

LARIMER COUNTY COMMUNITY CORRECTIONS

ADVISORY BOARD MINUTES

January 18th, 2022



Members Present: Matt Landers, Ed Seegrist, Linda Hoffman, Heather O'Hayre, Melissa Divido, Kristin Stephens, Kristine Miller, Greg Otte, Sam Houghteling, Gordon McLaughlin, Sara Steen, Sid Simonson, Frank Johnson, Allyce Lobdell, Susan Blanco

Staff Present: Emily Humphrey, Tim Hand, Dana Hersch, Alex Danielson, Ingrid Schroeder

Guests: Nikki Henneman

Notes: Aubrey Clevenger

This meeting took place over zoom and was called to order at 12:03 pm by Chair Matt Landers

New Secretary

- Matt Landers welcomes new board secretary, Melissa Divido, and accentuates her valuable role to the team through vast experience and wealth of knowledge.

COVID Update

- Tim Hand acknowledges the challenges the Community Corrections department is experiencing with COVID and its serious spread throughout the facility.
- Tim states that the facility has made it mandatory for all staff to wear N95 masks and clients to wear surgical masks.
- Alex Danielson provides a detailed report of the department's current COVID numbers of those who are positive, in quarantine, isolation, and at the off-site isolation location.
- Tim and staff are working arduously to manage the continual spike of positive COVID cases by adhering to the CDC and local health department guidelines.
- Emily Humphrey shares the inconsistency of weekly surveillance testing and the delayed results which has been problematic due to staffing shortages.
- Emily uplifts the relentless work and resilience exhibited by CJS staff to battle the everchanging virus.
- ASD and Community Corrections have been working diligently together to staff positions and sharing workloads to keep the program running safely and efficiently.

COVID Funds

- Tim states that Mike Ruttenberg is working with DCJ for guidance on how to effectively provide quality services for those who come here for treatment and are isolated/quarantined.

PREA Audit

- Matt Landers highlights the extremely positive report the PREA audit recently received from DCJ with no non-compliance issues.
- Nikki Henneman, PREA Coordinator for Criminal Justice Services, provides a thorough report out of the PREA Audit during the past three months.
- Karen Murray, the DOJ PREA Auditor, provided detailed reviews to the PREA team, emphasizing the evident zero tolerance client/staff culture, safe environment, and highly regarded respect between clients and staff.
- Ingrid Schroeder elevates Nikki for her unyielding work to ensure CJS was fully prepared for the audit.
- Staff have already been implementing some of the suggested improvements.
- Emily commends Nikki, Ingrid, and those involved with the audit for their extraordinary efforts.

Conrad Ball Timeline

- Aubrey Clevenger notifies members of the permanent timeline shift of the Judge Conrad L. Ball award ceremony.
- The event will now be held in the fall with nominations opening up in late spring.

- Aubrey will keep members updated in the process of honoring the 44th award winner.

Moe Clark's Report

- Tim Hand advises staff of the recent visit from Reporter Moe Clark and her plan to write a new article about the Community Corrections Department.
- Tim reports that all assistant directors were able to speak with Moe regarding the impactful work done here.
- Moe Clark was able to communicate extensively with clients and their experiences at the facility.
- Tim briefly discusses the misdemeanor initiative with the advisory board members and mentions having spoken to Moe about this.
- Dana Hersch notes the interest Moe revealed about Community Corrections and was complimentary about the transparency staff have with clients.

Advisory Board Binders

- Aubrey Clevenger confirms members have received their Advisory Board binders.
- For any documents needing updates, Aubrey will send them out along with the meeting minutes for members to print.
- If you have any suggestions or improvements, please let Aubrey know.

ByLaws Review

- The ByLaws review will be postponed following the next Advisory Board meeting on February 15th.

Meeting Adjourned at 12:43 pm by Chair Matt Landers

Next Meeting is February 15th, 2022