



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, NOVEMBER 3, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of November 3, 2025.

TUESDAY, NOVEMBER 4, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Stephens presided. Commissioner Shadduck-McNally and Commissioner Kefalas were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Lindsey Jones, Deputy Clerk.

Chair Stephens opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** There was no public comment in person or online.

Chair Stephens closed public comment.

2. **APPROVAL OF THE MINUTES FOR THE WEEK OF OCTOBER 27, 2025:**

M O T I O N:

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the minutes for the week of October 27, 2025.

Motion carried 3-0.

3. **REVIEW OF THE SCHEDULE FOR THE WEEKS OF NOVEMBER 10, 2025, AND NOVEMBER 17, 2025:** Ms. Martin reviewed the upcoming schedules with the Board. The Board made several additions to the upcoming schedules.

4. **CONSENT AGENDA:**

ABATEMENTS

1. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0068101 – Robert Kulikowski – Tax Year 2023
2. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0068101 – Robert Kulikowski – Tax Year 2024
3. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1643807 – JTEEEE LLC – Tax Year 2024
4. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0073440 – 1200 W Myrtle LLC – Tax Year 2023
5. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1450298 – Rhett B Strom and Rut Maria Kjar – Tax Year 2024
6. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1643807 – JTEEEE LLC – Tax Year 2023
7. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0037427 – Robert Kulikowski – Tax Year 2023
8. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0557820 – Carroll J Martin – Tax Year 2023
9. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0557820 – Carroll J Martin – Tax Year 2024
10. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0067784 – Robert Kulikowski – Tax Year 2023
11. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0067784 – Robert Kulikowski – Tax Year 2024
12. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0025542 – 219 N Sherwood LLC – Tax Year 2023
13. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0025542 – 220 N Sherwood LLC – Tax Year 2024
14. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0068144 – M H Mall Inc – Tax Year 2024
15. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0037427 – Robert Kulikowski – Tax Year 2024

16. **PETITION FOR ABATEMENT OR REFUND OF TAXES: R1586995 – 3T Investments LLC – Tax Year 2023**
17. **PETITION FOR ABATEMENT OR REFUND OF TAXES: R1586995 – 3T Investments LLC – Tax Year 2024**

AGREEMENTS

1. **PROFESSIONAL SERVICES AGREEMENT (P23-17, VEHICLE UPFITMENT SERVICES)**
2. **BID NO. B25-15 PN 341 CONTRACT AWARD**
3. **AGREEMENT OF PURCHASE AND SALE OF REAL PROPERTY**

APPOINTMENTS

1. **RECOMMENDED REAPPOINTMENTS TO THE AGRICULTURAL ADVISORY BOARD – Martha Sullins and Brad Justice**
2. **RECOMMENDED REAPPOINTMENTS TO THE FAIR BOARD – Michelle Wilcox, Becca Walter, and Stephanie Morrison**
3. **RECOMMENDED MIDTERM APPOINTMENTS TO THE WORKFORCE DEVELOPMENT BOARD – Michael Cova and Richard Martinez**
4. **RECOMMENDED REAPPOINTMENT TO THE COTTONWOOD SHORES PUBLIC IMPROVEMENT DISTRICT – Norman West**
5. **RECOMMENDED MIDTERM APPOINTMENT TO THE MANOR RIDGE ESTATES PUBLIC IMPROVEMENT DISTRICT – Stephen Devlin**
6. **RECOMMENDED MIDTERM APPOINTMENT TO THE MEADOWS AT ROLLING HILLS PUBLIC IMPROVEMENT DISTRICT – Markus Heiman**
7. **RECOMMENDED APPOINTMENTS TO THE POUDRE OVERLOOK PUBLIC IMPROVEMENT DISTRICT – Gloria Jones, Jeff Ballweber, and David Tomaschow**
8. **RECOMMENDED MIDTERM APPOINTMENTS TO THE RED FEATHER LAKES GENERAL IMPROVEMENT DISTRICT – Patrick Grissom and Mike Sibbald**
9. **RECOMMENDED MIDTERM APPOINTMENTS TO THE RIDGEWOOD MEADOWS PUBLIC IMPROVEMENT DISTRICT – Teri Wardlaw and Cathy Boyd**

10. RECOMMENDED APPOINTMENT TO THE VINE DRIVE PUBLIC IMPROVEMENT DISTRICT – Jason Helms

DEEDS

1. POUDRE VALLEY RURAL ELECTRIC ASSOCIATION, INC. RIGHT-OF-WAY EASEMENT – UNDERGROUND

MISCELLANEOUS

- 1. THE LARIMER COUNTY DEPARTMENT OF HUMAN SERVICES PAYMENTS MADE DURING THE PERIOD JULY 1, 2025, THROUGH SEPTEMBER 30, 2025**
- 2. ORDER & ASSESSMENT FOR 24-CCR0010**
- 3. ORDER & ASSESSMENT FOR 24-CCR0017**

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve the Consent Agenda for November 4, 2025.

