



Larimer County Fair Board Meeting Minutes January 25, 2023, 7:00 pm

The Larimer County Fair Board convened a regular session on Wednesday, January 25, 2023, at 7:00 P.M.

Present: Chair: Marv Witt,
Vice Chair: Stephanie Morrison,
Secretary: Stephanie Fancher English
Board Members: Pat Young, Jay Crouse, Kristine Miller, John Foley,
Logan Lenz, Melinda Deal, Tamara TerAvest, Darryl English, Deborah Sherman(late)
Also Present: County Commissioner - Kristin Stephens, Ranch Director -
Conor McGrath, Fair Coordinator - Laura Boldt, 2023 LCFR Queen - Sabrina Borg,
Rodeo Board – Steve Humann, Extension Agent - Bailey Schilling, Cindy Buckardt,
Ulf Borg, Jodi Witt
Absent: Ranch Sr Event Manager - Louise Romero Board Members

CALL TO ORDER

Chairman Marv Witt called the meeting to order.

INTRODUCTIONS

Chairman Marv Witt asked all present to introduce themselves.

APPROVAL OF THE AGENDA

Pat Young made a motion to approve the January 25, 2023, Agenda, Kristine Miller seconded the motion. The Agenda was approved on a majority vote by the Board Members. 11-0

MINUTES OF PREVIOUS MEETINGS

Pat Young made a motion to approve the October 26, 2022, Meeting Minutes and Jay Crouse seconded the motion; motion approved on a majority vote of the Board Members. 11-0

PUBLIC COMMENT – 3 Minutes

The following members of the public addressed the Fair Board: Cindy Buckardt spoke on the 64th Larimer County 4H Carnival, it will be held Saturday, March 4th.

CORRESPONDENCE

No Correspondence

CHAIRMAN'S REPORT

Chairman Marv Witt spoke about the success of the Equine Industry Summit, and how he would like The Ranch to host a similar meeting with the Livestock community. He announced his decision to step down as Chairman of the Fair Board Committee. Marv will continue to serve on the Fair Board (FB) but would like to have more time to spend working with the Equine and Livestock community to help ensure they utilize The Ranch



facilities long into the future. Marv personally thanked all the FB members for their service and their support during his time as Chair.

COMMISSIONER REPORT

Commissioner Stephens thanked Marv Witt for his service, expressed her gratitude for all he accomplished during his time as FB Chair, and asked for a round of applause. Items Commissioner Stephens has been working on at the County include budget, affordable housing, and broadband.

FAIR BOARD PARTNERS / LIAISON REPORTS

- a. **Queen/Royalty** -- Sabrina Borg reported on her December and January activities including her time at Stock Show. She was honored to be chosen as a local queen to help welcome the Championship Steer and guests to the Brown Palace.
- b. **Extension /4-H** -- Bailey Schilling reported on the deadlines for enrollment in Larimer County 4H. A total of 499 youth and 63 clover buds have signed up to date. Beef tag in and Livestock field day will be taking place in February.
- c. **The Ranch** -- Conor McGrath reported that the ongoing expansion at The Ranch is currently on schedule and on budget; the lighted intersection at Fair Grounds should be operational in 2 weeks' time. The Ranch is working on updating their marketing studies to amend the Master Plan for The Ranch campus as it progresses, this includes meeting with Equine and Livestock groups and getting feedback. The Ranch won several awards at the Colorado Association of Fairs and Shows conference, Louise Romero won Fair Manager of the Year. A new Anniversary Committee has been formed in order to prevent Rodeo Board and FB meetings from getting bogged down in planning for the 20, 75, and 140 year anniversary plans. The Anniversary Committee will hold their first meeting on January 31st, all meetings are open to the public. A statement including mission and goals for the Anniversary Committee was provided to each Fair Board member.
- d. **Rodeo Board** - Steve Humann reported that the Rodeo Board held their first meeting in 2023 and voted to promote the 75 year anniversary of PRCA rodeo at Larimer County Fair. It was also decided to increase the Added Money to \$7,500 and to cover this by increasing the rodeo ticket prices to \$25.
- e. **Fair Coordinator** - Laura Bolt reported two new members joined the oversight Show Committee, JoAnn Belk and Brandon Gunn. They have advertised for a competitions intern position. They are currently working with the Superintendents on the schedule.

