



LARIMER COUNTY
COLORADO STATE UNIVERSITY
EXTENSION

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Extension Advisory Committee Meeting Minutes

January 11, 2023
8:00 a.m. - 10:00 a.m. virtually via Zoom

Advisory Board members attending: Kara Rudnick, Matt Holloran, Kelly Pollard

Guest: Tony Koski

Commissioners' Office: Commissioner Kristin Stephens was not present.

Extension staff attending: Andy Weakland, Cari Brown, Alison O'Connor, Lisa Auer, Diana Castro, and Yutziri Reyes

CALL TO ORDER: at 8:07 a.m. by Kara Rudnick.

PUBLIC COMMENT: Tony – Good morning, and to Kara, Happy Birthday!

AGENDA REVIEW: Kara – If there are any changes to the agenda, please let me know.

APPROVAL OF LAST MEETING MINUTES: Minutes approved with no changes.

BOARD FEEDBACK: None.

COUNTY COMMISSIONER LIAISON REPORT/COMMENTS: No comment.

INFORMATION ITEMS: (10 minutes, highlights)

4-H: (Bailey, Pam, Diane and Diana)

- The Jingle Bell Jackpot was held at the Weld County Fairgrounds on December 4, 2022. This show is in preparation for sheep and goat members who are participating at the National Western Stock Show in January. There were approximately 40 entries. Larimer County 4-H Foundation and Larimer County Extension were sponsors.
- The National Western Stock Show is January 7-22, 2023.

- Project Orientations have started and are scheduled for the coming month.
- Enrollment has been open since October 1, 2022. For returning members, enrollment closes on February 1, 2023, and on March 1, 2023 for new members.
- Livestock Field Day is scheduled for February 25, 2023, in the McKee Building at The Ranch.
- Beef Weigh Day is February 21, 2023.
- Beef Camp is March 24-26, 2023.
- Kara – Just wanted to add that I took a team to the National Western Stock Show for FCS. We learned a lot and came in second in one of the contests.

Horticulture and Farmers' Market (Alison and Rachel):

(Horticulture)

- There have been 12 apprentices selected for the 2023 Green School Master Gardener training; there are also three transfer students entering the Larimer County program (California, Tennessee, and one from La Plata County). With Adams, Boulder, Weld, and Broomfield Counties, we are partnering to offer in-person review sessions each week. These will be offered at The Ranch or in Adams County for trainees.
- Alison presented at the 69th annual Rocky Mountain Regional Turfgrass Association Conference, with talks on turfgrass identification, turf diseases, and landscape best management practices.
- Alison will present three classes at the ProGreen Horticulture Conference in Denver in early February.
- On February 10, 2023, the Colorado Garden Foundation will present a grant award of \$4,500 to the Ranch Demonstration Gardens. Grant funds will be used for plant signage.
- Alison – Green School starts tonight and has set records on how many entries have been received for the program.

(Farmers' Market)

- Vendor 101 class registration is open. This is a new eight session class to help vendors with information about the market, such as sales tax and booth design. Classes begin on January 18, 2023.
- Applications for the 2023 market open January 16, 2023.
- Working on sponsorship for Market Days!

Food & Nutrition (Amber and Analecia):

(Retail Food Safety Program-CFPM and FSW)

- The 2022 year ended with ten full training classes, one review session, and one Spanish interpreted training.
- Total participants: 52.
- 84% pass rate for exam only participants.
- 84% pass rate for participants that received full training classes.
- The Food Safety Works program (FSW) had a total of 90 participants. There were four onsite trainings, with the largest number of participants per class at 22. Analecia hosted one Spanish interpreted training and it had 13 participants.
- Looking forward, Analecia will be working onsite to offer the CFPM program at a new store opening in January, in addition to working with a large group at YMCA of the Rockies in Estes Park.

- Analecia will also be offering her second Spanish interpreted FSW class this month and has had a request for a Spanish interpreted review session.
- Lisa – Analecia stated that she has an upcoming class with both English and Spanish speaking participants.

