



Date: Tuesday, June 20, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Agreements

1. Older Americans Act (OOA) Service Contract between Larimer County Department of Human Services and Volunteers of America Colorado Branch

Submitted By: Kaylee Strouse, Human Services

DESCRIPTION: The Larimer County Department of Human Services (County) is requesting to contract with Volunteers of America Colorado Branch (Contractor) to provide Nutrition Services – Congregate Meals, Counseling, and Education from July 1, 2023, through June 30, 2025.

TERM: July 1, 2023, through June 30, 2025

NAMED PARTIES: Larimer County Department of Human Services (County) and Volunteers of America Colorado Branch (Contractor)

TOTAL DOLLAR AMOUNT: \$588,896.00

2. Older Americans Act (OOA) Service Contract between Larimer County Department of Human Services and Volunteers of America Colorado Branch

Submitted By: Kaylee Strouse, Human Services

DESCRIPTION: The Larimer County Department of Human Services (County) is requesting to contract with Volunteers of America Colorado Branch (Contractor) to provide Nutrition Services – Home Delivered Meals, Counseling, and Education from July 1, 2023, through June 30, 2025.

TERM: July 1, 2023, through June 30, 2025

NAMED PARTIES: Larimer County Department of Human Services (County) and Volunteers of America Colorado Branch (Contractor)

TOTAL DOLLAR AMOUNT: \$295,878.00

3. Contract between Larimer County Department of Human Services and Center for Family Outreach, Inc.

Submitted By: Kaylee Strouse, Human Services

DESCRIPTION: The Larimer County Department of Human Services (County) is requesting to contract with Center for Family Outreach, Inc. (Contractor) to provide Case Management Services to students and families and families teaching life skills. Life skills to be taught shall include tolerance, management of stress and anxiety, awareness of depression and suicidal behaviors, home-life and parental relationships, personal safety, physical and emotional growth, and violence and anger management. The contract will run from July 1, 2023, through June 30, 2024.

TERM: July 1, 2023 through June 30, 2024

NAMED PARTIES: Larimer County Department of Human Services (County) and Center for Family Outreach, Inc. (Contractor)

TOTAL DOLLAR AMOUNT: \$114,589.00

4. Contract between Larimer County Department of Human Services and Signal Behavioral Health Network

Submitted By: Kaylee Strouse, Human Services

DESCRIPTION: The Larimer County Department of Human Services (County) is requesting to contract with Signal Behavioral Health Network (Contractor) to provide Substance Abuse Treatment Core Services from June 1, 2023, through May 31, 2024. In addition, the Contractor shall contribute designated Behavior Health Administration, Additional Family Service (AFS) funds to serve eligible clients in accordance with the terms herein.

TERM: June 1, 2023 through May 31, 2024

NAMED PARTIES: Larimer County Department of Human Services and Signal Behavioral Health Network

TOTAL DOLLAR AMOUNT: \$145,000.00

5. Contract between TALX Corporation, Colorado Department of Human Services and Larimer Department of Human Services

Submitted By: Kaylee Strouse, Department of Human Services

DESCRIPTION: The State entered a Contract with the TALX Corporation, a provider of Equifax Verification Services ("EVS"), for use of The Work Number. The Work Number is a service that assists Human Services with eligibility determination for public benefits. The State and the County entered into a Contract that allows the County to participate with the State acting as a pass-through entity to benefit from bulk pricing on income verification from The Work Number. This Amendment adds an additional term and modifies the Contract Amount to allow the State to hold back funds from our allocation to cover our cost of the Work Number services.

TERM: June 1, 2022, through June 30, 2024

NAMED PARTIES: Larimer County Human Services (Contractor), Colorado Department of Human Services, Office of Economic Security, and Division of Economic and Workforce Support.

