



**Date:** Tuesday, May 11, 2021  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## CONSENT AGENDA

### Agreements

#### 1. Second Amendment to Agreement for Employment and Training Services

Submitted By: Wendy Horst, Economic and Workforce Development

DESCRIPTION: Renewal Agreement for Larimer County Conservation Corps Water and Energy Program.

The agreement is for LC Conservation Corps to perform Water & Energy efficiency audits and training for the City of Fort Collins residents.

TERM: January 1, 2020 to December 31, 2021

NAMED PARTIES: LC Economic & Workforce and City of Fort Collins

TOTAL DOLLAR AMOUNT: \$128,198.99

#### 2. Community Services Block Grant (CSBG): The Family Center (La Familia) Contract

Submitted By: Lindy Blue, Human Services

DESCRIPTION: The Community Services Block Grant (CSBG) program funds states, territories, and tribes with the intention to provide programs and services to address poverty in Colorado. The Larimer County Department of Human Services is requesting to contract with The Family Center/La Familia to provide Wraparound and Parent Support Services and Bilingual Resource and Referral.

TERM: January 1, 2021 (or Effective Date, whichever is later) – December 31, 2021

NAMED PARTIES: Larimer County Department of Human Services and The Family Center/La Familia

TOTAL DOLLAR AMOUNT: \$91,207.88

#### 3. Larimer County Human Services and Live the Victory, Inc. dba The Matthews House Contract

Submitted By: Lindy Blue, Human Services

DESCRIPTION: Live the Victory, Inc. will provide Core Services such as strength-based resources and support to families when children are at imminent risk of out of home placement or who are in need of services to maintain a least restrictive setting. The County contracts with local providers to provide these necessary services to clients and families.

TERM: June 1, 2020 (or Effective Date whichever is later) – May 31, 2021

NAMED PARTIES: Larimer County Human Services and Live the Victory, Inc. dba as The Matthews House

TOTAL DOLLAR AMOUNT: \$116,725.00

#### 4. NRCS Application for Federal Assistance – Emergency Watershed Protection Program

Submitted By: Lori Hodges, Office of Emergency Management

DESCRIPTION: This application is an amendment to our original agreement with NRCS for Emergency Watershed Protection funding. It expanded our award from \$2,550,000 to \$3,393,140 to complete more fire restoration projects. The county match will increase from \$480,000 to \$606,194.00

TERM: Execution to 12/31/2021

NAMED PARTIES: Larimer County and the Natural Resource Conservation Service

TOTAL DOLLAR AMOUNT: \$3,393,140

## **5. Trail Easement Exchange Agreement**

Submitted By: Charlie Johnson, Engineering

DESCRIPTION: The Open Lands Advisory Board recommends that the Commissioners approve this Trail Easement Exchange Agreement with Arrowhead Properties, LLC.

Arrowhead Properties, LLC has offered to grant an alternative trailhead and trail easement to the County that will enable access to the existing 70-acre Parrish Ranch conservation easement which allows for a trail alignment. This portion of the trail would continue to the Red Tail ridge Open Space. From the alternative trailhead area, Arrowhead is also granting a southeasterly trail easement segment connecting to an existing 2017 trail easement, also granted by Arrowhead, that will connect to the Boulder County line. In exchange for this grant of trail easement and trailhead, Arrowhead requests that we vacate the entire 2001 trail easement and trailhead that was granted to the County in 2001 by Southdown, Inc. This vacation of easement will allow Arrowhead to sell lots within a future RLUP without the encumbrance of the 2001 trail easement and trailhead. In the future, Larimer County expects to work with Boulder County to connect the trail within Boulder's trail network at their Rabbit Mountain Open Space.

Staff has reviewed the location of the new trailhead and trail easement alignments and supports the proposal to vacate the 2001 easement with the granting of the alternative trail easements and trailhead. The alternative trailhead and trail easement alignments are superior in location and size as compared to the 2001 easement.

TERM: Perpetual

NAMED PARTIES: Arrowhead Properties, LLC and The Board of County Commissioners, Larimer County, Colorado

TOTAL DOLLAR AMOUNT: N/A

## **6. Amendment to Intergovernmental Agreement for State Highway 1 / Douglas Road Signal Project**

Submitted By: Rusty McDaniel, Engineering

DESCRIPTION: The agreement is between the two agencies for the design and construction of a traffic signal. This Amendment is to adjust the funding amount listed in original Intergovernmental Agreement due to CDOT modifying the grant amounts. The result is that neither the County or City will have to fund any of the project, the costs are all being covered by the Federal Grant and CDOT.

TERM: From - Date of Signatures To - Date of Completion

NAMED PARTIES: Larimer County and City of Fort Collins

TOTAL DOLLAR AMOUNT: Grant amount = \$550,000. Cost to County or City = \$0.00

## **7. Intergovernmental Agreement for the Assessment, Collection, and Remittance of Emergency Services Impact Fees / Windsor-Severance Fire Protection District**

Submitted By: Frank Haug, Larimer County Attorney's Office

DESCRIPTION: IGA outlining the Windsor-Severance Fire Protection District's Impact Fees assessment, collection, and remittance

TERM: from signature until terminated

NAMED PARTIES: Board of County Commissioners and Windsor-Severance Fire Protection District

TOTAL DOLLAR AMOUNT: N/A

## **8. Intergovernmental Agreement For Funding Of Mobility Management Activities In Larimer County Outside Of North Front Range Metropolitan Planning Organization Boundary**

Submitted By: Mark Peterson, Engineering

DESCRIPTION: This IGA provides Larimer County's local match funding towards a Federal Transit Administration (FTA) 5310 rural funds grant administered through the Colorado Department of Transportation (CDOT). Funding will be used to manage and deliver coordinated transportation services for older adults and people with disabilities in the portions of Larimer outside of the North Front Range Metropolitan Planning Organization

TERM: 2021

NAMED PARTIES: Larimer County and North Front Range Metropolitan Planning Organization (NFRMPO)

TOTAL DOLLAR AMOUNT: \$3,375

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## Appointments

### 1. Recommended Mid-term Appointment to the Red Feather Lakes Planning Advisory Committee

NAMED PARTIES: Jim Newcomb

Submitted By: Debra Unger, Commissioners' Office

DESCRIPTION: Appoint Jim Newcomb to the Red Feather Lakes Planning Advisory Committee to complete an unexpired 3-year term beginning May 11, 2021 and ending December 31, 2023.

