



**Date:** Tuesday, August 26, 2025  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## CONSENT AGENDA

### Agreements

**1. US Forest Service Agreement Modification for Weed Control in the Cameron Peak Burn Scar**

Submitted By: Casey Cisneros, Larimer County Department of Natural Resources

DESCRIPTION: This agreement modification (No.1) allocates an additional \$400,000 for weed control in the Cameron Peak burn scar on US Forest Service Lands.

TERM: 05/31/2024 – 12/31/2028

NAMED PARTIES: United States Forest Service, Larimer County

TOTAL DOLLAR AMOUNT: \$400,000

**2. Development Agreement for Stith Planned Land Division File No. 22-LAND4259**

Submitted By: Shalana Lysaght, Community Development

DESCRIPTION: Request approval of the Development Agreement for Stith Planned Land Division, File No. 22-LAND4259. The development is a one lot land division to make a 9.04-acre lot, Lot 2 of the Ehmann MLD, a buildable lot for residential development and a Rezoning to PD-Planned Development. The development is located at 647 Country Club Road, Fort Collins, approximately 1/3 of a mile east of the intersection of Terry Lake Road and Country Club Road on the south side of the street in the Fort Collins Growth Management Area.

### Letters of Support

**1. Department of Local Affairs (DOLA) Accessory Dwelling Unit Grant Letter of Support**

SUBJECT MATTER: Letter of support for application to the Department of Local Affairs Accessory Dwelling Unit Grant (ADUG) Program. The County is seeking funding to launch a fee waiver program that lowers permitting costs for homeowners building ADUs in exchange for deed restrictions ensuring affordability and long-term rental use. This program supports Proposition 123 commitments by expanding affordable housing options for local workers and lower-income households.

Submitted By: Alea Rodriguez, Housing Stability

DESCRIPTION: Larimer County is applying for the DOLA ADU Grant to create a fee waiver program that reduces permitting costs for homeowners building ADUs in exchange for deed restrictions that ensure affordability and long-term rental use. This program will expand affordable housing, support local workers and lower-income households, and serve as a model for other Colorado communities.

### Liquor Licenses

**1. Liquor License Renewal – Etalem Inc. dba Branding Iron Liquor**

**Branding Iron Liquor**

LOCATION: Laporte, CO

NAMED PARTIES: Larimer County and Assefa Gebre-Amlak

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval & Issuance

**2. Special Event Liquor Permit 6% - Mountain Bike Festival-Overland Mountain Bike Association  
Overland Mountain Bike Association**

LOCATION: Bellvue, Colorado

NAMED PARTIES: Larimer County and Kenny Bearden

LICENSE TYPE: Special Event Liquor Permit 6%

REQUEST: Approval & Issuance

**3. Special Event Liquor Permit 6% - Mountain Bike Festival-Overland Mountain Bike Association  
Overland Mountain Bike Association**

LOCATION: Bellvue, Colorado

NAMED PARTIES: Larimer County and Kenny Bearden

LICENSE TYPE: Special Event Liquor Permit 6%

REQUEST: Approval & Issuance

**4. Special Event Liquor License Permit 6% – Last Call Triathlon  
Athletes in Tandem Inc.**

LOCATION: Loveland, Colorado

NAMED PARTIES: Larimer County and Dennis Vanderheiden and JB Tobin

LICENSE TYPE: Special Event Permit 6%

REQUEST: Approval & Issuance

**5. Special Event Liquor License Permit 6% – Narrowleaf Lake Run  
Athletes in Tandem Inc.**

LOCATION: Loveland, Colorado

NAMED PARTIES: Larimer County and Dennis Vanderheiden and JB Tobin

LICENSE TYPE: Special Event Permit 6%

REQUEST: Approval & Issuance

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**Miscellaneous****1. Request for Approval to Enter Upon Lands**

Submitted By: Casey Cisneros, Larimer County Dept. Natural Resources

DESCRIPTION: To enter lands to do weed mitigation. Parties: William Halsey, Dates: 08/27/2025-09/26/2025

**2. Larimer County Interagency Oversight Group Collaborative Management Bylaws**

Submitted By: Kathleen Heckman, Deputy Division Manager, Human Services

DESCRIPTION: Bylaws for the Larimer County Interagency Oversight Group (LCIOG).

The purpose of these bylaws include:

1. To prepare a plan for approval by the Board of County Commissioners for the provision of services to prevent the imminent placement of children out of the home and to reunite children who have been placed.
2. To review, on an ongoing basis, the effectiveness of programs designed to prevent or reduce placements and to annually report such findings to the Board of County Commissioners.
3. To make other recommendations consistent with the mission.