TOTAL DOLLAR AMOUNT: \$289,789.86

6. Larimer County Workforce Development Board Memorandum of Understanding for Service Delivery Agreements - Front Range Community College

Submitted By: Wendy Horst, Economic & Workforce Development

DESCRIPTION: The purpose of this Memorandum of Understanding is to create and support a seamless customer-focused workforce center eco-system in Larimer County that aligns service delivery and enhances access to program services. By working together, partners are able to increase customer access and performance outcomes as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA). This agreement formalizes services with One-Stop Partner Front Range Community College.

TERM: July 1, 2023, to June 30, 2026

NAMED PARTIES: Economic & Workforce Development and Front Range Community College

TOTAL DOLLAR AMOUNT: N/A

7. Larimer County Workforce Development Board Memorandum of Understanding for Service Delivery Agreements - Housing Catalyst

Submitted By: Wendy Horst, Economic & Workforce Development

DESCRIPTION: The purpose of this Memorandum of Understanding is to create and support a seamless customer-focused workforce center eco-system in Larimer County that aligns service delivery and enhances access to program services. By working together, partners are able to increase customer access and performance outcomes as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA). This agreement formalizes services with One-Stop Partner Housing Catalyst.

TERM: July 1, 2023, to June 30, 2026

NAMED PARTIES: Economic & Workforce Development and the Housing Catalyst

TOTAL DOLLAR AMOUNT: N/A

8. Larimer County Workforce Development Board Memorandum of Understanding for Service Delivery Agreements – Colorado Department of Labor and Employment Division of Unemployment Insurance

Submitted By: Wendy Horst, Economic & Workforce Development

DESCRIPTION: The purpose of this Memorandum of Understanding is to create and support a seamless customer-focused workforce center eco-system in Larimer County that aligns service delivery and enhances access to program services. By working together, partners are able to increase customer access and performance outcomes as required by the Workforce Innovation and Opportunity Act of 2014 (WIOA). This agreement formalizes services with One-Stop Partner the Colorado Department of Labor and Employment Division of Unemployment Insurance.

TERM: July 1, 2023, to June 30, 2026

NAMED PARTIES: Economic & Workforce Development and Colorado Department of Labor and Employment Division of Unemployment Insurance

TOTAL DOLLAR AMOUNT: N/A

9. Agreement to Accept Adult Diversion FY24 Grant Award

Submitted By: Mary Epping, Administrative Manager, District Attorney

DESCRIPTION: The District Attorney's Office was awarded year two of an Adult Diversion Grant, which supports 2 Diversion FTEs salary and benefits. This year's award also includes \$18,900 in Indirect Costs and funding for behavioral health support of Adult Diversion clients.

TERM: July 1, 2023 - June 30, 2024

NAMED PARTIES: BOCC, County Manager, District Attorney

TOTAL DOLLAR AMOUNT: \$226,832

10. 2023 PID Resurfacing Program (Ptarmigan PID # Construction Services Agreement – Bid No. B23-11, PN 8509)

Submitted By: Amy Nguyen, Engineering Department

DESCRIPTION: PN 8509 – Ptarmigan PID Overlay

TERM: Notice to Proceed, 30 days

NAMED PARTIES: Larimer County and Connell Resources, Inc.

TOTAL DOLLAR AMOUNT: \$536,888.95

11. Prairie Trails PID, The Bluffs PID, and Bonnell West PID Overlay Construction Services Agreement – Bid No. B23-10, PN 8510) (\$558,096.50)

Submitted By: Amy Nguyen, Engineering Department

DESCRIPTION: PN 8510 – Prairie Trails PID, The Bluffs PID, and Bonnell West PID Overlay

