



Date: Tuesday, August 31, 2021
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Appointments

1. Recommended Mid-term Appointment to the Red Feather Lakes Community Library Board of Trustees

NAMED PARTIES: Julie Sauter

Submitted By: Brenda Gimeson, Commissioners' Office

DESCRIPTION: Appoint Julie Sauter to the Red Feather Lakes Community Library District Board of Trustees to complete an unexpired 3-year term beginning August 31, 2021 and ending December 31, 2023.

Letters of Support

1. Letter of Support – DOLA Grant Application for Fleet Campus Project

SUBJECT MATTER: Letter of Support from the Board of County Commissioners to the Department of Local Affairs providing support for an upcoming DOLA grant application.

Submitted By: Ken Cooper, Facilities Director

DESCRIPTION: The total project budget for the Fleet Campus project is \$17M, which is roughly a quarter of the total budget identified for the full Fleet Campus buildout outlined in the 2018 Facilities Master Plan. When combined with very high escalation in the construction market, this first phase of construction faces significant budget challenges. The Fleet Campus project team is recommending a \$600K grant request through the Department of Local Affairs, to increase the County's capital construction budget. Approval of this item today will allow the County to meet the DOLA grant application deadline of September 3, 2021 for its August 2021 grant cycle.

Miscellaneous

1. Department of Human Services Payments for June 2021

Submitted By: Carol Hartman, Human Services

DESCRIPTION: Expense report required by CDHS. Totally dollar amount \$12,665,217.19.

2. Approval to Proceed with DOLA Grant Application – Fleet Campus Project

Submitted By: Ken Cooper, Facilities Director

DESCRIPTION: The total project budget for the Fleet Campus project is \$17M, which is roughly a quarter of the total budget identified for the full Fleet Campus buildout outlined in the 2018 Facilities Master Plan. When combined with very high escalation in the construction market, this first phase of construction faces significant budget challenges. The Fleet Campus project team is recommending a \$600K grant request through the Department of Local Affairs, to increase the County's capital construction budget. Approval of this item today will

allow the County to meet the DOLA grant application deadline of September 3, 2021 for its August 2021 grant cycle.

3. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

PARTIES: Christopher Farnworth

DATES: 09/01/2021 – 10/30/2021

4. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

PARTIES: Jeffrey Albert

DATES: 09/01/2021 – 10/30/2021

5. FTE Additions (5) in the Vehicle Licensing (VL) Processing Center to Adequately Support Remote Services to Customers

Submitted By: Angela Myers, Clerk & Recorder

DESCRIPTION: The realities of COVID encouraged customer use of remote services in ways that could never have been achieved otherwise. It is important that we not lose this momentum. Capitalizing on this reality means long-term savings of taxpayer dollars that would otherwise be required to support infrastructure necessary to accomplish the same volume in person. Adequate staffing in the Processing Center also ensures that in-person infrastructure can continue to handle the more complex transaction load.

No positions have been added within the VL Department since 2016, when the Processing Center was created. Since that time, overall transaction counts have increased by approximately 25%, and transactions completed in the Processing Center (remotely) have increased more than 50%.

Any costs associated with this plan are mitigated by long-term savings in infrastructure and are supported by VL revenues intended to support VL operations. The Clerk and Recorder VL budget will accommodate the cost of these positions now and going forward – no additional budget allocations are needed. **This plan requests four additional VL Technician positions and one additional Specialist position that will support the Processing Center and the remote service model.**

Resolutions

1. Resolution Establishing Compensation for Administrative Manager DA

Submitted By: Lisa Saling, Senior Accountant, District Attorney

DESCRIPTION: Effective August 30, 2021, Mary Epping will fill a vacant Administrative Manager DA Position. The be-weekly salary for this position is \$3,750. The fiscal year salary amount for this resolution is \$29,253.12 and will be expended from the existing 2021 DA budget.

NAMED PARTIES: BOCC, County Manager, and District Attorney

2. Resolution of The Board of County Commissioners of Larimer County, Colorado, to Refer A Ballot Issue to The Registered Electors of The Berthoud Community Library District Pursuant to Article X, Section 20 of the Colorado Constitution and C.R.S. § 24-90-112(1)(B)(III)

Submitted By: Brenda Gimeson, Business Operations Manager, Commissioners' Office

DESCRIPTION: The Berthoud Community Library District Board passed a resolution at their August 25, 2021, meeting requesting that the Board of County Commissioners refer a ballot question to the registered electors residing within the District regarding the imposition of ad valorem taxes for the payment of the operation and maintenance expenses of the District.

NAMED PARTIES: Berthoud Community Library District, Larimer County Board of County Commissioners

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.