

Date: Thursday, May 18, 2023

Time: 3:30 PM

Location: Virtual Only, Zoom Link: https://larimer-org.zoom.us/webinar/register/WN_08yBSfJCThuGUSmm01Qt1Q

ESTES VALLEY PLANNING ADVISORY COMMITTEE ADDENDUM MINUTES

The Larimer County Estes Valley Planning Advisory Committee met on Thursday, May 18, 2023, at 3:30 p.m. virtual video only.

Committee members present included: Rex Poggenpohl, David Converse, Mike Kennedy, and Drew Webb.

Commissioner Jody Shadduck-McNally attended.

Staff present included: Matt Lafferty, Alyssa Martin, Tawn Hillenbrand, Amy White, Rebecca Everette, and Christina Scrutchins.

ADOPTION OF AGENDA

Member Webb made a motion to approve the agenda with the removal of the April 16, 2023, minutes.

Member Converse seconded.

Motion carried (4-0)

PUBLIC COMMENT REGARDING OTHER RELEVANT LAND USE MATTERS NOT ON THE AGENDA OR FUTURE PROPOSAL

None.

Member Poggenpohl suggested a member of the committee or staff complete an article in the local newspaper. The article would be to communicate with the community regarding the Estes Comprehensive Plan and inviting the community to give feedback.

COMMUNICATION ITEM(S)

Commissioner Shadduck-McNally mentioned the Estes Valley Planning Advisory Committee is accepting applications and encourages anyone that is interested to apply. The Commissioner also wanted to encourage the current Committee members to reach out to anyone that seems to be a good fit.

ITEM NO. 1 - SHORT TERM RENTAL CODE AMENDMENTS - STAFF UPDATE

Staff mentioned that the Board of County Commissioners have adopted the effective date, June 1, 2023, for the Short-Term Rental regulations. Any Short-Term Rental applications that are submitted prior to June 1, 2023, will be considered under the current regulations. Staff is currently finalizing the findings and resolution approving the Short-Term Rental regulations and it will be reviewed by the Board of County Commissioners shortly. The Community Information Resource Team is working on updating the Word document of the Land Use Code. Once the Word document update is completed then Staff will complete the update to the Larimer County website. Two of the Code Compliance team members are working on creating an interactive map that will show pre-existing/existing short-term rental properties within Larimer County and the Estes Valley. Staff closed with additional comments and a visual of the Larimer County short-term rental webpage.

ESTES VALLEY PLANNING ADVISORY COMMITTEE AND STAFF COMMENTS

Members and Staff discussed the following:

- Appreciation for all the hard work that is being put into the updating of the short-term rental regulations process. Staff mentioned that the president of the Windcliff HOA has reached out and explained the neighborhood is split in half regarding moving forward with a special zone district. Staff clarified that pre-existing/existing legal short-term rentals are not applicable to the new regulations. New short-term rentals, short-term rentals that are due for a license renewal, and transferable short-term rentals are applicable to the new short-term rental regulations. Larimer County will be completing a media release, closer to June 1st, to the community as well as sending an email to all members of the community that had signed up for email updates during the short-term rental process. The County Attorney and Staff are working together to finalize the language within the Findings and Resolution that is a very complex document. During the transition for the new regulations, Staff is working with applicants to help determine which process to follow.

DISCUSSION ITEM(S)

ITEM NO. 1 – ESTES VALLEY COMPREHENSIVE PLAN – IMPLEMENTATION PRIORITIES

Members and Staff discussed the following:

- Some Members suggested updating the action plan regarding Wildlife: BE 1.D, BE 1.E, BE 1.F, and NE 3.C to better understand if the Estes Valley has a plan to expand and Land Use and the planning of protecting the character of Estes Park. Staff suggested the Larimer County Planning staff reach out to the Town of Estes Park Planning staff to start a conversation regarding feedback on updating the Estes Valley Comp Plan. Some members will reach out to the Land Trust and Estes Valley Watershed Correlation to initiate a conversation regarding Natural Environment topics within the Estes Valley Comp Plan once agreed upon as a Committee. Staff asked for the Committee members to work together and create a list of suggested priorities they would like for the Larimer County staff to present to the County Commissioners. Staff wanted to note a few action items that are already underway or planned in the 2023 department Work Plan: continue to limit Short-Term Rentals, new creation of a fire mitigation/public education program, and update to the lighting code. Staff is asking for feedback from the Committee to give action items that should be a priority for the 2024 Work Plan. Clarification regarding the Committee members giving feedback regarding priority implementation actions, and that the Board of County Commissioners would ultimately approve the department's work plan for 2024. Clarification that a town has historically, by state statute, the right to annex a property if they have a willing person that wants to annex a property and it is contiguous to the incorporated town/city limits if there is not an annexation policy or Intergovernmental Agreement in place. Commissioner Shadduck-McNally recommended the Committee members review the Senate House Bills 123, 1255, and 1304 that relate to Land Use.

CLOSING COMMENTS

Staff and the committee members discussed the following meeting agenda for June. It was clarified that the committee members would like staff to invite the community to virtually attend the July meeting to give feedback regarding priorities they would like to have addressed. Staff mentioned that any members of the community is welcome to send feedback and will then distribute them to the committee members.

ADJOURN

With there being no further business, the hearing adjourned at 5:16 p.m.