



Date: Tuesday, July 29, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Agreements

1. Revocable Right of Way Encroachment Agreement

Submitted By: Matt Johnson, Engineering

DESCRIPTION: This agreement allows The Ranch to construct a permanent entry feature and steel truss archway over Arena Circle west of the Fairgrounds Avenue intersection. The City of Loveland controls the Arena Circle right-of-way at this location.

TERM: Date of signing - perpetual

NAMED PARTIES: Larimer County and City of Loveland

TOTAL DOLLAR AMOUNT: N/A

2. Drainage Agreement Between Larimer County and Prospecting Out West, LLC

Submitted By: Shalana Lysaght, Community Development

DESCRIPTION: Drainage Agreement between the Board of County Commissioners of Larimer County, Colorado and Prospecting Out West, LLC.

TERM: Begins July 29, 2025, in perpetuity

NAMED PARTIES: Larimer County and Prospecting Out West, LLC

TOTAL DOLLAR AMOUNT: N/A

3. Bureau of Reclamation 2023 Title 28 Grant Amendment #1

Submitted By: Jennifer Almstead, Larimer County Department of Natural Resources (LCDNR)

DESCRIPTION: Per the original agreement, Larimer County was awarded a grant from the Bureau of Reclamation (BOR) for \$228,000 to complete various capital projects on Reclamation-owned lands. The purpose of this amendment is to add \$228,350 in BOR funds and increase the project scope to include four additional projects. The amendment includes a financial commitment from the BOR at \$456,350 with a financial match of \$506,271 by LCDNR.

TERM: 05/30/2025 to 12/31/2025

NAMED PARTIES: US Bureau of Reclamation, Larimer County

TOTAL DOLLAR AMOUNT: \$456,350

4. Bureau of Reclamation 2023 Title 28 Grant Amendment #2

Submitted By: Jennifer Almstead, Larimer County Department of Natural Resources (LCDNR)

DESCRIPTION: Larimer County was awarded a grant from the Bureau of Reclamation (BOR) for \$456,350 to complete various capital projects focused primarily on Reclamation-owned property. The purpose of this

amendment is to modify the scope of work and budget from the first amendment and add the pre-award date of October 1st, 2021. All other aspects of the original agreement remain unchanged.

TERM: 07/08/2025 to 12/31/2025

NAMED PARTIES: US Bureau of Reclamation, Larimer County

TOTAL DOLLAR AMOUNT: \$456,350

Liquor Licenses

1. Liquor License Renewal – Ft. Collins Lodging, LLC dba Clarion Hotel

Clarion Hotel

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Stefani Johnson

LICENSE TYPE: Hotel & Restaurant

REQUEST: Approval & Issuance

Miscellaneous

1. Easement with Terms and Conditions – Fossil Creek Reservoir Natural Area

Submitted By: Justin Core, Engineering

DESCRIPTION: Grants a permanent easement on land co-owned by Larimer County and the City of Fort Collins (Duck Lake) to the South Fort Collins Sanitation District for the construction and maintenance of a culvert under Carpenter Road (State Highway 392) and an associated stormwater outfall channel for the purpose of improving drainage. At its June 26, 2025 meeting, the Larimer County Open Lands Advisory Board recommended approval of the easement by the Board of County Commissioners. Total compensation for the easement acquisition is \$3,086.00, which will be split 50-50 between Larimer County and the City of Fort Collins as co-owners (each entity has a 50% interest in the subject property).

Policies

1. Conditions of Employment

Submitted By: Christine Kuehnast, Employee Relations Manager

Subject Matter: Policy Update

DESCRIPTION: HR performed its standard cleanup of this policy to clarify language and ensure policy aligns with current practices. We also cleaned up the remote work language to reflect the program change to limit out of state remote work due to significant compliance challenges for HR and Risk.

Resolutions

1. Findings and Resolution Approving the Emissaries of Divine Light Amended Special Review and Appeal

Submitted By: Denise Ruybal with Community Development

DESCRIPTION: Request approval of the Findings and Resolution Approving the Emissaries of Divine Light Amended Special Review and Appeal. This is an amendment to the Emissaries of Divine Light Special Review to approve buildings constructed/added to the Sunrise Ranch property and unpermitted additions to buildings/structures. This public hearing for this item was held on May 21, 2025.

NAMED PARTIES: Larimer County and the Emissaries of Divine Light

2. Poudre Valley Fire Protection District 2024 International Fire Code

Submitted By: Eric Fried, County Building Official, Community Development Department

DESCRIPTION: Request by the Poudre Valley Fire Protection District for approval to apply the 2024 International Fire Code and those standards, appendices, modifications, and regulations shown on (PVFPD Resolution 2025-08, collectively "Fire Code", within that area of the Authority's district located in unincorporated Larimer County

NAMED PARTIES: Board of Larimer County Commissioners, Poudre Valley Fire Protection District

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.