



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JANUARY 09, 2023

LAND USE HEARING

The Board of County Commissioners met at 3:00 p.m. with Leslie Ellis, Community Development Director. Chair Shadduck-McNally presided. Commissioner Kefalas and Commissioner Stephens were present. Also present were: Matt Lafferty, Doug May, and Tatum Hastings, Community Development; Frank Haug, Attorney's Office; and Elizabeth Carter, Deputy Clerk.

Chair Shadduck-McNally opened the hearing with the Pledge of Allegiance.

CONSENT ITEM:

1. AMENDED PLAT OF LUKEN SUBDIVISION LOTS A AND B, FILE NO. 22-LAND4288: The applicant/property owner requests an amended plat to revise a plat note that was recorded on the Luken Subdivision plat in early 2021. The note that was recorded on the plat reads as follows: All new properties require 13D Residential Fire Sprinkler systems. However, the plat note should have read as follows: "Should a new residence on Lot A or B be constructed and be located greater than 400 feet from the hydrant along an approved drivable access, then a 13D residential fire sprinkler system shall be required." The request has been reviewed by the Poudre Fire Authority.

REVIEW CRITERIA:

The Larimer County Land Use Code (Section 6.5.7.D.3) allows for the approval of an amended plat if the following review criteria are met in addition to the General Review Criteria, found in Section 6.3.8.D:

- A. No additional lots will be created by the amended plat. No additional lots will be created by the proposed amended plat; therefore, this criterion has been met.
- B. The resultant lots will meet the required minimum lot size of the applicable zoning district and the lot dimension ratio required by Article 5.2, Lot and Block Standards. If any of the lots are nonconforming with respect to the minimum lot size or the lot dimension ratio, the amended plat must not increase the nonconformity. No lots are being created by this plat, nor are existing lots being altered in any way. The request is simply to revise a plat note.

- C. The amended plat will not create a nonconforming setback for any existing building. No lot lines are changing and therefore this criterion has been met.
- D. The amended plat will not adversely affect access, drainage or utility easements, or rights-of-way serving the property or other properties in the area. The amended plat will not adversely affect access, drainage or utility easements, or rights-of-way serving the property or other properties in the area and therefore complies with this criterion. No easements or rights-of-way are proposed to be vacated with this request.
- E. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots must also apply to the resultant lots and be noted on the final plat, except those changes to a condition or note on a plat that are approved with this application. The Board of County Commissioners shall consider the original reason or circumstance for a condition or note on a plat when approving a change. There are no changes to any conditions or notes on the plat proposed with this request. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots would still apply.

2. **MILLER AMENDED PLAT OF LOTS 104 AND 105, CRYSTAL LAKES**

ELEVENTH FILING PUD, FILE NO. 22-LAND4274: The applicant/property owner requests an Amended Plat to adjust existing lot lines between Lot 104 and Lot 105 of the Crystal Lakes Eleventh Filing PUD and vacate a utility easement between the two adjacent lots, so the existing single-family residence sits entirely within Lot 105. Lot 105 is located at 305 Huron Road in Red Feathers, Colorado, owned by Charlotte and Ed Miller. Lot 105 contains a single-family residence, built in 1979, according to the Larimer County Assessor. Lot 104 is located at 277 Huron Road, owned by Alison Phillips IRA LLC. Lot 104 is currently unimproved. Both lots are zoned RR-2 – Rural Residential. The proposed amended plat includes adjusting the common lot line between the two lots around the single-family residence and transferring acreage from Lot 104 to Lot 105 to ensure the single-family residence is entirely situated on Lot 105 without encroaching on Lot 104. Lot 105 is currently 1.48 acres and Lot 104 is currently 2.23 acres, and the proposed lots will be 1.53 acres and 2.15 acres, respectively. Additionally, a utility easement will be vacated in conjunction with this request. No existing utilities lie within the easement.

According to the project description provided by the applicant, the single-family residence on Lot 105 was constructed partially over the common lot line in 1979 due to the monuments being in the wrong locations. The proposed amended plat would reconfigure the common lot line around the existing structure resulting in the new property line being located 5.6-feet from the existing deck.

