Larimer County Fair Board
Meeting Minutes
February 22, 2023, 6:30 pm

The Larimer County Fair Board convened a regular session on Wednesday, January 22, 2023, at 6:30 P.M.

Present: Chair: Stephanie Morrison,
Vice Chair: Pat Young,
Secretary: Stephanie Fancher English
Board Members: Jay Crouse, Kristine Miller, Logan Lenz, Melinda Deal, Darryl English, Deborah Sherman, Marv Witt
Also Present: County Commissioner - Kristin Stephens, Ranch Director - Conor McGrath, Fair Coordinator - Laura Boldt, 2023 LCFR Queen - Sabrina Borg, Rodeo Board – Steve Humann, Cindy Buckardt, Lori Borg
Absent: Ranch Sr Event Manager, - Louise Romero, Extension Agent - Bailey Schilling, Board Members -Tamara TerAvest, John Foley

CALL TO ORDER
Chairman Stephanie Morrison called the meeting to order.

INTRODUCTIONS
Chairman Stephanie Morrison asked all present to introduce themselves.

APPROVAL OF THE AGENDA
Pat Young made a motion to approve the February 22, 2023, Agenda, Kristine Miller seconded the motion. The Agenda was approved on a majority vote by the Board Members. 10-0

MINUTES OF PREVIOUS MEETINGS
Pat Young made a motion to approve the January 25, 2023, Meeting Minutes and Kristine Miller seconded the motion; motion approved on a majority vote of the Board Members. 10-0

PUBLIC COMMENT – 3 Minutes
The following members of the public addressed the Fair Board: Cindy Buckardt spoke on the 64th Larimer County 4H Carnival, to be held Saturday, March 4th.

CORRESPONDENCE
No Correspondence

CHAIRMAN'S REPORT
Stephanie Morrison had nothing to report.

COMMISSIONER REPORT
Commissioner Stephens shared the County was awarded a grant for safety improvements from the National Association of Counties. This grant will be used for

improvements on north Hwy 287. The County is working on the 5 year Strategic Plan; there will be opportunities for community feedback regarding the plan.

FAIR BOARD PARTNERS / LIAISON REPORTS

a. Queen/Royalty – Sabrina Borg reported that she had spent 17.5 hours in February on LCFR Queen duties; this included sponsor visits and the Miss Rodeo Colorado Clinic.

b. Extension /4-H – Commissioner Stephens reminded the group about the 4-H Extension Showcase on March 1. Conor McGrath reported that Laura Boldt was absent due to a training opportunity for Fair Entry system.

c. The Ranch – Conor McGrath reported that The Ranch is currently on the 2024 fee schedule. This includes opportunities for equestrian events. The Ranch campus improvements are progressing, the steel is erected at maintenance shop and steel has been delivered for the 4-H building. Conor reported for Louise Romero about new nonfood vendors that have signed up for Fair. There are plans for a misting zone that will provide cover and mist to help people attending Fair cool off. Current plans are to expand the ADA parking to include an additional 350 +/- accessible parking spots.

d. Rodeo Board - Steve Humann had nothing new to report.

e. Fair Coordinator - Laura Bolt was not present.

f. Anniversary – Conor McGrath reported that decisions would soon be made regarding swag, engagement, logo, and hosting an anniversary party. The next Anniversary meeting will be held Tuesday, February 28.

FAIR BOARD COMMITTEE REPORTS

a. Ranch Hands –Kristine Miller applauded the idea of adding misters and additional accessible parking. The Ranch Hands is now focusing on signing up new volunteer groups. Commissioner Stephens informed the group that the Senior tax/volunteer program is going away.

b. Queens/Royalty – Stephanie Fancher English reported on upcoming Queen events.

c. Pancake Breakfast – No pancake breakfast meetings are scheduled yet.

d. Parade – Darryl English reported that he has been working on Parade flyers with The Ranch and they are waiting on the Anniversary Logo. Thanks to Mitsy, he already has 2 Parade Sponsors lined up, Parade would like 5 total. Darryl met with Louise Romero and Abby Powell to start planning for the after parade event. This event will include space for 10'x10' pop-ups for groups/vendors. He is looking into using a Plaque displayed at the McKee building to acknowledge parade float winners instead of trophies. Darryl asked for ideas for Grand Marshal, and Parade theme ideas that tie in with "through the centuries". "Happy Trails Start Here", "From Foundry to Fair" were examples. Bart Morrison will try again to find a pilot for a fly over. Marv Witt suggested Kathay Rennels as Grand Marshal as she has a long history with the Fair. Conor asked if the Parade could also work with the Rodeo Board to include the 5 WW II Veterans that will be honored at the Rodeo.

e. Junior Livestock Sale – Stephanie Morrison reported that the JLSC added 3 new volunteers: Tanner Adams, Claire Haenny, and Jay Crouse.

f. Workplan Update

a. **Enhance Fair-Related Volunteerism –** Kristine Miller shared goals that include recruiting early, make it easy to sign up, communicate to, support, and appreciate volunteers. Thank our volunteers.
b. **Host an after Parade Event in Downtown Loveland –** Darryl reported on progress earlier in his Parade report.
c. **JLSC Enhance the Efficiency of the Junior Livestock Sale –** Stephanie Morrison shared goals of speeding up the sale, have a plan in place and execute.
d. **Provide an Accessible Fairgrounds Experience for Visitors –** Conor McGrath share goals in including accessibility goals beyond what is standard to include sensory and aging groups. Goals include sensory bags, space for nursing mothers, providing heat relief (misters), increase ADA parking. The Ranch will also look at infrastructure repairs including curb cuts and pedestrian walkways.

UNFINISHED BUSINESS

a. Conor McGrath reported that there are currently enough FB members to satisfy the Bylaws and that no additional FB members are to be added at this time.

b. Conor provided further explanation about the Current Year Work Plan.

c. As the Year Work Plan is developed it will help clarify the role of Ranch staff and FB and help delineate roles and responsibilities.

NEW BUSINESS / OTHER BUSINESS

a. Fair Board Strategic Plan 2024 through 2027

Due to time constraints and that bad weather created need for a Zoom only meeting, this discussion was deferred to March meeting.

ITEMS FOR EXECUTIVE COMMITTEE

There are no items for Executive Committee.

ADJOURNMENT

Pat Young moved to adjourn the meeting, second from Logan Lenz. The motion was approved on a majority vote of the Board Members. 10-0 Meeting was adjourned.

Chair: Stephanie Morrison ________________________________

Secretary: Stephanie Fancher English________________________________