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## Policies

### 1. Disaster and Emergency Deployment and Compensation Policy

Submitted By: Lori R. Hodges, Office of Emergency Management

Subject Matter: Policy to compensate employees for out-of-county disaster deployments

DESCRIPTION: The purpose of this Policy is to provide clear and consistent direction to all offices, departments, and divisions in Larimer County on Emergency and Disaster Deployment Pay when an employee of Larimer County deploys outside of Larimer County for an Emergency or Disaster. Deploying to disasters outside of Larimer County provides employees with invaluable hands-on experience, exposing them to different incident types, scales, and organizational structures. This exposure sharpens their skills, improves adaptability, and enhances local preparedness. Such participation also enhances collective preparedness and ensures that, in times of local need, reciprocal support from partner jurisdictions can be called upon thereby expanding operational capacity and improving overall response effectiveness.

### 2. Human Resources Policy: Benefits

Submitted By: Christine Kuehnast, Human Resources Employee Relations Manager

Subject Matter: Updated HR Benefits Policy

DESCRIPTION: Revised Section IV.J.2.d.

Beginning September 1, 2025, our Short Term Disability policy will change from requiring sick leave exhaustion to qualify, to only requiring a 2-week waiting period for all staff, regardless of sick leave accrual balance.

Updates were made to policy so that it aligns with this change.

### 3. Family and Medical Leave Policy

Submitted By: Christine Kuehnast, Human Resources, Employee Relations Manager

DESCRIPTION: Revision Sections: VIII.B.2 and VIII.B.2.a. and VIII.D

Beginning September 1, 2025, our Short-Term Disability policy will change from requiring sick leave exhaustion to qualify, to only requiring a 2 week waiting period for all staff, regardless of sick leave accrual balance. Updates were made to policy so that it aligns with this change.

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## Resolutions

### 1. Larimer County Resolution - Regulations Relating to Disposition of Abandoned Personal Property

Submitted By: Christine Luckasen, County Attorney's Office

DESCRIPTION: Bring Regulations into compliance with state law updates re: Disposition of Abandoned Personal Property acquired by an elected Larimer County official or Larimer County employee in the performance of their official duties

NAMED PARTIES: Larimer County

### 2. Findings and Resolution Approving the Hansen Conservation Development Preliminary Plat and Appeal

Submitted By: Denise Ruybal with Community Development

DESCRIPTION: Request approval of the Findings and Resolution Approving the Hansen Conservation Development Preliminary Plat and Appeal to subdivide a 35-acre parcel zoned RR2-Rural Residential into two lots. This public hearing for this item was held on July 28, 2025.

NAMED PARTIES: Larimer County, Karen Hansen and Thomas Hansen

**3. Berthoud Fire Protection District 2024 International Fire Code**

Submitted By: Eric Fried, County Building Official, Community Development

DESCRIPTION: Request by the Berthoud Fire Protection District for approval to administer the 2024 International Fire Code and those standards, appendices, modifications and regulations shown on Berthoud Fire Protection District Resolution 2025-0812A, collectively the "Fire Code," within that area of the District located in unincorporated Larimer County.

NAMED PARTIES: Board of Larimer County Commissioners, Berthoud Fire Protection District

**4. Front Range Fire Rescue Fire Protection District 2024 International Fire Code**

Submitted By: Eric Fried, County Building Official, Community Development

DESCRIPTION: Request by the Front Range Fire Rescue Fire Protection District (FRFRFPD) for approval to administer the 2024 International Fire Code and those standards, appendices, modifications and regulations shown on FRFRFPD Resolution 2025-01, collectively the "Fire Code," within that area of the District located in unincorporated Larimer County.

NAMED PARTIES: Board of Larimer County Commissioners, Front Range Fire Rescue Fire Protection District

**5. Loveland Fire Rescue Authority 2024 International Fire Code**

Submitted By: Eric Fried, County Building Official, Community Development

DESCRIPTION: Request by the Loveland Fire Rescue Authority for approval to administer the 2024 International Fire Code and those standards, appendices, modifications and regulations shown on Loveland Fire Rescue Authority Resolution R-175, collectively the "Fire Code," within that area of the District located in unincorporated Larimer County.

NAMED PARTIES: Board of Larimer County Commissioners, Loveland Fire Rescue Authority

**6. Windsor-Severance Fire Protection District 2024 International Fire Code**

Submitted By: Eric Fried, County Building Official, Community Development

DESCRIPTION: Request by the Windsor-Severance Fire Protection District for approval to administer the 2024 International Fire Code and those standards, appendices, modifications and regulations shown on Windsor-Severance Fire Protection District Resolution 2025-02, collectively the "Fire Code," within that area of the District located in unincorporated Larimer County.

NAMED PARTIES: Board of Larimer County Commissioners, Windsor-Severance Fire Protection District

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.