REVIEW CRITERIA:

The Larimer County Land Use Code (Section 6.5.7.D.3) allows for the approval of an amended plat if the following review criteria are met in addition to the General Review Criteria, found in Section 6.3.8.D:

- A. No additional lots will be created by the amended plat. No additional lots will be created by the proposed amended plat; therefore, this criterion has been met.
- B. The resultant lots will meet the required minimum lot size of the applicable zoning district and the lot dimension ratio required by Article 5.2, Lot and Block Standards. If any of the lots are nonconforming with respect to the minimum lot size or the lot dimension ratio, the amended plat must not increase the nonconformity. The minimum lot size in the RR-2 – Rural Residential zone district is 2.3 acres if the lot is served by an on-site well and/or on-site septic. Lot 105 of the Crystal Lakes 11th Filing, PUD is currently 1.48 acres, and Lot 104 of the Crystal Lakes 11th Filing, PUD is currently 2.23 acres. Resultant Lot 105A will be 1.53 acres and resultant Lot 104A will be 2.15 acres. Lots 104 and 105 of the Crystal Lakes 11th Filing, PUD are currently nonconforming with respect to the minimum lot size. The proposed amended plat is not increasing any nonconformity and the size of both lots combined is not changing. The proposed modification is negligible to account for existing conditions.
- C. The amended plat will not create a nonconforming setback for any existing building. The proposed amended plat is being crafted to recognize existing conditions and would not create a nonconforming setback for any existing buildings. The required minimum building setback for the RR-2 – Rural Residential zone district is 25-feet from the front property line, 5-feet from the side property lines, and 10-feet from the rear property line. The proposal brings the side setback into compliance to meet the minimum requirement.
- D. The amended plat will not adversely affect access, drainage or utility easements, or rights-of-way serving the property or other properties in the area. The amended plat will not adversely affect access, drainage, or rights-of-way serving the property or other properties in the area and therefore complies with this criterion. A vacation of the utility easement along the common property line is being requested as part of this amended plat where no utilities are presently located within the said easement. No impacts are expected to result from the approval of the amended plat.
- E. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots must also apply to the resultant lots and be noted on the final plat, except those changes to a condition or note on a plat that are approved with this application. The Board of County Commissioners shall consider the original reason or circumstance for a condition or note on a plat when approving a change. There are no changes to any conditions or notes on the plat proposed with this request. Any covenants, deed restrictions, or other conditions of approval that apply to the original lots would still apply.

DEVELOPMENT SERVICES TEAM RECOMMENDATION:

The Development Services Team recommends approval of the amended plat of Lot 104 and 105, Crystal Lakes 11th Filing, PUD, File No. 22-LAND4274, subject to the following conditions:

1. All conditions of approval shall be met, and the final plat recorded by July 9, or this shall be null and void.
2. The property will be subject to all restrictions, covenants, and conditions as set forth in the plat of record for the Crystal Lakes 11th Filing, PUD.
3. Prior to the recordation of the final plat, the applicant shall make any required technical corrections noted by the Land Surveyor of the Larimer County Engineering Department.
4. Any future uses on Lot 104A and Lot 105A shall obtain approval through the applicable review procedure as established in the Larimer County Land Use Code prior to the commencement of the use.
5. The Findings and Resolution shall be a servitude running with the property. Those owners of the property or any portion of the property who obtain title subsequent to the date of recording of the Findings and Resolution, their heirs, successors, assigns or transferees, and persons holding under applicants shall comply with the terms and conditions of this amended plat approval.

3. STEARNS SHORT-TERM RENTAL ADMINISTRATIVE SPECIAL REVIEW AND APPEAL, FILE NO. 22-ZONE3306: The subject property is in Estes Park, Colorado. The property currently contains two newly constructed single-family residences and one pre-existing single-family residence and is zoned EV-A1– Estes Valley Accommodations/ Low Intensity. The applicant requests Administrative Special Review approval for a small short-term rental (STR) located in the newly constructed two-bedroom, one additional sleeping area, single-family residence with a maximum occupancy of six total guests, two guests per bedroom. Administrative Special Review for an STR requires both Planning Division and Building Division approval. For this case, Planning Division review and Building Division review were conducted concurrently. In general terms, the Planning review process involves:

1. Pre-application conference and application submittal.
2. Staff and referral agency evaluation and comment review.
3. Community notice and community comment review.