Motion carried 3-0.

5. COMMISSIONERS' GUESTS: The Board did not have any guests.

6. DISCUSSION ITEMS:

1. PROCLAMATION FOR NATIONAL NATIVE AMERICAN HERITAGE MONTH: The Board presented this proclamation declaring November 2025 as National Native American Heritage Month in Larimer County and welcomed residents and visitors to celebrate the contributions of Native and Indigenous Peoples throughout the county, state, and nation. The Board introduced Delilah Lopez.

Ms. Lopez explained that she is an enrolled member of the Chippewa Cree Tribe from Rocky Boy Reservation in Montana. Ms. Lopez also introduced her daughter, Angelina, and a youth from the community named Annabella. Ms. Lopez shared that she has lived in Fort Collins for 27 years, grew up in the Poudre School District, and is currently a graduate student at Colorado State University (CSU). Ms. Lopez was the first student to receive a bachelor's degree of Ethnic Studies with a minor in Indigenous Studies from CSU. Ms. Lopez started working with the CSU Center for Environmental Management of Military Lands (CEMML) doing research on federal Indian boarding schools. She is now pursuing an Impact Master of Business Administration (MBA) focused on sustainability, and she is the first Native American in that program.

Commissioner Shadduck-McNally read the proclamation.

The Board thanked Ms. Lopez for sharing her culture with the public and for the work she does in the community. The Board also thanked Angelina and Annabella for coming out to represent younger generations in their communities. The Board also wanted to recognize the Overland Trail Chapter of the Daughters of the American Revolution for suggesting that this proclamation be presented. The Board emphasized the importance of learning from and practicing Native American traditions, philosophies, and values, and the importance of remembering that indigenous people are still here. The Board mentioned the annual Northern Colorado Intertribal Powwow, as well as the CSU American Indian Science and Engineering Society Powwow, both of which provide great opportunities for the public to interact with Native American culture through traditional dress, dances, food, and more. Ms. Lopez commented that both Angelina and Annabella dance at these events, and Annabella is also a mentor for K-12 Native youth.

Rae Todd from the Daughters of the American Revolution shared that scholarship season just opened. The National Society of the Daughters of the American Revolution has three scholarships specifically for American Indian students, and Ms. Todd encouraged interested students to apply.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation Declaring November 2025 as National Native American Heritage Month.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

2. PROCLAMATION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS NOVEMBER 4-11, 2025: Ken Cooper, Facilities Director, and Trisha Reynolds, Veterans Service Office Program Supervisor, presented this discussion item. Larimer County appreciates the sacrifices of all United States Military personnel and believes specific recognition should be given to them in appreciation of their service and to demonstrate the honor and support they have earned.

Ms. Reynolds shared that the Operation Green Light for Veterans initiative began in 2021. In 2023, 300 counties participated. In 2024, 450 counties participated. Larimer County has participated since the beginning. Ms. Reynolds thanked Mr. Cooper and his team for their support of this initiative. Mr. Cooper explained that between November 4-11, 2025, green lights will light the buildings at 200 West Oak Street in Fort Collins, and at 200 Peridot Avenue in Loveland, to honor veterans. Mr. Cooper also encouraged the public to display green lights at their homes and businesses.

The Board emphasized the importance of this initiative and thanked Ms. Reynolds, Mr. Cooper, and their teams for working to achieve this each year. The Board asked about the community response to this initiative.

County Manager Volker commended Mr. Cooper and his team for their hard work and creativity in ensuring that the green lights are displayed to show the County's support for veterans.

Commissioner Kefalas read the proclamation.

M O T I O N

Commissioner Kefalas moved that the Board of County Commissioners approve the Proclamation Supporting Operation Green Light for Veterans November 4-11, 2025.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

3. PROCLAMATION DECLARING NOVEMBER 2025 AS FAMILY CAREGIVERS MONTH IN LARIMER COUNTY: Dani Martin and Mark Sleeter from the Family Caregiver Support Program in the Human Services Department, brought this discussion item forward to increase public awareness of family caregivers in Larimer County and the important role they play in society. This year's theme is "Plug-in to Care." Mr. Sleeter explained that this theme focuses on connection, helping caregivers easily "plug in" to vital support tools, trusted networks, and educational resources that can help make the caregiving journey less overwhelming.

Mr. Sleeter shared several statistics from the USAging 2025 Innovations in Caregiver Services and Supports Virtual Summit. Across the United States, one in five people are providing care to a loved one. Caregivers are parents staying up late to manage medications, spouses navigating complex health systems, adult children supporting aging parents, and grandparents raising grandchildren. One in five caregivers report that their own health has declined because of the stress of caregiving, and half of caregivers face financial strain. Caregiving extends beyond elder care, as over 2.5 million children are being raised by grandparents or other relatives. The estimated value of unpaid caregiving in the United States is over \$600 billion annually. Mr. Sleeter emphasized that caregivers are not just helpers – they are heroes whose acts of devotion, resilience, and compassion often go unseen.

