

Larimer County Fair Board Meeting Minutes
November 17, 2021, at 7:00 pm

Meeting called to order at 7:01 pm by Marv Witt, Chairman.

Members present; Marv Witt, Pat Young, Kristine Miller, Stephanie Fancher-English, Darryl English, Emily McMurtrey, Bob Kerns, Stephanie Morrison, Doug Pennock, and Tamera TerAvest.

Excused Absent: Dave Kaufman, John Foley, Scott Lara, and Julie Melby

Members Absent (non-excused): Frank Marino, Susan Denies and Sharon Gatenby.

Ranch staff: Diana Frick, Andrea Smith and Maggie Steely

4-H Extension: Kerri Rollins

Guest present: Jim Rice, Lynn Delmore, Jodi Witt, Bart Morrison, Linda Pennock and Cindy Buckardt.

County Commissioner — N/A

Kristine Miller made a motion to approve the September minutes and Pat Young 2nd the motion and the motion was approved.

Public Comment/Correspondence: Marv read directions per attorney's office., see attached. Cindy Buckardt, Loveland, CO — See attached

Lynn Delmore, Wellington, CO — I have 3 points that she wants to touch on. 1. Requested, where, when and how can the participants of the fair and the public provide feedback on the fair, specific to the livestock show entries and the livestock sale. With a number of meeting that have been canceled there has been no avenue for that and time is quickly passing by and new plans are underway and the community wants to be able to provide that information to all leaders involved, livestock committee, 4-H extension office and the Fair Board and the Jr Livestock Sale committee. 2. This evening she is hoping to get some clarification on the sale committee in light of the letter from the County Attorney's office dated November 9th, that the operating procedures have not been approved at this point and time and that committee has not been functioning under the fair board even though all the minute of that committee say that we have been functioning under the fair board for some period of time and has been taking direction from this board for some time now. So trying to get clarification on what the current status is on that committee so we can better move forward and support those kids through that livestock sale. 3. She has requested previously for the fair board minutes, they are not posted to the website. Have not been posted since March of 2021 there are no new minutes updated and she made that request to Chris Ashby months ago and still haven't received any update.

Chairman's report: We did not meet in October as we did not have much to talk about and we were waiting to hear back from the ad-hock committee, so we decided to cancel and meet in November. We felt that was more than sufficient to take care of fair board business. During the month of November, several of us attended the CAFS meeting. I think if the future we should look at some of the beneficial things at CAFS that some of the fair board members should attend. The other thing I

want to update you on is, I think as a fair we need to have conversations on ag initiatives. Last year here in Colorado we have animal care proposition 16. We have representatives from the Colorado cattleman's organization and talked about what's been happening, with what happen last spring. It was kind of disturbing if we would have gone all the way through to elections with that, the estimations that came in that the people in the Ag industry would have had to come up with 5 million dollars just to fight that. So we need to have more spokesman. Our next meeting in January will be the election meeting and we will sign up for committees.

Commissioner's Report- N/A

Ranch Hands — It's been pretty quiet. I plan to get with Diana and my group at the Ranch to get a plan going after the 1st of the year. To talk about what the Ranch needs will be and to talk about the sensory day needs. I would like to add a co-chair to my committee.

Queen/Royalty — Morgan has been very busy, just had her Skillman photos done, we are about ready to print her autograph sheets. CAFS went great, she represented Larimer County very well. She is getting ready for Stock Show. The Queen's BBQ, is Aug 4th. We had such a great turn out that we decided to do it again in the outdoor tent at the Mac Arena. Western Skies is the theme. We are about ready to finalize the clinic dates so we can get the flyers out. Andrea has helped us out with the budget. We have met our budget goals. You should have a copy of the proposed 2022 budget. If we can get it approved tonight.

Pancake Breakfast — The pancake breakfast turned out good.

Parade — No new business at this time. We will start up again around January.

Junior Livestock Sale — We haven't had a couple meetings due to the restructure of our sale committee. We did have several meetings with the ad-hock group. I did give them some input and they got a procedure put together for us to review tonight. I have been out meeting with buyers the past few weeks and mending a few fences that we had.

2022 Queen Report — N/A

Extension Service/4-H — October started our enrollment period. We had a fabulous open house night. We had about 70+ families, around 120+ kids here learning about 4-H. Katie and Bailey are working on some introductory workshops on 4-H.

