



Date: Tuesday, October 24, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Abatements

1. Petition for Abatement or Refund of Taxes

Submitted By: Cathy Canedo Office of the Assessor
NAMED PARTIES: Nichols-Nichols LLC
LOCATION: 4800 Innovation Dr., Ft. Collins, CO 80525
ACCOUNT NUMBER: R1373790
PARCEL NUMBER: 86061-15-001
TAX YEAR(S): 2022

Agreements

1. Construction Services Agreement- Engineering: Bid No. B23-10 Project No. 8510 – Prairie Trails PID, The Bluffs PID, and Bonnell West PID Overlay Award 2

Submitted By: Mark Peterson, Engineering Department
DESCRIPTION: PN 8510 Contract Award 2 - Prairie Trails PID, The Bluffs PID and Bonnell West PID Overlay
TERM: Fall 2023 – Summer 2024
NAMED PARTIES: Larimer County and Coulson Excavating Co, Inc
TOTAL DOLLAR AMOUNT: \$568,199.50

2. Ridgewood Meadows PID Advisory Board Bylaws

Submitted By: Mark Peterson, Engineering Department
DESCRIPTION: Larimer County Ridgewood Meadows Public Improvement District No. 62 Advisory Board Bylaws
TERM: October 24, 2023 – Until Superseded
NAMED PARTIES: Larimer County and Ridgewood Meadows Public Improvement District No. 62 Advisory Board
TOTAL DOLLAR AMOUNT: N/A

Appointments

1. Recommended Reappointments to the Agricultural Advisory Board

NAMED PARTIES: Amber Graves and Maureen McDonough
Submitted By: Sarah Martin, BOCC
DESCRIPTION: Reappoint Amber Graves and Maureen McDonough to a full-term appointment beginning December 1, 2023 and ending November 30, 2026.

2. Recommended Appointments to the Agricultural Advisory Board

NAMED PARTIES: Ryan Peterson, Dennis Lacerte, and Carmen Farmer

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Ryan Peterson, Dennis Lacerte, and Carmen Farmer to a full-term appointment to the Agricultural Advisory Board beginning December 1, 2023 and ending November 30, 2026.

3. Recommended Appointments to the Workforce Development Board

NAMED PARTIES: Nicholas Peterson, Jennifer Miller, Jonathan Comyn, Dawn Paepke, Lauren Pellow, Lucinda Kerschensteiner, and Jillian Fresa

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Nicholas Peterson, Jennifer Miller, Jonathan Comyn, Dawn Paepke, Lauren Pellow, Lucinda Kerschensteiner, and Jillian Fresa to a full-term appointment beginning October 24, 2023 and ending June 30, 2025.

4. Recommended Reappointments to the Club Estates General Improvement District

NAMED PARTIES: Phil Soreide and Clark Mapes

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Phil Soreide and Clark Mapes to a full-term appointment to the Club Estates GID beginning December 1, 2023 and ending November 30, 2027

5. Recommended Reappointment to the Cottonwood Shores Public Improvement District

NAMED PARTIES: Steven Peterson

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Steven Peterson to a full-term appointment to the Cottonwood Shores PID beginning December 1, 2023 and ending November 30, 2027.

6. Recommended Appointment to the Saddleback Public Improvement District

NAMED PARTIES: Clark Mozer

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Clark Mozer to the Saddleback PID beginning December 1, 2023 and ending November 30 2027.

7. Recommended Reappointment to Scenic Ranch Estates Public Improvement District

NAMED PARTIES: Mike Rushing

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Mike Rushing to a full-term appointment to the Scenic Ranch Estates PID beginning December 1, 2023 and ending November 30, 2027.

8. Recommended Reappointment to Terry Cove Public Improvement District

NAMED PARTIES: Martina Wilkinson

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Martina Wilkinson to a full-term appointment to the Terry Cove PID beginning December 1, 2023 and ending November 30, 2027.

9. Recommended Reappointment to the Red Feather Lakes Planning Advisory Committee

NAMED PARTIES: Lora Gaskill

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Lora Gaskill to the Red Feather Lakes PAC beginning January 1, 2024 and ending December 31, 2027.