FAIR BOARD COMMITTEE REPORTS

- a. **Ranch Hands** -- Kristine Miller advised the Board about access to the volunteer portal that will be available soon for all members so they can record their volunteer hours throughout the year. FB members will receive an email with instructions for accessing the portal. She is working on getting more golf carts for transporting fair patrons.
- b. **Queens/Royalty** -- Sabrina worked hard at NW Stock Show and represented Larimer County well. The Queen contest is being held on July 15, 2023; this is 2 weeks earlier than past several years in hopes that the new lady in waiting will be better prepared for Fair.



- c. **Pancake Breakfast** -- No pancake breakfast meetings are scheduled yet.
- d. **Parade** -- Darryl English reported that Pat Young agreed to co-chair parade with him, and that Logan Lenz had also agreed to work with him on the Parade Committee. Darryl English made motion to approve adding Pat Young and Logan Lenz to Parade Committee, John Foley seconded the motion, it was approved on a majority vote of the Board Members. 12-0 Marv Witt reminded everyone that all FB members are expected to help on the day of the Parade.
- e. **Junior Livestock Sale** -- Stephanie Morrison reported that the JLSC met in November 2022 and discussed ways to improve upon the Livestock Sale. Additional discussion will be held at their next meeting on February 22nd. The committee is looking for four more people to help with the committee: one to represent beef livestock, one to represent sheep, an at large representative, and the new Chair. The JLSC is going to require all kids selling at this year's Jr Livestock Sale attend a mandatory meeting, two separate dates will be offered for this meeting.

UNFINISHED BUSINESS

Conor reported that applications for new FB members are still being reviewed and any new members will be announced at the February meeting. There are currently enough FB members to satisfy the Bylaws.

Commissioner Stephens reported that Darryl English and Stephanie Morrison had been reappointed for a new term on FB.

NEW BUSINESS / OTHER BUSINESS

a. Election of Officers

Stephanie Morrison was elected FB Chair on a majority vote of the FB Members. 12-0 Pat Young was elected FB Vice Chair on a majority vote of the FB Members. 12-0 Stephanie Fancher English was elected FB Secretary on a majority vote of the FB Members. 12-0

Commissioner Stephens disclosed that Stephanie Morrison lives in Weld County and approved the FB Member vote for Stephanie Morrison as Chair,.

b. Update on JLSC, election of Chair

Darryl English brought up need to determine Ad-Hoc Committee for selecting new representation to the JLSC. A motion was made by Darryl English to limit the JLSC Ad-Hoc Committee to 3 volunteers: Darryl English, John Foley, and Stephanie Morrison.

The County Commissioners and the County Manager are looking at implementing work plans for all their boards and commissions. The FB is a working board as well as an advisory board with two distinct roles: as a working board that executes activities within the purview of Fair before, during and after, and as an advisory board, appointed by the County Commissioners, with a more strategic role of advising staff with Conor as the primary liaison.

A Work Plan in draft form was handed out that includes Annual Board Goals and Outcomes. The current list of 6 Goals came from input provided at the October, 2022, FB meeting and is anticipated to evolve. Conor is also looking for input from FB on a 3 and 5 year Strategic Plan as well as the Work Plan.

e. Clarifying Roles of Ranch Staff and Board Members

The FB as an advisory board will continue to work with staff in clarifying roles and responsibilities of all those volunteering/working for Larimer County Fair. This includes what the role, of both FB members and staff, is and is not. This will help ensure that all can work together closely during Fair.

f. Other Items

Pat Young made a motion to change the start time of Fair Board meetings to 6:30 pm. John Foley seconded the motion and discussion was held. The motion which passed on a majority vote of the Board Members. 11-1

ITEMS FOR EXECUTIVE COMMITTEE

There are no items for Executive Committee.

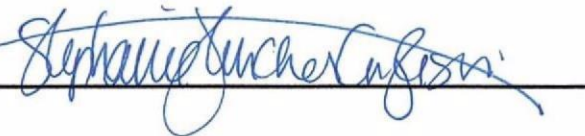
ADJOURNMENT

Darryl English moved to adjourn the meeting, second from Pat Young. The motion was approved on a majority vote of the Board Members. 12-0 Meeting was adjourned.

Chair: Stephanie Morrison

A handwritten signature in blue ink, appearing to read "Stephanie Morrison", written over a horizontal line.

Secretary: Stephanie Fancher English

A handwritten signature in blue ink, appearing to read "Stephanie Fancher English", written over a horizontal line.