4. The scheduling of a public hearing, if applicable, or an administrative review and decision by the Community Development Director. County staff mailed a courtesy community notification about the proposed project to properties within 500-feet of the subject property. Staff mailed 29 notices on July 12, 2022. Staff did not receive community comments. The Estes Valley Planning Advisory Committee (EVPAC) reviewed this request at their regularly scheduled meeting on October 20, 2022. EVPAC (with Theis recusing) voted unanimously for the Board of County Commissioners to approve the request. EVPAC was notified that because the request included an appeal it had to go before the BOCC. Following a review of the application and the request to appeal to the criteria in 3.3.5.B.2.a, only one short-term-rental shall be allowed on the property, the Community Development Director determined that this application should be scheduled for a public hearing before the Board of County Commissioners for their decision, per Section 6.3.6.D.3 of the Land Use Code, based on the appeal described below. Administrative Special Review requires General Review Criteria to be met for approval (Section 6.4.3.D in the Land Use Code), in addition to supplemental review criteria for small STRs (Section 3.3.5.B.2. in the Land Use Code). Staff finds the application meets the criteria in Section 6.4.3.D. Staff finds the application meets all but one of the Short-Term Rental Use Regulations criteria located in Section 3.3.5.B.2. The criteria not met is 3.3.5.B.2.a, only one short-term-rental shall be allowed on the property. The following section addresses staff findings and the review criteria.

REVIEW CRITERIA FOR SHORT-TERM RENTAL:

In reviewing a proposed administrative special review application, the Board of County Commissioners shall consider the general approval criteria in Section 6.3.8.D.

General Review Criteria, and also whether (Section 6.4.3.D):

1. The proposed use has minimal impacts on the existing and future development of the area. Staff Response: Staff finds that this proposal, including the appeal for more than one short-term rental has minimal impacts on the existing and future development of the area as the Accommodations zoning district permits low-intensity accommodation uses.
2. Any impacts associated with the environment, wildlife, access, traffic, emergency services, utilities, parking, refuse areas, noise, glare, odor, and other adverse impacts have been adequately addressed and/or mitigated. Staff Response: Staff received comments from Estes Valley Fire Protection District and the Engineering Department stating that they expect no issues regarding the above criteria and all criteria is or will be met.

3. The recommendations of referral agencies have been considered and adequately addressed. Staff Response: This application was referred to the applicable referral agencies. The comments have been or will be adequately addressed.
4. Within a GMA district, the proposed use is consistent with the applicable supplementary regulations to the GMA district, or if none, with the Comprehensive Plan. Staff Response: The subject property is not located within a GMA district and is consistent with the Comprehensive Plan.
5. The applicant has demonstrated that this project can meet applicable additional criteria listed in Article 3.0, Use Regulations. Staff Response: The STR meets or will meet the following supplemental regulations, as noted below. Section 3.3.5.B.2 Standards for Short-Term Rentals with Ten or Fewer Occupants:
 - a. Only one short-term rental shall be allowed on a property. The applicant is appealing this.
 - b. The short-term rental shall only be conducted in a legally constructed dwelling and shall require a change of occupancy permit prior to the commencement of the short-term rental use.
 - c. The short-term rental shall have a property manager consisting of the owner or a responsible party representing the owner to manage the use at any time it is occupied. The property manager must be located within one hour or less travel distance from the short-term rental, and their contact information shall be posted outside at the front door and in the operations manual located in the short-term rental. Changes to the contact information form for the property manager shall be provided to the Larimer County Community Development Department within five business days of the change in contact information.
 - d. The location of the property boundaries for the short-term rental shall be easily identifiable and posted to prevent trespass.
 - e. The short-term rental shall not be located within an established floodplain, and if located within a floodplain shall require compliance with the applicable requirements of Section 2.7.1. - Floodplain Overlay (FP-O).
 - f. The short-term rental shall include maps installed onto or adjacent to the doorway of each habitable room, illustrating how to exit the building. The map should include the address, GPS coordinates, and the phone number of the short-term rental.
 - g. The short-term rental shall be equipped with an operations manual/user guide that is in a visible location (such as a kitchen counter or entry table).
 - h. The short-term rental shall have a plan for garbage storage and removal. The plan shall clearly illustrate the location of garbage

storage areas, the method and frequency of regular garbage pick-up/disposal, and the screening of the outdoor storage area.