TERM: Notice to Proceed to 35 Working Days

NAMED PARTIES: All Pro Pavement and Larimer County

TOTAL DOLLAR AMOUNT: \$558,096.50

12. Funding Agreement – Lewis Farm Conservation Project

Submitted By: Justin Core, Engineering Department

DESCRIPTION: To support the perpetual conservation of the 226-acre Lewis Farm, located southeast of Berthoud, Larimer County desires to partner with the Trust for Public Land by contributing funds to pay for certain conservation easement transaction costs associated with the Lewis Farm Conservation Easement & Immersive Agricultural Experience project. The application of the County's funds, available to the Trust for Public Land as a reimbursement, support the sound acquisition of a conservation easement on the farm and the protection of its conservation values. The Agreement outlines the County's funding, up to a total of \$180,000.00. In addition to the funding agreement that supports the protection of the Lewis Farm and its senior water rights with a conservation easement (held by Colorado Cattlemen's Agricultural Land Trust), Larimer County acquired a Trail Easement on the farm in May 2023. The farm is owned by Colorado Future Farmers of America Foundation. In addition to

Larimer County, this project has received funding support from various other partners including Great Outdoors Colorado (GOCO).

TERM: Signature to December 31, 2023

NAMED PARTIES: Larimer County, Colorado and the Trust for Public Land

TOTAL DOLLAR AMOUNT: Up to \$180,000.00

13. United States Department of Transportation Grant Agreement Under Fiscal Year 2022 Safe Streets and Roads for All (S4A) Grant Program

Submitted By: Eric Tracy, Engineering Department

DESCRIPTION: Grant Agreement for the development of a Safe Streets and Roads for All (SS4A) Safety Action Plan for Unincorporated areas of Larimer County

TERM: Execution of the Agreement to December 31, 2024

NAMED PARTIES: Larimer County and U.S. Department of Transportation Federal Highway Administration Office of Safety (FHWA)

TOTAL DOLLAR AMOUNT: \$300,000 (\$240,000 FHWA, \$60,000 County)

14. Professional Services Agreement (P23-04, RE-SOLICITATION of Disaster Catering Services)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This agreement is for disaster catering services which will be utilized on an as-needed basis.

TERM: 6/20/2023 through 5/31/2026

NAMED PARTIES: Larimer County and SLSCO, LTD

TOTAL DOLLAR AMOUNT: unknown (based upon need during disasters)

Appointments

1. Recommended Appointment to the Northeast Colorado RETAC Board of Directors

NAMED PARTIES: James Robinson

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint James Robinson to a two-year appointment to the Northeast Colorado RETAC Board of Directors beginning July 1, 2023 and ending June 30, 2025.

2. Recommended Reappointment to the Misty Creek Public Improvement District

NAMED PARTIES: Charley Baer

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Charley Baer to a four-year term to the Misty Creek PID beginning June 20, 2023 and ending November 30, 2026.

3. Recommended Reappointments to the Flood Review Board

NAMED PARTIES: Elisabeth Ervin-Blankenheim and Michael Oberlander

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Elisabeth Ervin-Blankenheim and Michael Oberlander to a three-year appointment to the Flood Review Board beginning July 1, 2023 and ending June 30, 2026.

4. Recommended Reappointments to the Board of Adjustment

NAMED PARTIES: Lee Taylor and Philip San Filippo

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Lee Taylor and Philip San Filippo to a three-year term to the Board of Adjustment beginning July 1, 2023 and ending June 30, 2026.

5. Recommended Reappointments to the Community Corrections Advisory Board

NAMED PARTIES: Michael Allen, Melissa Divido, Frank Johnson, David Koons, Katrina Mangan, Kristine Miller, Heather O'Hayre, Ed Seegrist, and Sarah Steen

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Reappoint Michael Allen, Melissa Divido, Frank Johnson, David Koons, Katrina Mangan, Kristine Miller, Heather O'Hayre, Ed Seegrist, and Sarah Steen to a two-year term to the Community Corrections Advisory Board beginning July 1, 2023 and ending June 30, 2025.

