

Draft Meeting Minutes
Larimer County Workforce Development Board
Meeting

May 10, 2023

Doors Open at 7:45 am

Agenda 8:00 - 9:30 am

In-Person Meeting - 200 W. Oak Street, 1st floor, Boyd and Carter Lake Conference Rooms
and on [Zoom](#)

1. Welcome (Tracy Mead) 8:00am

- a. Introductions and verification of a quorum

A quorum was established

- b. Review agenda

- c. Public comment on topics not on the agenda

Question: Are companies responding to applicants, and what should the applicant do if there is no response?

Response: Some employers are taking up to six months or more to respond. If the applicant hasn't heard in a reasonable time, the suggestion is to call the employer to inquire.

- d. Announcements/Updates

Laura Walker announced that Mark Johnston has been appointed Interim Director of Economic and Workforce Development for three to six months. Laura hopes to have a decision on a permanent placement this summer.

2. Consent Calendar (Tracy Mead) *Vote* 8:05am

- a. April 12, 2023 Meeting Minutes
- b. Housing Catalyst MOU (Mark)
- c. SER-SCSEP MOU (Mark)
- d. Language Assistance Plan (Marcy)

e. Layoff Aversion (Marcy)

Motion to Approve: Carol Cochran

Seconded Motion: Heather Lechhook

Ayes: Unanimous

Nays: None

Proxy designations:

Nancy Patton designated Eric Lea as her proxy

Juli Cila designated Tracy Mead as her proxy

Hope Hartman designated Jackie Sindelar as her proxy

3. WDB Meetings (Mark Johnston) 8:10am

a. June 14, 2023 WDB meeting- Business Resources focus

b. July 11, 2023 11:45am-2:00pm, Future Legends Complex, Windsor CO

Larimer/Weld Joint meeting- Training & Development focus, in-person

The July WDB Joint Meeting with Weld County will be on *Tuesday, July 11, from 11:45am-2:00pm in Windsor*. There will be no Zoom option for this meeting, so please plan to attend in person. Lunch will be provided. The calendar invitation will be sent out soon.

4. WDB Orientation and WIOA/Department Overview (Mark Johnston, Wendy Horst, Glenda Delenstarr, and Team) 8:15am

a. Economic and Workforce Development Overview

b. Funding

c. Core Competencies and Services

d. Workforce Development Board Responsibilities

e. Data and Success Stories

Mark Johnston, Wendy Horst and Glenda Delenstarr presented slideshows detailing the Workforce Innovation and Opportunity Act (WIOA) and Larimer County Economic and Workforce Development department overview. Tanya Perry and Marcy Kasner discussed specific customer success stories.

Mark and Glenda offered an opportunity for a deeper dive into any of the topics discussed today. Contact them to schedule.

5. Adjourn (Tracy Mead)

Today's meeting is available as a Zoom recording here:

<https://larimer->

[org.zoom.us/rec/share/uq3ldM8qSmBFVT0jpso8vX9riNPh0g0cK5opCrp2wmYlYqWjSzSySi6Nnk-WcEw.CNE4fzG46NeDABkR](https://larimer-)

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