i. Accessory Living Areas, Extended Family Dwellings, and Farmstead Accessory Dwellings shall not be utilized as a short-term rental.

j. Solid fuel (such as wood or coal) fire pits shall not be allowed in identified wildfire hazard areas.

k. Cooking areas within the short-term rental shall be equipped with a stovetop fire stop or approved alternative.

l. Unless already equipped with an approved automatic fire sprinkler system, approved fire extinguishers shall be installed in readily accessible and visible locations for immediate use in the following locations within the STR:

i. In each room with a cooking appliance, fireplace, heating appliance, or water heater.

ii. Inside and adjacent to the door leading to a deck, porch, or patio with such appliances.

iii. At least one on each story.

In reviewing a proposed appeal to standard 3.3.5.B.2.a, the Board of County Commissioners shall consider the following criteria in section 6.7.5: Review Criteria for Appeals to Deviate from Standards or Requirements Other Than Minimum Lots Size Requirements.

REVIEW CRITERIA FOR APPEALS Article 6.7.5:

- a. Approval of the appeal will not subvert the purpose of the standard or requirement. Approval of the appeals will not subvert the purpose of the standard or requirements as the accommodations zoning district allows condominium developments.
- b. Approval of the appeal will not be detrimental to the public health, safety, or property values in the neighborhood. Approval of the appeals should not be detrimental to public health, safety, or property values in the neighborhood as this zoning district allows condominium developments and is meant for low-intensity lodging uses.
- c. Approval of the appeal is the minimum action necessary. Approval of the appeals are the minimum action necessary to allow the applicant to move forward with this proposal. Approval of the appeals will not require any other subsequent approvals by the county.
- d. Approval of the appeal will not result in increased costs to the general public. Approval of the appeals should not result in increased costs to the general public as the accommodations zoning district permits low-intensity lodging uses.

- e. Approval of the appeal is consistent with the intent and purpose of the Code. The proposed use is consistent with the zoning and uses in the area and granting this appeal should not change the character of the neighborhood due to the application aligning with the zoning district. This unit does not exceed the maximum density for the accommodations zoning district. Staff's assessment is that this request meets the intent and purpose of the Land Use Code with the conditions of approval.

DEVELOPMENT SERVICES TEAM RECOMMENDATION:

The Development Team is recommending approval of the Stearns Short-Term Rental and appeal, File #22-ZONE3306, and has presented all the information by which the Board of County Commissioners may base their deliberation and decision.

4. **AMENDMENTS TO THE LARIMER COUNTY LAND USE CODE, FILE NO. 22-CODE0270:** This is a request to amend the Larimer County Land Use Code to address errors, omissions, and organizational issues throughout the Code, which generally include clarifying the intent and applicability of setbacks and standards, adding and updating various use allowances and use descriptions, eliminating and refining processes, procedures, and standards, and adding and reorganizing Code sections for clarity and ease of use.

DEVELOPMENT SERVICES TEAM RECOMMENDATION:

Planning Commission and staff recommend that the Board of County Commissioners approve the Land Use Code amendments to address errors, omissions, and organizational issues throughout the Code, which generally include clarifying the intent and applicability of setbacks and standards, adding and updating various use allowances and use descriptions, and refining processes, procedures, and standards for clarity and ease of use, as found in File No. 22-CODE0270, subject to the conditions of approval outlined in the staff report.

M O T I O N

Commissioner Stephens moved that the Board of County Commissioners approve the Consent Agenda subject to the conditions in the staff report and further authorize the Chair to sign the Findings and Resolution.

Motion passes 3-0

With there being no further business, the Board adjourned at 3:10 p.m.

TUESDAY, JANUARY 10, 2023

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 10:30 a.m. with Lorenda Volker, County Manager. Chair Shadduck-McNally presided. Commissioner Kefalas and Commissioner Shadduck-McNally were present. Also present were Michelle Bird, Commissioners' Office, and Elizabeth Carter, Deputy Clerk.

Chair Shadduck-McNally opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** No one from the public addressed the Board. Chair Shadduck-McNally closed public comment.

2. **APPROVAL OF THE MINUTES FOR THE WEEK OF JANUARY 2, 2023:**

M O T I O N

Commissioner Stephens moved that the Board of County Commissioners approve the minutes for the week of January 2, 2023.