Laurie Pascoe commented on how much this proclamation means to her as a caregiver. Ms. Pascoe shared that she has been a caretaker of her husband Terry for almost 39 years. He has a progressive neurological disease called Spinocerebellar Ataxia that manifested when he was only 30 years old. Ms. Pascoe's 40-year-old son has also recently been diagnosed with the same condition. Ms. Pascoe shared her story of caretaking and how it has evolved over the years. Caretaking can be isolating, finances can be demanding, and little time is left for self-care for the caregiver. Ms. Pascoe highlighted the many ways the Larimer County Office on Aging has assisted her, and expressed her gratitude for the help she has received.

Mitch Myers shared that five years ago, he quit his job in California and moved to Colorado to help care for his elderly mother. Mr. Myers shared some of his experiences in working with the Office on Aging. He applied for a respite voucher that allowed him to hire a Certified Nursing Assistant (CNA) to come out once per week to bathe his mother and assist with light housekeeping. Mr. Myers explained that watching a professional caregiver has made him a better caregiver since he has someone to observe and ask for advice. Mr. Myers also shared some other organizations that he utilizes to obtain assistance.

The Board asked about the Aging Disability Resource Center (ADRC) that Mr. Sleeter had mentioned. Tiffany Ballew, Program Supervisor, thanked everyone for coming out to present and share their stories. Ms. Ballew explained that the ADRC is an arm of the Office on Aging. The ADRC website is larimer.gov/seniors. Anyone who is interested in utilizing the services they provide can call or text the phone number listed on the website, or email aging@larimer.gov. Interpreters are also available.

The Board asked about the caregiver respite program. Ms. Martin responded that the Family Caregiver Support Program has two voucher support options. One is a reimbursement-style program that can be used for caregivers caring for an older adult to assist with health care, house cleaning, or other services that provide relief to the caregiver. The other program is for grandparents raising grandchildren to assist with after school programs, daycare costs, sports fees, or other childcare services. Ms. Ballew also shared some free caregiver classes and events that the department offers.

The Board shared some of their personal experiences as family caregivers, and thanked Ms. Pascoe and Mr. Myers for coming to share their stories. The Board also thanked Ms. Martin, Mr. Sleeter, and the Office on Aging for the work they do. Commissioner Shadduck-McNally read the proclamation.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation Declaring November 2025 as Family Caregivers Month.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

4. PROCLAMATION FOR UNITED AIRLINES FLIGHT 629 VICTIMS MEMORIAL DAY: Chair Stephens presented this discussion item to proclaim November 1, 2025, as United Airlines Flight 629 Victims Memorial Day. Commissioner Kefalas read the proclamation. On November 1, 1955, United Airlines Flight 629 departed from Stapleton Airport in Denver, Colorado. Aboard were 39 passengers, including an infant, and five crew members. Shortly after takeoff, tragedy struck when the airliner exploded in midair and crashed onto a sugar beet farm near Longmont, Colorado. This year marks the 70th anniversary of that devastating event, which was later determined to be an act of sabotage. There were no survivors. Despite the magnitude of the loss, no formal memorial has ever been established to honor the 44 innocent victims. The Board wishes to honor all those who perished in the crash and those who responded to the crash.

The Board thanked Philip Bearly for requesting this proclamation to honor the victims. The Board also thanked Assistant County Manager Laurie Kadrich and County Manager Volker for their work in preparing this proclamation.

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve the Proclamation Declaring November 1, 2025, as United Airlines Flight 629 Victims Memorial Day.

Motion carried 3-0.

7. **COUNTY MANAGER UPDATE:** County Manager Volker briefly detailed the events of the previous week.

8. **COMMISSIONER ACTIVITY REPORTS:** The Board detailed their attendance at events during the previous week.

9. **LEGAL MATTERS:** None requested.

With there being no further business, the Board recessed at 11:05 a.m.

EXECUTIVE SESSION

The Board of County Commissioners met at 1:30 pm with Bridget Paris, Human Resources Director. Chair Stephens presided. Commissioner Shadduck-McNally and Commissioner Kefalas were present. Also present was Lindsey Jones, Deputy Clerk.

Executive Session pursuant to C.R.S 24-6-402(4)(f), personnel matters regarding Annual Evaluation for County Attorney.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners enter into Executive Session pursuant to C.R.S 24-6-402(4)(f), personnel matters regarding Annual Evaluation for County Attorney.

Motion carried 3-0.

With there being no further business, the meeting was adjourned at 1:35 pm.

Kristin Stephens

KRISTIN STEPHENS, CHAIR
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK & RECORDER

ATTEST:

Lindsey Jones

Lindsey Jones, Deputy Clerk

