Gonzales updated the Board on vaccination efforts in the county. He reported that 16,000 doses of the vaccines have been given to Phase 1A frontline healthcare workers. He noted that statistics demonstrate that COVID-19 has the greatest impact upon roughly 20% of the population. This includes frontline doctors and nurses and long-term care residents and staff. Based on these statistics, the state has put in place phased guidelines for distribution of the vaccine.

Mr. Gonzalez reported to the Board that the county will next tackle administering vaccines for the Phase 1B individuals. This includes healthcare workers who are not in direct contact with the virus, first responders and those who are over 70 years of age.

There was a discussion between the Board and staff as to when and if there might be an increase in the number of doses of the vaccines the county is receiving. Mr. Gonzalez noted that the Biden Administration has indicated that it will work to increase the number of vaccines that are being distributed to the states which could potentially increase availability. He also noted that multiple companies are in the trial phase for additional vaccines which, if granted approval by the Food and Drug Administration (FDA), would increase the availability of vaccines.

The Board also asked Mr. Gonzalez if the county has been receiving more of the Moderna or Pfizer vaccine. Mr. Gonzalez reported that thus far the county has received an even number of both vaccines.

The Board also requested clarification from Mr. Gonzalez if individuals with intellectual or developmental disabilities living in group homes are considered part of the Phase 1B class.

Mr. Gonzalez also relayed to the Board that there had been a relatively small uptick in the number of positive cases since the holiday season. He noted that the numbers from the next day or two will be telling as it will demonstrative if there was further uptick from the New Year's holiday. Mr. Gonzalez reported that the number of hospitalizations have declined and are at their lowest levels since November 10, 2020, which is a positive trend.

The Board thanked Mr. Gonzalez and the public health staff for all their continued hard work and efforts to keep Larimer County residents safe.

Manager Hoffmann introduced Jacob Castillo, Economic and Workforce Development Director. Mr. Castillo provided the Board with an update on the Larimer County Level-Up Program. He noted that to date, 290 business within the county have been certified and approved for the program. There are an additional 20 business that are in que and awaiting inspection.

Mr. Castillo also provided the Board with background on the Small Business Relief Program (SBR) and the Paycheck Protection Program. The Board asked Mr. Castillo for clarification for regarding the parameters around the Paycheck Protection Program especially as it relates to restrictions and protections that have been put in place to ensure the funding is going to small business. Additionally, the Board asked Mr. Castillo about outreach to the community regarding programs and potential options for funding.

The Board thanked Mr. Castillo and his staff for their continued effort on behalf of local business.

10. BOARD OF COUNTY COMMISSIONERS DIVISION OF RESPONSIBILITIES: Michelle Bird, Public Affairs Manager. Ms. Bird noted that every year the Board of County Commissioners reviews and revises their liaison assignments for Larimer County boards and commissions and Colorado Counties Inc. (CCI) steering committee assignments.

MOTION

Commissioner Stephens moved that the Board of County Commissioners approve BCC Policy #P01122021P001 Board of County Commissioners Divisions of Responsibilities.

Motion carried 3-0.

11. COUNTY MANAGER UPDATE: Manager Hoffmann updated the Board on this week's coordination meetings and upcoming projects and activities.

12. COMMISSIONER ACTIVITY REPORTS: The Board detailed their attendance at events during the previous week.

13. EXECUTIVE SESSION: Executive Session pursuant to C.R.S. 24-6-402(4)(b): regarding the Ranch Option Agreement - negotiations on Site Plan and Development Agreement.

MOTION

Commissioner Stephens moved that the Board of County Commissioners enter executive session pursuant to C.R.S 24-6-402(4)(b), conferences with an attorney for the purpose of receiving legal advice on specific legal questions regarding the Ranch Option Agreement - negotiations on Site Plan and Development Agreement

Motion carried 3-0

With there being no further business, the Board adjourned at 11:05 a.m.

JOHN KEFALAS
BOARD OF COUNTY COMMISSIONERS

ANGELA MYERS
CLERK AND RECORDER

ATTEST:

Elizabeth Carter, Deputy Clerk

LARIMER COUNTY CLERK
SEAL
COLORADO