

LARIMER COUNTY COMMUNITY CORRECTIONS

ADVISORY BOARD MINUTES

February 15th, 2022



Members Present: Matt Landers, Ed Seegrist, Linda Hoffman, Heather O'Hayre, Melissa Divido, Kristin Stephens, Kristine Miller, Greg Otte, Sam Houghteling, Gordon McLaughlin, Sara Steen, Sid Simonson, Frank Johnson, Allyce Lobdell, Susan Blanco, David Koons, Michael Allen, Staci Shaffer

Staff Present: Emily Humphrey, Tim Hand, Alexis Ongley, Mike Ruttenberg, Miguel LaLond

Notes: Aubrey Clevenger

This meeting took place over zoom and was called to order at 12:01 pm by Chair Matt Landers

COVID Update

- Matt Landers initiates the meeting and welcomes present members.
- Tim Hand provides a brief overview of the ongoing impacts of COVID on the Community Corrections facility.
- The department has ceased surveillance testing and instead, have continued testing at request, those displaying symptoms, or for incoming clients.
- Tim states that the department has terminated the mandate of staff wearing N95 masks and have permitted surgical masks to be worn by staff and clients.
- Alexis Ongley adds that staff have been effectively managing the ever-changing processes of COVID and continue testing frequently onsite through CUE tests and Rapid tests.
- Emily Humphrey uplifts the outstanding work and resilience staff have displayed through following the Health Department's guidelines during a seriously exhausting time.
- Workenders and work release will return to normalcy starting the beginning of March which will be beneficial in getting clients back into the community.

Open Meetings Act Compliance

- Alexis has been communicating with the County Attorney on figuring out the process of adhering to the Open Meetings Act for the Advisory Board Subcommittee weekly meetings in addition to the full monthly board.
- There is concern about maintain confidentiality of clients and victims since much of the discussion is confidential and discloses personal names and information.
- Members discuss how moving into an executive session during the meeting can eliminate the involvement of the public during disclosure of confidential information.
- Alexis notes that there needs to be conversation around this to determine how it will be managed appropriately, however, it must go into effect asap.

Annual Report

- Aubrey Clevenger provides a transitory update on the 2021 Annual Report progress.
- Members who have been assigned a section have until February 18th to send in their piece.
- The final deadline for the report is February 25th and will be sent to Advisory Board members in the beginning of March for their review and to offer any feedback.

GAC Subcommittee Misdemeanor Group

- Tim provides a thorough outline of the progress of the GAC Subcommittee Misdemeanor group.
- Members of the group accomplished what they had initially set out to attain through identifying the high risk and high need population of misdemeanors to allow in Community Corrections.

- Tim reports that Representative Herod currently has a bill number and a draft as momentum continues.
- Moreover, the Pilot option that was initially considered between the 8th and the 13th Judicial Districts have been dismissed as it is now a statewide initiative.
- Members propose questions regarding funding, capacity needs, timelines, and other clarifying remarks to better understand the initiative.
- Tim presumes that the suspected timeline of this implementation would begin the fiscal year of July 2023.
- Commissioner Stephens expresses her support in helping Tim and the group if they need to further advance the initiative in any way.
- Tim will keep the group members updated as this develops.

New Supervision Structure

- Alexis notifies members of the recent supervision transition involving case managers who supervise the treatment population to be merged with the greater group of case managers.
- Alexis and Mike Ruttenberg have been working diligently together to determine how to manage this new change and are excited for the collaboration piece of influence across the board.
- The team will ensure all needs are met as perspectives and staff expertise are amalgamated.

Bylaws Review

- Alexis leads the group in evaluating the proposed Bylaw's updates.
- Members have detailed discussions around the new proposals and make clarifications.
- Some suggested revisions items are member memberships, designation verbiage, public meeting requirements, and other small language changes.
- Alexis will make the drafted changes to the Bylaws and send out for the board members review prior to the next meeting.

Meeting Adjourned at 12: 53 pm by Chair Matt Landers

Next Meeting is March 15th, 2022