Liquor Licenses

1. Liquor License Renewal-We are ONE Inc and 7-Eleven Inc

7-Eleven Store 3907B

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Joshua Jeffries

LICENSE TYPE: Fermented Malt Beverage Off Premise

REQUEST: Approval & Issuance

2. Liquor License Renewal-Bucks Liquor LLC

Bucks Liquor LLC

LOCATION: Red Feather Lakes, Colorado

NAMED PARTIES: Larimer County and Deborah Buck

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval & Issuance

3. Liquor License Renewal-Red Feather Tavern LLC

Red Feather Tavern

LOCATION: Red Feather Lakes Colorado

NAMED PARTIES: Larimer County and Blaise Terrebone

LICENSE TYPE: Hotel & Restaurant with Optional Premise

REQUEST: Approval & Issuance

4. Liquor License Renewal-T& B Properties LLC dba Westlake Liquors

Westlake Liquors

LOCATION: Red Feather Lakes, Colorado

NAMED PARTIES: Larimer County and Trasa Mart

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval & Issuance

Miscellaneous

1. Selection of Newspaper for Annual Publication of Delinquent Property Taxes

Submitted By: Irene E. Josey, Larimer County Treasurer & Public Trustee

DESCRIPTION: Per Statute 39-11-105 it is the duty of the board of county commissioners of each county to select a newspaper of general circulation published or having general circulation in said county, in which the treasurer shall publish the delinquent tax list of his county, and for such service the board shall allow payment not exceeding the rate as provided by law.

The Larimer County Purchasing Department provided results from the recent RFQ and Prairie Mountain Media and The Fort Collins Coloradoan responded. It is my recommendation for you to award the Delinquent Advertising Tax to Prairie Mountain Media whose total amount was quoted at \$1,630.02 vs. the Coloradoan who quoted \$73,479.60.

2. 1415 Blue Spruce LLC Stipulation as to Tax Year 2022 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County and 1415 Blue Spruce LLC.

3. JJ Enterprise 401 Mountain LLC Stipulation as to Tax Year 2022 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County and JJ Enterprise 401 Mountain LLC (2022BAA591)

4. JJ Enterprise 401 LLC Stipulation as to Tax Year 2022 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County and JJ Enterprise 401 LLC (2022BAA593)

5. 151 Mountain LLC Stipulation as to Tax Year 2022 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County and 151 Mountain LLC.

6. JJ Enterprise 401 LLC Stipulation as to Tax Year 2022 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County and JJ Enterprise 401 LLC (2022BAA597)

Resolutions

1. Resolution Establishing a Pollinators Species Protection Policy in Larimer County

Submitted By: Meegan Flenniken, Natural Resources Department & Matt Lafferty, Community Development

DESCRIPTION: A resolution of the Board of County Commissioners of Larimer County, Colorado, establishing a "Pollinator Species Protection" policy

NAMED PARTIES: Larimer County

2. Resolution Providing for the Appointment of Independent Referees to Conduct Hearings on behalf of the Larimer County Board of Equalization

Submitted By: Brenda Gimeson, Business Operations Manager

DESCRIPTION: Pursuant to Colorado Revised Statutes 39-8-102, as amended, the Board of County Commissioners may appoint independent referees who are experienced in property valuation to conduct hearings on behalf of the County Board of Equalization. These are those appointments for 2023.

NAMED PARTIES: Curtis Albers, Sean Dougherty, Jerry Gavaldon, Alan Jones, Eric Kronwell, Jeffrey Martin, Andy Miscio, Brian Steving IV, Steve Tool, Marcus Valdez, Andrew Davis, and Christina Larson

3. Resolution to Establish Commissioner District Boundaries

Submitted By: Tina Harris, Larimer County Clerk and Recorder

DESCRIPTION: After each federal census of the United States, each commissioner district must be established, revised, or altered to assure that such districts are as nearly equal in population as possible. In no event shall there be more than five percent deviation between the most populous and least populous district in each county.

When this occurs, the Clerk and Recorder may also, under the provisions of Colorado Revised Statutes 1-5-101(7), and subject to the approval of the Board of County Commissioners, alter precinct boundaries to ensure that no precinct is located in more than one county commissioner district.

The attached resolution achieves this for Larimer County. Please note that redrawing commissioner district boundaries is a data-driven process based on the necessary census data and will not change any Congressional, State Representative, or State Senatorial district boundaries.

