



Date: Tuesday, May 16, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Agreements

1. First Amendment to the Crown Castle Master License Agreement

Submitted By: Michael Whitley, Community Development

DESCRIPTION: The Crown Castle Master License Agreement between Larimer County, Colorado and Crown Castle Fiber, LLC, allowed for the installation of 16 small cell wireless facility antennas and associated equipment in the US Highway 36 right-of-way between the Larimer County/Boulder County line and Estes Park town limits. This first amendment would extend the approval to allow for the installation of four additional antennas and associated equipment in the right-of-way in the vicinity of the intersection of W. County Road 38E and Taft Hill Road.

TERM: NA

NAMED PARTIES: Crown Castle Fiber, Larimer County

TOTAL DOLLAR AMOUNT: NA

2. Warranty Memorandum for Hourglass Planned Land Division 20-LAND4004

Submitted By: Shalana Lysaght, Community Development

DESCRIPTION: To outline and agree to the two year collateral warranty period for the improvements located at the Hourglass Planned Land Division.

TERM: May 1, 2023, to May 1, 2025

NAMED PARTIES: Larimer County Commissioners and Hourglass Property LLC

TOTAL DOLLAR AMOUNT: \$14,966.88

Appointments

1. Recommended Reappointment to the Environmental and Science Advisory Board

NAMED PARTIES: Jim Gerek

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Jim Gerek to a two-year appointment beginning July 1, 2023 and ending June 30, 2025.

2. Recommended Appointments to the Environmental and Science Advisory Board

NAMED PARTIES: Nicole Poncelet-Johnson, Matthew Haag, and Andrew Newman

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Nicole Poncelet-Johnson, Matthew Haag and Andrew Newman to a three-year term beginning July 1, 2023 and ending June 30, 2026.

3. Recommended Appointments to the Environmental and Science Advisory Board

NAMED PARTIES: Natalie Walsh and Anna Cloud

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Natalie Walsh and Anna Cloud to a two-year term beginning July 1, 2023 and ending June 30, 2025.

4. Recommended Appointment to the Willows Public Improvement District

NAMED PARTIES: John Moore

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint John Moore to a four-year term to the Willows PID beginning May 16, 2023 and ending November 30, 2027.

Liquor Licenses

1. Liquor License Special Event 6% - 6/02/2023

Food Lit Foundation

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Isaiah Ruffin

LICENSE TYPE: Special Event 6%

REQUEST: Approval & Issuance

2. Liquor License Special Event 6% - 7/7/2023

Food Lit Foundation

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Isaiah Ruffin

LICENSE TYPE: Special Event 6%

REQUEST: Approval & Issuance

3. Liquor License Special Event 6% - 8/4/2023

Food Lit Foundation

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Isaiah Ruffin

LICENSE TYPE: Special Event 6%

REQUEST: Approval & Issuance

4. Liquor License Transfer of Ownership – Ouro Loveland LLC dba Best Western Plus Loveland Inn

Best Western Plus Loveland Inn

LOCATION: Loveland, Colorado

NAMED PARTIES: Larimer County and Nikhil Parekh

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval & Issuance

5. New Liquor License-Gordan Creek Tavern LLC dba The Inn at Gordon Creek

The Inn at Gordon Creek

LOCATION: Livermore, Colorado

NAMED PARTIES: Larimer County and Thomas and Tiffany Bustinduy

LICENSE TYPE: Hotel & Restaurant

REQUEST: Approval & Issuance

6. Liquor License Change of Manager – ZGolf Food & Beverage Service LLC dba Wedgewood Wedding & Banquet Center

Wedgewood Wedding & Banquet Center

LOCATION: Laporte, Colorado

NAMED PARTIES: Larimer County and Bryan Crocker-Goad

LICENSE TYPE: N/A

REQUEST: Approval

7. Liquor License Renewal – Whitaker Oil, Inc dba Loveland Country Store

Loveland Country Store

LOCATION: Loveland, Colorado

NAMED PARTIES: Larimer County and Cyndi Horton

LICENSE TYPE: Fermented Malt Beverage and Wine

REQUEST: Approval & Issuance

Miscellaneous

1. Memo Requesting to add 3.0 FTE to the Larimer County Sheriff's Office

Submitted By: Capt. Tim Keeton

DESCRIPTION: The Sheriff's Office is seeking the addition of 3.0 FTE. All three of these positions will be assigned directly to the Co-Responder unit to address the growing mental health crisis within our community.

