



Date: October 3, 2023
Time: 5:30 PM – 8:30 PM
Location: Larimer County Loveland Campus Building, 200 Peridot Ave. Loveland, CO 80537. Poudre River Room & Zoom Webinar

PARKS ADVISORY BOARD MINUTES

MEMBERS		STAFF		GUESTS
Bill Prater	I	Chris Fleming	I	Tara Piper (BOR Rep)
Jill Wuertz	I	Daylan Figgs	I	
Kathy Maher	V	Steve Gibson	I	
Kristina Kachur	V	Cindy Claggett	I	
Robert Harris	I	*John Kefalas		
Ruthie Rollins	I	Andrea Weber (minutes)		
Scott Murray	I	Lesli Ellis	V	
Phil Stout	I	Carolyn Rasmus	I	
Geoff Townsend	I	Korrie Johnston	V	
Adam Crossan				
Pete Blume				

V = virtual attendee

I = in-person attendee

*commissioner

Call to Order – 5:35 pm

Public Comment

Agenda Review

Review and Approval of Last Minutes

Rob moved to approve the minutes from the last meeting, Geoff seconded, motion passed unanimously.

Information and Announcements

Natural Resources events for this month: <https://larimer.org/naturalresources>.

To sign up for Parks Advisory Board updates, go to <https://apps.larimer.org/subscriptions.cfm>, enter your email, click “Subscribe,” and check the “Parks Advisory Board” box.

Update and Reports

Park District updates – Steve/Cindy

- Cindy said full time staff are taking time off opportunities. Seasonals are leaving. A handful of staff attended the Colorado Open Space Alliance (COSA) Conference Oct. 1st through Oct. 4th. A new full time ranger, Joe Brand, started at DNR and is shadowing at Carter Lake. Maintenance has started pulling buoys off the water. Staff are re-vamping the kiosks at Flatiron and Pinewood Reservoirs. Campgrounds remain busy and full.
- Steve said Horsetooth Reservoir is slowing down. Seasonal staff are leaving. Maintenance is pulling buoys out and closing the ramps. Satanka will be closed first, followed by Inlet in October and South Bay in November. Rangers have responded to a few boat and trail rescues. Working on a few projects over the winter, including work at Skyline and Rotary.

Discussion Items

Action Items

Marina RFP – Chris

- Process review (started January 2023):
 - Phase I:
 - Call for community public input (LCConnects.com) virtual platform idea board.
 - Vendor RFI solicitation (posted nationally).
 - Phase II:
 - Larimer County Core team established (includes staff, BOR representative and Parks Advisory Board members).
 - PAB critical criteria established
 - Scope of work
 - Evaluation criteria
 - Phase III:
 - Request for proposal (RFP) published (open for 2-3 months nationally)
 - **Phase IV (currently where DNR is):**
 - RFP award
 - Contract negotiations
 - Phase V:
 - Final contract (would begin in 2024)
 - PAB recommendation to BOCC
 - BOCC approves and signs contracts.
- Key areas of focus:
 - Transparency (prices and how business is done),
 - Lottery for slips/moorings (more fairness),
 - Short-term reservations/overnight opportunities
 - Larimer County resident preference
- Ruthie asked Tara Piper if DNR is required by the BOR to have a marina. Tara said the BOR does not require a marina but there must be recreation opportunities provided for the public.
- Ruthie asked Chris Fleming if there were requirements from Larimer County for DNR to have a marina. Chris said there are no requirements that DNR has a marina.
- Scott observed there is no precedent for not having an operating marina. Chris confirmed and noted both marinas have been in operation for 30-40 years.
- Staff Recommendation for Carter RFP:
 - Larimer County Department of Natural Resources is recommending Carter Lake Marina, Inc be the identified vendor to fulfill Request for Proposal P23-15 Carter Lake Marina Operations, and the Larimer County engage with contract negotiations.
- Public Comment:
 - John Walburger stated he is the current concessionaire at Carter Lake Marina. His family has been the vendor since 1989. He commented on the connections and visitors the marina

engages with year after year. He thanked the board and staff for the opportunity to submit an RFP and the community for their support.