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## Deeds

### 1. Resolution for Conveyance by Board of County Commissioners of Larimer County, Colorado

Submitted By: Charlie Johnson, Engineering

DESCRIPTION: In 2018, Larimer County completed a road improvement project with the construction of a round-about at CR 11C and E 57th Street near the northwest end of Boyd Lake outside of Loveland. At the time of the project, there existed an 18' wide strip of land that functions as a drainage ditch and the owner wanted to sell the land rather than grant right of way. The County acquired the strip and used portions of it for the project. The strip was contiguous to a property owned by Danial A. Hirsch and Kimberly K. Hirsch. During the negotiations with the Hirsch family, the County agreed to convey the strip to the Hirsch's at the conclusion of project since the County had no need for the ditch other than what it retained for construction purposes within the right of way of the project.

TERM: N/A

NAMED PARTIES: Larimer County and Danial A. Hirsch and Kimberly K. Hirsch

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## Liquor Licenses

### 1. Liquor License- ZGolf Food & Beverage Services LLC

**Wedgewood Weddings & Banquet Center**

LOCATION: Laporte

NAMED PARTIES: Chole Nats

LICENSE TYPE: Hotel & Restaurant

REQUEST: Approval & Issuance

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## Miscellaneous

### 1. Memorandum Requesting to 'Sell' Child Care Assistance Program Allocation Funds

Submitted By: Lindy Blue, Human Services

DESCRIPTION: The Larimer County Department of Human Services (LCDHS) receives an annual allocation of both State and Federal funds from the Colorado Department of Human Services (CDHS) to administer the Colorado Child Care Assistance Program (CCAP). LCDHS' CCAP allocation increased significantly and we would normally be projected to fully spend our 2020-2021 normal allocation. However, with the infusion of emergency funds and the requirement from the State to utilize emergency funding first, we are projected to be underspent with our normal allocation. LCDHS is requesting the ability to provide (or 'sell') the funds to other counties who are overspent on their allocation.

## **2. Request for Approval to Enter Upon Lands**

Submitted By: Casey Cisneros, Natural Resources

DESCRIPTION: To enter lands to do weed mitigation.

Parties: James/Joycelynn Maes

Dates: 05/12/2021 – 06/11/2021

## **3. Loveland Fire Rescue Authority Updated Impact Fee Schedule on County Building Permits**

Submitted By: Eric Fried, Chief Building Official, Community Development Department

DESCRIPTION: As discussed at a Commissioner Work Session on May 3, 2021, Loveland Fire Rescue Authority (LFRA) has completed a Nexus Study on the cost per unit of projected development to maintain existing levels of service. The Study recommends impact fee increases on building permits. According to Larimer County's Intergovernmental Agreement with LFRA, the Board of Larimer County Commissioners may, at its discretion, adopt and impose the Updated Impact Fee Schedule. The revised fees would take effect July 1, 2021, per discussion between the Chief Building Official and LFRA Chief Mark Miller. Included herein is the LFRA Board of Directors Resolution adopting an Updated Impact Fee Schedule ("Attachment A"), the Nexus Study, and the Intergovernmental Agreement.

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## **Policies**

### **1. Administrative Policy and Procedure 190.6B:**

Submitted By: David Ayraud, County Attorney's Office

Subject Matter: County Privacy and Security Personnel

DESCRIPTION: Updates Policy 190.6B. The Health Insurance Portability and Accountability Act (HIPAA) requires assignment of a Privacy Officer and Security Officer. The County Human Resources Director was previously assigned, but the technical nature of these roles is appropriately handled by the new assigned employees (HIPAA Compliance Manager and Operations & Security Team Lead).

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## **Resolutions**

### **1. Resolution Accepting Grant Awards**

Submitted By: Stacie Hougard, Finance

DESCRIPTION: Resolution to accept three grant contracts from the State of Colorado to conduct activities related to COVID-19 and the 2013 flood disaster.

NAMED PARTIES: Larimer County and DHSEM (Colorado Division of Homeland Security & Emergency Management)

### **2. Resolution Ordering a Public Hearing to Consider Petitions for Harvest**

Submitted By: Kathy Vaughan, Engineering

DESCRIPTION: Resolution ordering a Public Hearing to consider petitions for Harvest Heights Public Improvement

NAMED PARTIES: NA

### **3. Resolution Ordering a Public Hearing to Consider Petitions for Eagle**

Submitted By: Kathy Vaughan, Engineering

DESCRIPTION: Resolution ordering a Public Hearing to consider petitions for Eagle Crest Public Improvement

NAMED PARTIES: NA

**4. Resolution Ordering a Public Hearing to Consider Petitions for Auburn**

Submitted By: Kathy Vaughan, Engineering

DESCRIPTION: Resolution ordering a Public Hearing to consider petitions for Auburn Estates Public Improvement

NAMED PARTIES: NA

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Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bgimeson@larimer.org](mailto:bgimeson@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.