NAMED PARTIES: Tina Harris, Larimer County Clerk and Recorder; Michele Mihulka, Elections Director

4. Findings and Resolution Denying the 1802 Ventures LLC Short-Term Rental Administrative Special Review

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This was a request to convert an existing single-family residence into a Short-Term Rental. The public hearing on this matter was held on May 22, 2023.

NAMED PARTIES :Larimer County and Kristina Lamers

5. Findings and Resolution Approving the Serrano Short-Term Rental Administrative Special Review

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This is a request to convert an existing 3-bedroom single-family residence into a short-term rental with a maximum occupancy of six guests. The public hearing on this matter was held on May 22, 2023.

NAMED PARTIES :Larimer County and Ramon Serrano

6. Findings and Resolution Denying the Ride the Rockies/MacGregor Ranch Special Event Appeal to Community Development Director's Decision

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This is a request for an appeal to the Community Director's Conditions of Approval for the three-day Ride the Rockies/MacGregor Ranch event which prohibits the beer garden and food trucks and limits the amount of camping on this portion of MacGregor Ranch. The public hearing on this matter was held on May 22, 2023.

NAMED PARTIES :Larimer County, David Benjes, Sabra Nagel and Ride the Rockies

7. Resolution Approving the Loveland Fire Rescue Authority 2021 International Fire Code and Amendments

Submitted By: Eric Fried, Chief Building Official, Community Development

DESCRIPTION: Request by the Loveland Fire Rescue Authority (LFRA) for approval to apply the 2021 International Fire Code and those standards, appendices, modifications, and regulations shown on Exhibit "A" (LFRA Resolution R-156, collectively "Fire Code") within that area of the Authority's district located in unincorporated Larimer County

NAMED PARTIES: Board of Larimer County Commissioners, Loveland Fire Rescue Authority

8. Resolution Establishing Compensation for Victim Witness Manager

Submitted By: Mary Epping, Administrative Manager, District Attorney

DESCRIPTION: Based on a salary study of other District Attorney Offices and reviewing internal comps, it was determined the Victim Witness Manager (K. Perrill) salary needed to be adjusted effective June 20, 2023. The District Attorney's Office conducts its own periodic review of compensation for appointed individuals within the office. Larimer County Human Resources Department staff are aware that the District Attorney's Office conducted the salary study and the proposed changes. This increase will be able to be absorbed in our current budget and in the 2024 budget. The new bi-weekly salary for this position is \$4,172.78.

NAMED PARTIES: BOCC, County Manager, District Attorney

9. Resolution Establishing Compensation for Records Manager

Submitted By: Mary Epping, Administrative Manager, District Attorney

DESCRIPTION: Based on a salary study of other District Attorney Offices and reviewing internal comps, it was determined the Records Manager (R. Daniel) salary needed to be adjusted effective June 20, 2023. The District Attorney's Office conducts its own periodic review of compensation for appointed individuals within the office. Larimer County Human Resources Department staff are aware that the District Attorney's Office conducted the salary study and the proposed changes. This increase will be able to be absorbed in our current budget and in the 2024 budget. The new bi-weekly salary for this position is \$4,298.34.

NAMED PARTIES: BOCC, County Manager, District Attorney

10. Resolution Establishing Compensation for Administrative Manager

Submitted By: Mary Epping, Administrative Manager, District Attorney, on behalf of District Attorney Gordon McLaughlin

DESCRIPTION: Based on a salary study of other District Attorney Offices and reviewing internal comps, it was determined the Administrative Manager (M. Epping) salary needed to be adjusted effective June 20, 2023. The District Attorney's Office conducts its own periodic review of compensation for appointed individuals within the office. Larimer County Human Resources Department staff are aware that the District Attorney's Office conducted the salary study and the proposed changes. This increase will be able to be absorbed in our current budget and in the 2024 budget. The new bi-weekly salary for this position is \$4,814.80.

NAMED PARTIES: BOCC, County Manager, District Attorney

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.