Rodeo — N/A

The Ranch —To go off what Kerri was saying, we did the livestock piece of fair in 2021 and we are preparing to do the open class in 2022. I am going to start reaching out to those superintendents. I am working on putting together a Fair Coordinator position. This person would be mainly responsible for the administrative preparation of running all of the fair programs, open class & livestock, almost like a Pam in our department. As far as livestock goes, we are continuing to meet with them every month. We had 3 superintendents that resigned at the end of 2021. One was going back to school, one has a child aging into the program, and one was just resignation. So we have

already filled the sheep superintendent position. We are still interviewing and looking for that right fit with our current beef superintendent. We have already started planning our awards and sponsorships and the changes we want to make with that part of the program. For the Ranch overall, the master plan is gaining momentum, we have RFQU's for the youth/equine building. That will be the first vertical thing going up on campus. The next step will be all of the road construction, and we should start selecting a company in January. We are starting on phase 2. Other than that we are just busy with events and activities on campus and trying to get new business and feeling the pain staff shortages.

New/Other Business — The first item for new business is the report from the ad-hock livestock sale committee. We had 3 good meetings, and just looked at doing some maintenance on the procedures. The biggest changes are, from 15 voting members to 12, cleaned up some language on the terms, started calling it the JLSC, changed the terms to 3 years and we were going to get rid of the secretary and treasurer, but we were told we couldn't, due to the procedures they need to follow, which was from a legal point that wants that in there. This committee is in charge of a ton of money and it became an issue of exposure to the fair board members and the committee members as well. It's no longer a small sale so for legal reasons it's better to put a lot of that on to the Ranch. They need to be responsible for such a large sale, \$800 thousand that could easily grow to a million. Just a huge liability to put on fair board members or committee members. Voting members are 5 from the livestock superintendents, 4 from 4-H/FFA families from the county. We are intergrading an interview process because we feel the fair board needs to have a little more say as to what happens and how we keep track of everything that's going on. Non-voting members are 1 extension office and 1 from the Ranch to represent those two entities and keep information flowing back and forth. The secretary/treasurer basically is a voting member and they're not responsible for any accounting process or writing checks but they're more of a person keeping you updated of the financial works of the committee. With that I move that we move to approve these with the exception of the lawyer sees it and any changes he makes. Pat seconds the motion. Diana already submitted to the attorney and he just wanted clarification of the term years vs membership terms. Also, how the chair is appointed by the fair board and has to be an existing fair board member already. Marv appointed the ad-hock committee for another 3 months so they can get an interview committee put together. Vote — in favor 9— No opposed — Mave Witt did not vote. Motion carried. Pat motioned to keep ad-hock committee as is with Darryl as the chair. Kristine second the motion. Pat made an amendment to the name of the committee to ad-hock sale selection committee, Bob second the new motion. Vote — in favor 9- opposed 0. Motion carried. Next item — Queen's budget. Stephanie FancherEnglish makes a motion to approve the 2022 budget for the queen's program as submitted. Tamara seconds the motion. Vote — in favor 9, opposed 0, motion carried. Last item of new business, Emily McMurtrey is resigning from the board but will still be available to volunteer.

Old Business — N/A

Adjournment — Emily made a motion to adjourn, Pat seconded the motion. Motion passed; meeting adjourned at 8:33 pm.

My name is Cindy Buckardt and I am the current secretary of the Larimer County Jr. Livestock Sale Committee which I will refer to as (JLSC). On September 16 Doug Pennock asked me to cancel the upcoming JLSC meeting due to the Fair Board deciding that the JLSC needed restructuring. I am in receipt of a letter from Deputy County Attorney David Ayraud that was forwarded to the JLSC Monday, Nov. 15 at 7:32 PM. I am sure you all are in receipt of the same. It was very disappointing to have a letter dated Nov. 9 and not have it forwarded on until the night of Nov. 15 leaving no time to process the documents attached.