10.Recommended Appointment to the Soldier Canyon Estates Public Improvement District

NAMED PARTIES: Alan Miller

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Alan Miller to a full-term appointment to the Soldier Canyon Estates PID beginning December 1, 2023 and ending November 30, 2027.

Deeds

1. Deed of Dedication from Jesus and Jeanette Rodriguez for right of way on CR 19, PN 337

Submitted By: Tim Meyer, Engineering

DESCRIPTION: Jesus and Jeanette Rodriguez are dedicating the needed right-of-way for CR 19 as part of PN 337

TERM: perpetual

NAMED PARTIES: Jesus Rodruguez, Jr. and Jeanette Mildred Rodriguez AND Larimer County

Miscellaneous

1. Legal action requested for a new District Court case regarding Code Compliance case number 23-CCC0110.

Submitted By: Amy White, Code Compliance Supervisor

DESCRIPTION: Request the Board authorize legal action for the referenced Code Compliance case. The property is being represented by an attorney for the estate of the deceased owner and it has been difficult to work with the people who are illegally residing on the property. CC staff is working with County Attorneys Frank Haug and Christine Luckasen.

2. Sha Yang Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County **Sha Yang** Docket No. 2023BAA510

3. Knipping Dennis J/Ann M Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County Knipping Dennis J/Ann M Docket No. 2023BAA1108

4. Bruns Laurence R/Claire J Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County Bruns Laurence R/Claire J Docket No. 2023BAA554

Policies

1. Human Resources Policy & Procedure 331.4M Conditions of Employment Policy

Submitted By: Christine Kuehnast, Human Resources

Subject Matter: Policy update/revision.

DESCRIPTION: As part of the PowerDMS policy tool testing, the HR team made some small updates to clean up the policy, and to make updates consistent with current practices.

2. Human Resources Policy and Procedure 331.4.25D_Legal Compliance Policy

Submitted By: Christine Kuehnast, Human Resources

Subject Matter: Approval of minor edit to the policy.

DESCRIPTION: The Senior Tax Work Off program has ended, so we are removing workers in the program from our exception to the pre employment drug testing program.

Resolutions

1. Resolution Establishing Compensation for Deputy District Attorney III

Submitted By: Mary Epping, Administrative Manager, District Attorney

DESCRIPTION: Effective October 30, 2023, E. Dewhurst will fill a vacant Deputy District Attorney III position. The bi-weekly salary for this position is \$3,961.54.

NAMED PARTIES: BOCC, County Manager, District Attorney

2. Resolution Establishing Compensation for Deputy District Attorney III

Submitted By: Mary Epping, Administrative Manager, District Attorney

DESCRIPTION: Effective October 23, 2023, R. Connelly will fill a vacant Deputy District Attorney III position. The bi-weekly salary for this position is \$3,730.77.

NAMED PARTIES: BOCC, County Manager, District Attorney

3. Findings and Resolution Denying the Barefoot Real Estate Investment LLC Administrative Special Review Short-Term Rental

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This was a request for a two bedroom plus one additional sleeping area, six guest Short-Term Rental in a newly constructed 2-bedroom single-family residence. The public hearing on this matter was heard on September 11, 2023.

NAMED PARTIES :Larimer County, Barefoot Real Estate Investment LLC and Daniel Crisafulli

4. Findings and Resolution Approving the Hough Planned Land Division, Planned Development Preliminary Plat and Appeals

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This was a request to divide one 1.05-acre parcel that was zoned RR-2, Rural Residential, into 2 parcels of 0.32 and 0.47 acres. The public hearing on this matter was heard on August 28, 2023.

NAMED PARTIES: Larimer County and Nancy Hough

5. Resolution authorizing a one-year extension of the Cameron Peak Fire Building Permit Fee Reduction Program

Submitted By: Eric Fried, Building Official, Community Development Department

DESCRIPTION: To memorialize past direction from Board members to extend the building permit fee reduction to October 31, 2024, to allow affected property owners more time to apply for rebuild permits with lower fees.

NAMED PARTIES: Board of Larimer County Commissioners, Community Development Department

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.