



Date: Tuesday, October 07, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Agreements

1. Professional Services Agreement (Non-Project Specific Engineering & Construction Management Services at The Ranch; P23-19)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This is for engineering and construction management services for Phase 2 of The Ranch Master plan.

TERM: 10/7/2025 – 12/31/2025 (plus 3, 1-year renewal options)

NAMED PARTIES: Board of County Commissioners of Larimer County and AVI Professional Corporation

TOTAL DOLLAR AMOUNT: unknown (this is an on-call contract)

2. Drainage Agreement Between Larimer County and MHR Properties, LLC

Submitted By: Shalana Lysaght, Community Development

DESCRIPTION: Request approval of a Drainage Agreement between the Board of County Commissioners of Larimer County, Colorado and MHR Properties, LLC.

TERM: Begins October 7, 2025, in perpetuity

NAMED PARTIES: Larimer County and MHR Properties, LLC

TOTAL DOLLAR AMOUNT: N/A

3. Professional Services Agreement (P25-09, Architecture and Engineering Firm at The Ranch)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This contract replaces a contract for the same services and with the same vendor which was signed by the Board on 9/2/2025. This new contract incorporates a work order process for comprehensive design services for The Ranch Events Complex in Loveland, Colorado.

TERM: 9/2/2025 through project completion

NAMED PARTIES: Larimer County and Perkins & Will, Inc.,

TOTAL DOLLAR AMOUNT: \$7,923,000

4. Amendment One To The Contract Between Larimer County Department of Human Services and Volunteers of America Colorado Branch

Submitted By: Kate Metz, Human Services

DESCRIPTION: The Larimer County Department of Human Services (County) is requesting to amend the Contract with Volunteers of America Colorado Branch (Contractor).

Assistance to persons who meet the eligibility requirements for in-home services and who is unable to perform two or more of the following instrumental activities of daily living: preparing meals, laundry, shopping for personal items, managing money, using the telephone, or doing light housework.

TERM: October 1, 2025- June 30, 2026

NAMED PARTIES: Human Services (County) and Volunteers of America Colorado Branch (Contractor)

TOTAL DOLLAR AMOUNT: Increasing shall not exceed amount by \$146,284.00 for a total shall not exceed amount of \$352,182.00.

Appointments

1. Recommended Appointments to the Estes Valley Park Public Library District Board of Trustees

NAMED PARTIES: Julie Abel and Kay Boyle

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Julie Abel and Kay Boyle to a full-term appointment to the Estes Valley Park Public Library District Board of Trustees beginning January 1, 2026 and ending December 31, 2029.

2. Recommended Rescinded Appointment from the Community Advisory Board

NAMED PARTIES: Marissa Emerson

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Recommendation to rescind one appointment for Marissa Emerson from the Community Advisory Board, effective immediately.

Letters of Support

1. Letter of Support to Larimer County Sheriff's Office for Expansion of Wildfire Partner Program

SUBJECT MATTER: Support for Larimer County Sheriff's Office (LCSO) Application for the Forest Restoration and Wildfire Risk Mitigation grant program

Submitted By: Sierra Method, LCSO Senior Grant Specialist

DESCRIPTION: This letter is being provided to the Larimer County Sheriff's Office for inclusion in its Forest Restoration and Wildfire Risk Mitigation (FRWRM) grant application. The proposed project supports the expansion of the Wildfire Partner Program (WPP) through increased staffing, volunteer coordination, and enhanced community outreach, activities that align with Larimer County's wildfire risk reduction priorities and broader resilience planning. The required 1:1 match will be fully met through cash and in-kind contributions from existing LCSO WPP activities, with no additional County funding requested.

Miscellaneous

1. Delegation of Signature Authority to Rodeo Board Chair

Submitted By: Jenna Cifala, Finance (on behalf of Stacie Hougard, TR)

DESCRIPTION: This document delegates signature authority to Rick Harris (Rodeo Board Chair) for the limited purpose of signing Letters of Intent to secure services/events/entertainment for the 2026 through 2030 Larimer County Fair & PRCA Rodeos.

2. Larimer County Board of Adjustment Bylaws

Submitted By: Shalana Lysaght, Community Development

DESCRIPTION: Request approval of the Larimer County Board of Adjustment Bylaws, effective May 27, 2025

Resolutions

1. Findings and Resolution Denying the Moore Appeal

Submitted By: Denise Ruybal with Community Development

DESCRIPTION: Request approval of the Findings and Resolution Denying the Moore Appeal. This was a request for a Short-Term Rental in the Estes Valley to be less than 500 feet from an approved Short-Term Rental. This public hearing for this item was held on September 8, 2025.

NAMED PARTIES: Larimer County, Tammie Moore and David Moore

2. Resolution Establishing Additional Holiday Hours Observed for 2026

Submitted By: Brenda Gimeson, Business Operations Manager

DESCRIPTION: The Board of County Commissioners wishes to show appreciation for Larimer County employees as a demonstration of gratitude for the commitment County employees have shown to the community. The resolution is adopting the 2026 holiday schedule to include additional holiday hours in 2026 for the day after new Year's Day, January 2, 2026, and four (4) hours of holiday leave for an early closure at Noon on Christmas Eve, 2026.

NAMED PARTIES: Larimer County

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.