Motion passes 3 - 0

3. **REVIEW OF THE SCHEDULE FOR THE WEEK OF JANUARY 16, 2023:** Ms. Bird reviewed the upcoming schedule with the Board.

4. **CONSENT AGENDA:**

AGREEMENTS:

1. **AGREEMENT FOR JAIL SERVICES**

2. **23 IBEH 179382 – CONTRACT AMENDMENT 23 IBEH 174465**

DEEDS:

1. **DEED OF DEDICATION FOR RIGHT OF WAY PURPOSES FROM LLOYD S. MOORE AND JUDY C. MOORE (OWNER) TO LARIMER COUNTY**

2. **DEED OF DEDICATION FOR RIGHT OF WAY PURPOSES FROM DERALD KEITH STRAIT AND ELSIE ANNA STRAIT (OWNER) TO LARIMER COUNTY**

LETTERS OF SUPPORT:

1. **INTEGRATED EMERGENCY MANAGEMENT COURSE COVER LETTER**

MISCELLANEOUS:

1. **AMENDMENT NO. 1 TO AMENDED AND RESTATED CONSERVATION EASEMENT (HERMIT PARK OPEN SPACE)**

RESOLUTIONS:

1. FINDINGS AND RESOLUTION APPROVING THE BALLARD BED & BREAKFAST ADMINISTRATIVE SPECIAL REVIEW

2. FINDINGS AND RESOLUTION DENYING THE GOFF SHORT-TERM RENTAL ADMINISTRATIVE SPECIAL REVIEW

3. FINDINGS AND RESOLUTION APPROVING THE STONEHENGE RENTAL ADMINISTRATIVE SPECIAL REVIEW AND EXPANSION OF NONCONFORMING USE

M O T I O N

Commissioner Kefalas moved that the Board of County Commissioners approve the Consent Agenda for January 10, 2023.

Motion carried 3 – 0

5. COMMISSIONERS' GUESTS: The Commissioners did not have any guests.

6. DISCUSSION ITEMS:

1. PROCLAMATION DECLARING JANUARY 16, 2023, AS MARTIN LUTHER KING, JR. DAY IN LARIMER COUNTY: Larimer County community members are encouraged to participate in celebratory events, take time to reflect on the accomplishments of Dr. King, and observe January 16, 2023, with appropriate civic, community, and service projects in honor of Dr. King and the values he represents.

Chair Shadduck-McNally invited members of the public to come forward and address the Board regarding some of the events that are taking place to honor Dr. King. Franklin Jefferson a resident of Loveland who serves on the state's Martin Luther King, Jr. Commission addressed the Board. Mr. Jefferson stated that the Commission works with communities throughout the state on events that highlight Dr. King's incredible contributions to United States. Additionally, he mentioned that the Commission offers a variety of educational events. Mr. Jefferson, also noted that this evening in Denver, the Commission will be honoring recipients of its humanitarian award. The Board and Mr. Jefferson recognized members of the community who serve on the Dr. Martin Luther King Jr. Colorado Holiday Commission also present in the audience.

Mr. James Holland, owner of XAAK's Barbershop in Loveland addressed the Board. Mr. Holland explained to the Board that he, his wife Margarette, and their son Keshawn moved to Loveland in 2021. He and his wife has attended Colorado State University and were anxious to move back to the area. In 2022, Mr. and Mrs. Holland opened XAAK's. XAAK's is Northern Colorado's first barbershop to focus on African American hair. He reported to the Board, that even though the shop has been open for less than a year, it has been voted the third-best barber shop in Northern Colorado.

Mrs. Holland added that there will be a celebration next Monday in honor of both the shop's first anniversary and in honor of the Martin Luther King, Jr. holiday. There will be speakers between the hours of 1:00 pm and 3:00 pm, including Commissioner Shadduck-McNally. Additionally, XAAK's

will be offering free haircuts to law enforcement, first responders, and athletes at the local colleges and universities.

Commissioner Stephens read the proclamation.

MOTION

Commissioner Stephens moved that the Board of County Commissioners approve the proclamation declaring January 16, 2023, as Martin Luther King, Jr. Day in Larimer County, Colorado.

