

Minutes

LARIMER COUNTY CONSUMER ADVISORY COMMITTEE

Date: February 12, 2024
Time: 9:30 - 10:30 a.m.
Location: Zoom
Contact: Laura Walker, Human and Economic Health Director
Ryan Barstow, Behavioral Health Business Operations Coordinator

Participants: Karen Barrett, Cedric Clark, Michael Ellis, Joshua Fuller, Glenda Kastle, Commissioner John Kefalas, Sarah McKeen, Hans Pearson, Amber Sullivan, Silen Wellington, Laura Whitney

Absent: Madison Krumwiede, Mary Maldonado, Steve Pietrafeso, Emily Potts, Mary Beth Swanson

CALL TO ORDER – 9:31 a.m.

DISCUSSION/DECISIONS

1. Ryan Barstow requested a motion to approve the January 29, 2024 CAC meeting minutes. Sarah McKeen made the motion, seconded by Amber Sullivan; the motion was approved unanimously.
2. As detailed in the previous meeting's minutes, nominations for CAC Chair and Vice Chair were solicited via an online poll. Several nominations were received for Sarah McKeen as Chair and Amber Sullivan as Vice Chair, as well as 1 nomination for Mary Maldonado for Chair and former CAC member Wendy Stein for Vice Chair. Ryan Barstow asked for further discussion regarding nominations, but none were requested. Ryan then asked for a motion to formally appoint Sarah McKeen as Chair and Amber Sullivan as Vice Chair, Karen Barrett made the motion, seconded by Amber Sullivan; the motion was approved unanimously.
3. After reviewing the time commitment required to serve on the Longview Quality Committee, Ryan Barstow asked for nominations to appoint a CAC member to serve on that committee. Karen Barrett, Silen Wellington, and Michael Ellis all volunteered to join

the Quality Committee. Each of those members then took a moment to detail what their interest is in joining the committee and how they'll approach the position. A Zoom poll was then used for members to vote on who they'd like to serve on the committee. Members voted to nominate Silen to join the Longview Quality Committee. Laura Walker shared that after the first year, we can revisit this position and see if Silen would like to continue to serve, or if the CAC would like to nominate another individual to join. Silen will receive additional details about committee meetings via email from Brian Ferrans. Michael or Karen can back up Silen if necessary. Silen asked if CAC members can have a backup/proxy in case of absences from CAC meetings. Laura Walker said there aren't specific bylaws for the TAC/CAC so the BHPC bylaws can be applied, and there aren't specific guidelines in this instance. However, Laura said if members want to have a backup attend meetings in their place that's acceptable but it's important to note that person shouldn't vote or serve in any official capacity in the member's absence.

4. Jessica Plummer and Taylor Kelley presented [these slides](#) and discussed the [2021 Outcomes Report](#) asking for feedback on the report and input on grant program changes. The discussion concluded by reviewing the 6 targeted projects previously identified and described by the TAC and CAC in previous work sessions. Members then participated in a poll to indicate whether they've received enough information to make an informed recommendation about the targeted projects for 2024 and whether changes need to be made to the projects this year. 9/9 respondents answered they've received enough information to make an informed recommendation about the projects for 2024. 7/9 answered projects should remain the same and 2/9 said the projects could use some minor changes.

The next CAC meeting will be held via Zoom on 3/18/24 at 9:30 a.m.

ADJOURN – 10:30 a.m.