I would like to share a little of our history with you. On Feb 13, 2013 a meeting was held. Those in attendance included Commissioner Tom Donnelly, Public Works Director Marc Engelmoen, Executive Director of 4-H and Extension Laurel Kubin, JLSC member Carl Maxey and myself, Sale Committee accountant Kermit Allard, Fair Board President Gil Barela and Ranch Director Bob Herrfeldt. As a result of this meeting Bob Herrfeldt published an issue paper March 12, 2013 and in it he stated "It makes sense that the JLSC be a part of the Fair Board similar to the Rodeo Committee where they would receive the benefits of being associated with Larimer County but still operate as a working committee" So I ask you now what happened? Why is the Fair Board suddenly think they have all the control over the JLSC?

April 11, 2013 approved by both the Fair Board and JLSC there is to be one representative from JLSC as a fair board member. This is from Deputy County Attorney David Ayraud and Bob Herrfeldt — why has this changed and when and where was the change approved?

June 23, 2013 from Bob Herrfeldt the Ranch Director I quote "The JLSC is able to operate their committee as they see fit." "One objective was to utilize the efficiencies of the Fair Board gives to JLSC not to control it" JLSC was to be a Fair Board Partner like the Rodeo Committee. What happened?

Things seemed to running smoothly until 2018 when the JLSC under a new chair wanted to make some changes. There was a meeting held and a suggestion of new operating procedures was discussed no longer by laws. May 2019 Marv Witt reported to the JLSC that the fair board had approved operating procedures however the JLSC commented that changes needed to be made and Marv asked the JLSC to wait until after fair to do so. Several requests for a signed copy of this document have been made. Under the attachment provided by the Deputy Attorney is the first time a signed copy has been seen by the JLSC. In the January 22, 2020 Fair Board minutes Doug Pennock's report under Livestock was that the operating procedures needed to be signed. How is it that Fair Board supposedly signed the procedures in 2019 and yet in 2020 the question is asked about the procedures needing to be signed?

Due to COVID work on the revised Operating Procedures was not completed. In February 2021 a revised operating procedure was submitted to the fair board and Doug reported to JLSC that it had been approved again after several requests have not seen the signed documentation.

There being flaws in the Fair Board website there is no minutes from Fair Board meetings posted for the public to view from Aug 2020 to March 24, 2021 and none moving forward.

When asked Chairman Witt informed me that the restructuring was to eliminate the treasurer and secretary. Why does the sale committee need a Treasurer in order to keep track of receivables from the sale? Most importantly there needs to be checks and balances with The Ranch staff. As of today 90 days post sale there is still 3 outstanding accounts. Why? Who is following up on the accounts — the person in Tennessee? On September 24, 2021 there were corrections made in fair entry to 4 accounts that had paid the night of the sale and had not been recorded. On Nov. 9 new entries to fair entry were made due to a check for add-ons being found. The Sale Committee was told not to help with any of the accounting and

yet a spouse of a Ranch Staff person was reading off credit card information and a spouse of a person not affiliated at all with Larimer County not even a resident was importing information into Fair Entry. Shouldn't the JLSC have helped with this accounting instead?

Why does the sale committee need a secretary? It is more than just for recoding minutes. If you review the minutes from the Fair Board meeting March 2021 there are errors in reports, there are grammatical errors as well. Even Mar Witt's name is spelled wrong. I also prepare the agenda, write thank you notes, send out meeting notices to members and more. All this is a VOLUNTEER position, and with years of experience and dedication, because it matters deeply to me to have accurate accounts and records this is our history.

I find it disappointing that the Fair Board is reviewing and considering restructuring a committee that they have little knowledge of. I ask you how many of you have actually attended a JLSC meeting and yet you are going to make decisions that could affect a sale that had record numbers in 2021? My suggestion moving forward is that the JLSC have the opportunity to investigate becoming their own committee similar to the Rodeo Committee and the way it was originally planned to be in 2013.

Rules for Public Comment

1. Each speaker must identify themselves. State first and last name and city of residence
2. Each speaker will be given a 3-minute time to speak about matters related to items on the agenda or related to Fair Board business
3. Speakers shall refrain from repeating their own comments and testimony and the comments and testimonies of others.
4. Poor Behavior Prohibited: No person shall engage in disruptive, discourteous, belligerent, impertinent, threatening, disparaging, or otherwise uncivil behavior.
5. Members of the public shall refrain from interrupting the designated speaker.
6. Referral to Committee and Commissions: When appropriate, matters raised by the public may be referred, without further debate or discussion, by the Presider, to the appropriate committee or commission.