Motion carried 3 - 0

The Board thanked the members of the community for their attendance at today's meeting. The Board also expressed its appreciation to citizens for keeping Dr. King's legacy of commitment to social justice, peace, non-violence, and commitment to neighbor and country alive in Larimer County. Additionally, the Board noted that information about XAAK's Barbershop can be found at xaaksbarbershop.com.

The Board took a brief recess. The Board reconvened.

2. CCI 2023 STEERING COMMITTEES'S DESIGNATION OF PROXY: Michelle Bird, Public Affairs Director. Ms. Bird relayed to the Board that per Colorado Counties Inc.'s Bylaws, each county may designate a county staff member to serve as proxy. The designated staff members are permitted to vote during steering committee meetings in the absence of a county commissioner. She noted that it is important to designate your county proxy to ensure a 65% majority is reached on votes and to complete a proper audit of votes.

MOTION

Commission Kefalas moved that the Board of County Commissioners' Division of Responsibility Policy and Colorado Counties, Inc, 2023 Steering Committee Designation of Proxy forms allowing Michelle Bird, Public Affairs Director, and Heather O'Hayre, Human Services Director to vote and sign on behalf of a Larimer County Commissioner.

Motion carried 3 – 0.

3. DISCUSSION OF MEMORANDUM OF UNDERSTANDING WITH REPUBLIC SERVICES FOR NEGOTIATIONS TO DESIGN, BUILD, CONSTRUCT, FUND, AND OPERATE THE NORTH LANDFILL, CENTRAL TRANSFER STATION AND MATERIALS RECOVERY FACILITY (RECYCLING CENTER): Laurie Kadrich, Assistant County Manager and Duane Penney, Solid Waste Director. Ms. Kadrich noted that today's Memorandum of Understanding (MOU) is the product of multiple years of work. Ms. Kadrich stated that initially, she was resistant to a potential partnership with a private third-party vendor. She noted that over time she has come to see that the county can still be intricately involved in how the landfill operates even if a third-party vendor is utilized. Additionally, Ms. Kadrich noted that partnering with a private vendor will be both cost-effective and allow for greater efficiency in filling highly specialized positions at the landfill.

Ms. Kadrich introduced Duane Penney, the Solid Waste Director, to provide context on the history of how today's action came about and explain the Memorandum of Understanding (MOU).

Mr. Penney reported to the Board that Larimer County's existing landfill is nearing capacity and will be permanently closed. It is necessary to construct a new landfill and transfer station. Additionally, the existing Recycling Center will be replaced with a new Materials Recovery Facility. Staff issued two requests for proposals to seek private public partners to design, build, construct, fund, and operate the new transfer station, landfill, and materials recovery facility.

Mr. Penney explained that Republic Services is being recommended by the review committee to be the county-awarded vendor for this project. Staff negotiated a memorandum of understanding to serve as a framework for contract negotiations. Staff is seeking direction from the Board of County Commissioners to continue with contract negotiations. Staff recommends reviewing the memorandum of understanding with the Solid Waste Policy Council during their January 12, 2023, meeting. Mr. Penney walked the Board through the highlights of the MOU.

The Board thanked the Assistant County Manager and Mr. Penney for their many years of work on the landfill and their dedication to pursuing the best option for the residents of Larimer County.

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve directing staff to take the memorandum of understanding to the Solid Waste Policy Council's next regular meeting for their review and comments and return to this Board for final direction regarding contract negotiations by January 24, 2023.

Motion carried 3 – 0.

8. **COUNTY MANAGER UPDATE:** The County Manager offered her congratulations to Commissioner Kefalas and the other elected officials who were sworn in today.

9. **COMMISSIONER ACTIVITY REPORTS:** The Board briefly detailed their attendance at events during the previous week.

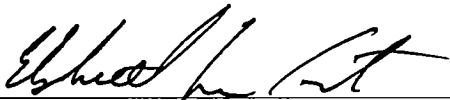
10. **LEGAL MATTERS:** None request.

With there being no further business, the Board adjourned at 12:00 p.m.


JODY SHADDUCK-MCNALLY
BOARD OF COUNTY COMMISSIONERS

ANGELA MYERS
CLERK AND RECORDER

ATTEST:



Elizabeth Carter, Deputy Clerk

