

Date: Tuesday, December 12, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

CONSENT AGENDA

Agreements

1. Restated Recordkeeping Services Agreement with a TIAA Brokerage Account for Governmental Plans

Submitted By: Jenna Cifala, Finance

DESCRIPTION: The purpose of this Agreement is to provide trust custody, administration, recordkeeping, participant education and communication, and investment services for the County's 457(b) Deferred Compensation Plan.

TERM: 10/1/2023-9/30/2028

NAMED PARTIES: Larimer County and Teachers Insurance and Annuity Association of America ("TIAA")

TOTAL DOLLAR AMOUNT: TIAA's annual revenue requirement for the services under this Agreement is 0.11% (11 basis points multiplied by plan assets equals, the "Revenue Requirement") per Plan; 2. There are additional revenue considerations that may affect the total compensation.

2. Restated Recordkeeping Services Agreement with a TIAA Brokerage Account for Governmental Plans

Submitted By: Jenna Cifala, Finance

DESCRIPTION: The purpose of this Agreement is to provide trust custody, administration, recordkeeping, participant education and communication, and investment services for the County's 401(a) Plan.

TERM: 10/1/2023-9/30/2028

NAMED PARTIES: Larimer County and Teachers Insurance and Annuity Association of America ("TIAA")

TOTAL DOLLAR AMOUNT: TIAA's revenue requirement for the services under this Agreement is \$30.00 per unique participant. Additionally, annual fees totaling \$69.20 are deducted from each Participant Account. There are additional revenue considerations that may affect the total compensation.

3. Professional Services Agreement (P23-10, Right-of-Way and Easement Acquisition Services; Western States)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed services related to the acquisition of rights-of-way and easements for public improvement projects.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND Western States Land Services, LLC

TOTAL DOLLAR AMOUNT: Based Upon Need

4. Professional Services Agreement (P23-10, Right-of-Way and Easement Acquisition Services; Horrocks)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed services related to the acquisition of rights-of-way and easements for public improvement projects.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND Horrocks Engineers, Inc

TOTAL DOLLAR AMOUNT: Based Upon Need

5. Professional Services Agreement (P23-11, On-Call Solid Waste-Specific Engineering Architectural & Construction Weaver)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed with solid waste related architectural, engineering, and construction related services.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND Weaver Consultants Group, LLC

TOTAL DOLLAR AMOUNT: Based Upon Need

6. Professional Services Agreement (P23-11, On-Call Solid Waste-Specific Engineering Architectural & Construction HDR)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed with solid waste related architectural, engineering, and construction related services.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND HDR Engineering, Inc

TOTAL DOLLAR AMOUNT: Based Upon Need

7. Professional Services Agreement (P23-11, On-Call Solid Waste-Specific Engineering Architectural & Construction Geosyntec)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed with solid waste related architectural, engineering, and construction related services.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND Geosyntec Consultants, Inc

TOTAL DOLLAR AMOUNT: Based Upon Need

8. Professional Services Agreement (P23-11, On-Call Solid Waste-Specific Engineering Architectural & Construction Burns)

Submitted By: Jenna Cifala, Finance

DESCRIPTION: This vendor will provide the County with as-needed with solid waste related architectural, engineering, and construction related services.

TERM: 1/1/2024-12/31/2024

NAMED PARTIES: Board of Commissioners of Larimer County, Colorado AND Burns & McDonnell Engineering Company, Inc.

TOTAL DOLLAR AMOUNT: Based Upon Need

9. Construction Services Agreement for CR 17 Improvements Between Willox Lane and US 287 No. B23-04

Submitted By: Mark Peterson, Engineering Department

DESCRIPTION: Project No. 327 – CR 17 Widening. Willox Ln to US hwy 287

TERM: January 2, 2024 – June 30, 2024

NAMED PARTIES: Larimer County and AB Underground, LLC

TOTAL DOLLAR AMOUNT: \$3,164,392.00

10. Intergovernmental Agreement for Hazard Safety Improvement Program (HSIP) Funds, FY 2024, on Multiple County Roads

Submitted By: Rusty McDaniel, Engineering

DESCRIPTION: IGA between Colorado Dept of Transportation (CDOT) and Larimer County regarding Hazard Safety Improvement Program (HSIP) funding for guard rail and friction course improvements on various county roads. This grant funding is for FY 2024.

TERM: Date of signing through October 15, 2033

NAMED PARTIES: Larimer County and Colorado Department of Transportation

TOTAL DOLLAR AMOUNT: \$396,000

11. Emergency Management Performance Grant Jurisdictional Form

Submitted By: Lori R. Hodges, Director of Emergency Management

DESCRIPTION: This is our annual Emergency Management Performance Grant update to Colorado

TERM: FY 2024

NAMED PARTIES: Larimer County, CO Division of Homeland Security and Emergency Management

TOTAL DOLLAR AMOUNT: N/A

Appointments

1. Recommended Appointment to the Workforce Development Board

NAMED PARTIES: Erin Hottenstein

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint Erin Hottenstein to a full-term appointment to the Workforce Development Board beginning December 12, 2023 and ending June 30, 2025

2. Recommended Appointment to the Pinewood Springs General Improvement District

NAMED PARTIES: David Andrews

Submitted By: Sarah Martin, BoCC

DESCRIPTION: Appoint David Andrews to a full-term appointment to the Pinewood Springs GID beginning December 12, 2023 and ending November 30, 2027.