- Public comment was provided by slip customers, previous Larimer County staff and Carter Lake Sail Club members. Each comment was made in support of the Walburger application. Comments expressed positive interactions with the marina, efforts to ensure safety of boats and visitors, professionalism, dedication, courteousness, adaptability for disabilities and responsibility.
- Ruthie closed public comment for the Carter Lake RFP. She opened the floor for board discussion and questions.
- Ruthie asked for a motion. Phil made a motion that the Parks Advisory Board concur with Larimer County Department of Natural Resources recommendation that Carter Lake Marina Inc be the identified vendor to fulfil request for proposal P23-15 Carter Lake Reservoir Marina operations and that Larimer County engage in contract negotiations. Scott seconded the motion. Motion passed unanimously.
- Staff Recommendation for Horsetooth Marina:
 - Larimer County Department of Natural Resources is recommending Werthwhile Enterprises, LLC, be the identified vendor to fulfill Request for Proposal P23-16 Horsetooth Reservoir Marina Operations, and the Larimer County engage with contract negotiations.
- Public Comment:
 - Glen, Nancy, and Jesse Werth said they have had the privilege of being the Horsetooth Marina operators for the last 25 years. They thanked Larimer County for the opportunity to submit a proposal.
 - Public comment was provided by slip and mooring customers and longtime visitors of the marina. Comments were in support of the Werthwhile application. Commentors shared Werthwhile LLC runs the marina with precision, is considerate of the community, provides a great place for recreation, and instills a good work ethic in their staff.
 - Ruthie closed public comment for the Horsetooth Reservoir RFP. She opened the floor for board discussion and questions.
 - Rob Harris asked Glen Werth how long the waitlist for a slip or mooring was at Horsetooth Marina.
 - Glen noted it depends on the kind of boat. He said it is very rare for a slip to open. There are 2-5 moorings a year that turn over. The marina currently has 250 slips and 50 moorings and around 20 people on the waitlist, each of which paid \$200 to be on the list (money is refunded if they chose to exit the list). Half of the boats on the moorings are waiting for a slip, the other half have reason to stay on a mooring.
- Ruthie asked for a motion. Rob made a motion that the Parks Advisory Board concur with Larimer County Department of Natural Resources recommendation that Werthwhile Enterprises LLC be the identified vendor to fulfil request for proposal P23-16 Horsetooth Reservoir Marina operations and that Larimer County engage in contract negotiations. Geoff seconded the motion. Motion passed unanimously.

Board Member Reports

- Rob commented on the high water levels at Carter Lake for this time of year. Chris said Jeff Stala with Northern Water noted it is uncharacteristically high. Northern is working on the connection pieces with Chimney Hollow and the water levels should start declining.
- Scott asked about the Larimer County Climate Policy update and the next step in the process.
 - Daylan said the county is having a meeting on October 4th. However, he was unsure when the policy would be going to BOCC for adoption.

Director's Report – Daylan Figgs

- Daylan said COSA 2023 was a great conference and 12 DNR staff attended. It provided a great learning opportunity and place to meet other entities doing similar work and facing similar challenges.
- DNR is working through the 2024 budget and waiting to get BOCC feedback.

- The budget will be approved in December.
- There are some possible challenges with Proposition HH, which goes to the ballot in November.

Next Meeting Scheduled

November 7th, 2023 – at Horsetooth Area Information Center: 4200 W. County Rd. 38 E. Fort Collins, CO 80526 Mountain Lion Room & Zoom Webinar.

Executive Session

Pursuant to C.R.S. (24-6-402(4)(a)) for discussion pertaining to the purchase, acquisition, lease, transfer or sale of any real, personal or other property interest.

Adjournment – 8:02 pm

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at weberan@co.larimer.co.us, or call (970) 498-7719 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.