In 2023, there was funding allocated to expand the Co-Responder program for the Larimer County Sheriff's Office. This funding source came from the lawsuit against multiple pharmaceutical companies that generated a fund to aid in opioid addictions. This funding source for this is a 12-month pilot program grant. LCSO will continue looking for future grants to cover continued on-going costs.

A portion of this funding source coming to Northern Colorado has been dedicated to improving the ability of LCSO to deal with the growing mental health crisis. Specifically, the funds are being used to hire and equip two additional new Co-Responder teams along with one supervisor to supervise the new teams combined with the existing teams.

This request specifically is for one (1) additional sworn corporal and two (2) additional sworn deputies that would each be assigned directly to the Co-Responder unit. The request has no fiscal component to it as the funding has been allocated from the source listed above.

2. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

Parties: James Culp

Dates: 05/10/2023 – 06/23/2023

3. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

Parties: Timothy Mather

Dates: 05/10/2023 – 06/23/2023

4. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

Parties: Star Dallas Morris-Mejia

Dates: 05/10/2023 – 06/23/2023

5. Request for Approval to Enter Upon Lands

Submitted By: Casey Cisneros, Natural Resources, 970-498-5769

DESCRIPTION: To enter lands to do weed mitigation.

Parties: Michael Schott

Dates: 05/10/2023 – 06/23/2023

6. Solid Waste Assurance Letter

Submitted By: Carol Block, Financial Services Director

DESCRIPTION: This letter to the Colorado Department of Public Health (CDPHE) shows the County's estimated landfill closure liability and remaining capacity. This information is also displayed in the County's Annual Comprehensive Financial Report (ACFR). The letter is an annual requirement of all landfill operators in accordance with CRS 30-20-104.5 Section 4 of the Solid Waste regulations.

Policies

1. Human Resources Policy and Procedure 331.8G, Corrective and Adverse Actions; Grievance Procedure; and Problem-Solving Process

Submitted By: Christine Kuehnast, Human Resources

Subject Matter: Update Procedures

DESCRIPTION: HR Policy 331.8 was updated by Human Resources at the direction of the County Attorney. Changes were made to reflect current practices along with handling of disciplinary measures.

Resolutions

1. Resolution Appointing Members to the Larimer County Interagency Oversight Group

Submitted By: Sarah Martin, BoCC

DESCRIPTION: C.R.S. 24-1.9-102 requires those recommended by representative organizations to be appointed by the Board of County Commissioners. This resolution is appointing Troy Bowman to a term starting July 1, 2022 and ending June 30, 2025.

NAMED PARTIES: Troy Bowman

2. Resolution Appointing Members to the Larimer County Interagency Oversight Group

Submitted By: Sarah Martin, BoCC

DESCRIPTION: C.R.S. 24-1.9-102 requires those recommended by representative organizations to be appointed by the Board of County Commissioners. This resolution is appointing Averil Strand to a term starting July 1, 2022 and ending June 30, 2023.

NAMED PARTIES: Averil Strand

3. Resolution Appointing Members to the Larimer County Interagency Oversight Group

Submitted By: Sarah Martin, BoCC

DESCRIPTION: C.R.S. 24-1.9-102 requires those recommended by representative organizations to be appointed by the Board of County Commissioners. This resolution is appointing Cara Boxberger to a term starting January 1, 2023 and ending June 30, 2025.

NAMED PARTIES: Cara Boxberger

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.