Liquor Licenses

1. Liquor License New-KOA Colorado Beverage Company LLC

Fort Collins/Lakeside KOA

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Toby O'Rourke

LICENSE TYPE: Fermented Malt Beverage and Wine

REQUEST: Approval & Issuance

2. Liquor License Renewal – JJ's Liquor LLC

JJ's Liquor

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Nicole Kassick

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval and Issuance

**3. Liquor License Renewal – Brown's Trading Post Inc
Trading Post Resort**

LOCATION: Bellvue, Colorado

NAMED PARTIES: Larimer County and Tasha Collins

LICENSE TYPE: Fermented Malt Beverage On/Off

REQUEST: Approval and Issuance

**4. Liquor License New-Horsetooth Store and Gas LLC
Horsetooth Store and Gas**

LOCATION: Fort Collins, Colorado

NAMED PARTIES: Larimer County and Blayne Brown

LICENSE TYPE: Retail Liquor Store

REQUEST: Approval & Issuance

Miscellaneous

1. Colorado Parks and Wildlife – Concurrence Letter

Submitted By: Justin Core, Engineering Department

DESCRIPTION: The letter of concurrence relates to Colorado Parks and Wildlife (CPW) efforts to renew the lease agreement between CPW and Humility Before Honor LLC for access to water rights associated with Hohnholz Lakes State Wildlife Area, located in the Laramie River Valley in northwest Larimer County. CPW has been leasing these water rights since 1978. The current agreement will renew the lease for twenty years and CPW will continue to operate the property as Hohnholz Lakes State Wildlife Area, which will provide recreational opportunities to residents and visitors of Larimer County.

Colorado Statute requires CPW to secure signatures from the Board of County Commissioners of the County where the lease agreement is exercised. County Natural Resources Department staff recommends signing the letter of concurrence for the purposes outlined by CPW.

2. Legal Action Requested for Code Compliance case number 23-CCC0076 in District Court.

Submitted By: Amy White, Code Compliance Supervisor

DESCRIPTION: Request the Board to authorize possible legal action for a new court case which would be filed in District Court to address an illegal dog sanctuary having profound impacts on the surrounding neighborhood.

3. ATC Partners LLLP Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. ATC Partners LLLP Docket No. 2023BAA528

4. West Prospect Station LLC Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. West Prospect Station LLC Docket No. 2023BAA1761

5. West Prospect Station LLC Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. West Prospect Station LLC Docket No. 2023BAA1762

6. Pool IV Finance LLC R176463 (land only) Hammons John Q/Hotels LP R1198017 (imps only) Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. Pool IV Finance LLC R176463 (land only) Hammons John Q/Hotels LP R1198017 (imps only) Docket No. 2023BAA1233

7. Patterson Paul L III/Dubiel Kathryn I Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. Patterson Paul L III/Dubiel Kathryn I Docket No. 2023BAA1188

8. Hazel Self Storage Investors LLC Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. Hazel Self Storage Investors LLC Docket No. 2023BAA1853

9. Larimer County Workforce Development Board Bylaws

Submitted By: Amanda Aquino, Economic and Workforce Development

DESCRIPTION: Revised Larimer County Workforce Development Board Bylaws to remove the associate member category which was not in alignment with County policy.

10. Mason Street Investments LLC Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. Mason Street Investments LLC Docket No. 2023BAA1597

11. JAM Quarries LLC Stipulation as to Tax Year 2023 Value

Submitted By: Jessica Ryan, County Attorney's Office

DESCRIPTION: Larimer County v. JAM Quarries LLC Docket No. 2023BAA1725

Resolutions

1. Findings and Resolution Approving the Jakobsen Administrative Special Review Short-Term Rental

Submitted By: Shalana Lysaght – Community Development

DESCRIPTION: This is a request to approved a conversion of an existing single-family residence into a short-term rental. The public hearing on this matter was held on September 25, 2023.

NAMED PARTIES: Larimer County, Cory Jakobsen and Kathleen Jakobsen

2. Findings and Resolution Approving the Weston Short-Term Rental Administrative Special Review

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This is a request to approve a two bedroom plus one additional sleeping area , six guest Short-Term Rental in an existing home. The public hearing for this matter was held on November 13, 2023.

NAMED PARTIES: Larimer County, Liam and Carmen Weston

3. Findings and Resolution Denying the Franklin Short-term Rental Administrative Special Review

Submitted By: Denise Ruybal– Community Development

DESCRIPTION: This request is for a denial of a three-bedroom, 6-guest Short-Term Rental in an existing home. The public hearing for this matter was held on November 13, 2023.

NAMED PARTIES: Larimer County, Deanna and Russell Franklin

4. Findings and Resolution Denying the Franklin Short-term Rental Administrative Special Review

Submitted By: Denise Ruybal – Community Development

DESCRIPTION: This request is to deny a three-bedroom, 6-guest Short-Term Rental in an existing home. The public hearing for this matter was held on November 13, 2023.

NAMED PARTIES: Larimer County, Deanna and Russell Franklin

5. 2024 Resolution Amending Compensation for Larimer County

Deputies and Appointed Officials

Submitted By: Eileen Brittingham, Human Resources Senior Generalist

DESCRIPTION: Annual Resolution amending the compensation for Larimer County Deputies and Appointed Officials (C.R.S. 30-2-104) excluding the office of the District Attorney.

NAMED PARTIES: BOCC, Human Resources, and Elected offices

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.