Ag & Natural Resources (Karen):

- After 16.5 years with CSU Extension, Karen will be retiring at the beginning of January. But, to keep the Native Plant Master program going in 2023, she will be working part-time through March to coordinate and advertise the Larimer County NPM program. After that time, Paula will take over managing the program until her replacement is hired. The NPM program has been very successful since Karen began with Larimer County Extension in 2009. There have been 389 applicants, 40 courses taught, and 44 special classes (Grass, RMNP, and Basic Botany). Karen doesn't want to lose this valuable program!
- Radon – March 2021 through September 2022, 161 participants of radon awareness programs have tested their homes for radon. Karen will be working with the Larimer County Department of Health and Environment to transition radon education over to them. Outside of the City of Fort Collins, there are no other radon education programs taking place in Larimer County.

Community Development (Lisa and Cheryl):

(Healthy Aging Programs)

- Cheryl will be on a panel in January for Housing Catalyst's "Aging in Place" series. The website, larimerseniors.org, saw a steady increase in new users and total users in 2022, which indicates the effectiveness of the outreach. She will have a booth at the Winter Farmers' Market in early March. Cheryl will be distributing aging resources, including SAP magnets, to a Loveland mobile retirement community in early January. It will be a collaborative effort with UCHHealth and their fall prevention materials plus Partnership for Age-Friendly Communities with their manufactured homes resource handbook.
- Market Days! finished its fourth season in October. There were 225 individuals served, 1281 bags distributed, and \$19,250 went to local growers. Cheryl will be making a presentation to the Office on Aging's Advisory Board in the spring.

(FLTI)

- FLTI is currently recruiting participants for its upcoming ten session Civic Learning Lab. There is both a youth (ages 11-17) and adult cohort. The sessions are on Thursdays, beginning January 16, 2023. The adult class is offered in a language justice English/Spanish model.
- FLTI is assisting with facilitating the community meetings for Nueva Vida mobile home park.
- FLTI was awarded \$7,000 for 2023 to assist with the Innovate Fort Collins Challenge from the City of Fort Collins.
- Juntos 4-H received a \$15,000 Bohemian grant for 2023.

PRESENTATION: Juntos 4-H – Diana and Lisa

(Refer to PowerPoint slide presentation on Juntos components, Juntos in Larimer County, Family Engagement Session Topics, Overview and Potential of Juntos, Importance of Growing Juntos in Colorado, and Next Steps).

- A. Kelly: Can you speak to what is happening in San Luis Valley?
- B. Diana: They are going to get started soon and are in the initial phases of the program.
- C. Kara: Do you have Front Range coming out to talk to them at all?
- D. Diana: They have not come out yet, but it is in the plans.
- E. Lisa: Diana did speak to this with the Latinx community network.
- F. Kara: Thank you so much and we are looking forward to learning more.

DISCUSSION:

A. Kerri Rollins replacement

Kara: With Kerri's appointment as Regional Director, a committee has been formed to find a replacement for her as Director of Larimer County Extension. CJ Mucklow will be heading the committee, and I have been asked to be on it.

Alison: I would also request if you could let us know the dates of the interviews as soon as you can so we can get them on our schedules as soon as possible.

B. Extension Advisory Committee Charter and Bi-laws Review

Kara: I would like to update the bylaws to our committee. I am not sure if we need to go through the BOCC office to do this. I would like to adjust the number of committee members closer to five. Elections for the Chair and Co-Chair, I would recommend that we table until March. This will give us time to add additional members to the committee. A quorum is the majority of the members, which is currently three of five.

Matt: I would nominate Kara to continue in her chairmanship.

Kara: I would be okay with that if someone wants to recommend it.

Matt: I think a conversation with Regan and Irene would take place first.

Kara: I would take a motion to table elections until our next meeting.

Matt: I second that.

C. Strategic Plan accomplishments review

Please refer to the updated Google sheet.

D. Juntos Bohemian Foundation grant

Diana: We were awarded \$15,000. This will allow us to offer our members the full program.

E. Showcase update

Cari: Showcase will be at 200 W. Oak St. in the Hearing Room. We will be serving refreshments and showing a video of Extension's work in 2022. There will be opening and closing remarks around the video, and it should run between an hour to an hour and a half. I will be sending Kara a voiceover script for the video.

I was planning on 50 to 75 people in person. Should we have a cut off date for in person registration?

Kara: Yes, I would suggest a week before the event should be the cut off date.

MEETING ADJOURNED: 9:21 a.m.

NEXT MEETING SCHEDULED: March 1, 2023, at 8:00 a.m.

Respectfully submitted,
Andy Weakland
January 11, 2023

Per the Americans with Disabilities Act (ADA), Larimer County will provide reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at aweakland@larimer.org or call (970) 619-6002 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.