



LARIMER COUNTY
COLORADO STATE UNIVERSITY
EXTENSION

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Extension Advisory Committee Meeting Minutes

November 2, 2022
8:00 a.m. - 10:00 a.m. virtually via Zoom

Advisory Board members attending: Kara Rudnick, Matt Holloran, Irene Romsa

Guest: Tony Koski

Commissioner's Office: Commissioner Kristin Stephens

Extension staff attending: Andy Weakland, Cari Brown, Kerri Rollins, Analecia Vasquez, Rachel Wildman, Alison O'Connor, Bailey Schilling, Lisa Auer, Karen Crumbaker, Amber Webb, and Diana Castro

CALL TO ORDER: at 8:03 a.m. by Kara Rudnick

PUBLIC COMMENT: No comment

AGENDA REVIEW: Kara – If there are any changes to the agenda, please let me know.

APPROVAL OF LAST MEETING MINUTES: Minutes approved with no changes.

BOARD FEEDBACK: None

COUNTY COMMISSIONER LIAISON REPORT/COMMENTS:

Kristin: We are in the middle of budget season. The budget is looking good and there is enough money to cover raises for staff and other upcoming projects. These include the Fleet campus and the Judicial Center expansion. American Rescue Plan (ARP) dollars are being spread out into the communities, with a commitment to affordable housing projects. Winding down for the year, the budget is a high priority right now. Additionally, Climate Smart Action Plan has kicked off with claim action goals. Community members have convened into task forces to address climate change in different arenas.

Kerri: Where are they planning on putting the Workforce Development Center? It may tie in with our Juntos program.

Kristin: Near the new Timnath Middle/High School. Obviously with programs like Juntos, transportation to the site needs to be considered because it can be a huge barrier. This is being investigated.

INFORMATION ITEMS: (10 minutes, highlights)

Kara: Five people were interviewed for Committee membership. Two were selected, but one had to decline appointment. The new member will begin in January. We are still hoping to get more members.

4-H: (Bailey, Pam, Diane and Diana)

- Katie Daywalker has submitted her resignation and will not be returning from maternity leave. The process to post her position will begin soon.

Horticulture and Farmers' Market (Alison and Rachel):

(Horticulture)

- There were 27 applicants in Larimer County for the Colorado Master Gardener program. Interviews were held the week of October 31st.
- Current Master Gardeners are going through the annual renewal process; the new year for the program begins November 1, 2022.
- Alison will be teaching two workshops at the Rocky Mountain Regional Turfgrass Association Conference, held at The Ranch, on December 13-15, 2022. She will be teaching turfgrass identification and tips for sustainable landscapes.
- Alison and Ralph Zentz, Forester with the City of Fort Collins, fully updated a CSU fact sheet on [Fire Blight for Ornamental Trees](#).
- Alison will continue serving in a leadership role with ESP Zeta in 2023 as President. This is the professional Extension organization focused on professional development and public issues.

(Farmers' Market)

- The final market of the season was on October 29, 2022, and we had a collaboration with 4-H for the Fall Festival.
- Rachel: We had a great season. Final financials will be available soon.
- Opening day for the 2023 market is May 20, 2023.

Food & Nutrition (Amber and Analecia):

(Retail Food Safety Program)

- Class attendance is growing.
- Analecia hosted the first Spanish interpreted training with 12 Food Safety Works (FSW) and eight Certified Food Protection Manager (CFPM) participants.
- Analecia will be hosting three onsite FSW classes with Mugs, Veterans of Loveland, and Prestige Living.
- Me Oh My Pies is opening a new store soon in Loveland and has asked Analecia to host CFPM training to their staff.

(Family Consumer Science Program)

- The annual food preservation classes/series are wrapping up this month, with in person and webinars for each of the following classes: Basics of Food Preservation, Water Bath Canning, Jams and Jellies, Pickling, Pressure Canning, and Sauerkraut.
- Amber completed a three-part nutrition series taught at the Fort Collins Senior Center in partnership with UCHHealth and the Aspen Club.
- Amber gave a three-part virtual nutrition series to our Market Days! participants and the general population. Both of the nutrition series offerings focused on nutrition for older adults, the Mediterranean Diet on a budget and preserving food with confidence to reduce food waste and extend resources.
- Irene: I just wanted to jump in and applaud you all for being committed to language justice.

Ag & Natural Resources (Karen):

- The season is wrapping up for site visits. Karen went out on 29 site visits to assist landowners with grazing management, weed management, and plant identification.
- A successful Native Plant Master program year ended with a celebration luncheon for the eight instructors for the program. Each instructor received a thank you note and gift card as a show of appreciation for their time and commitment to the program.
- Two radon awareness programs were taught in September with a Spanish translator. Thirty-nine attended the programs, with 7 requesting Spanish translation.
- “Are You Ready” postcards were given to the libraries in Larimer County with a link and QR code to the Larimer County CSU Extension website to access resources to assist in the event of a disaster.

Community Development (Lisa and Cheryl):

- Market Days! for Older Adults (MD) has ended its fourth season. A 2022 community impact report will be created soon, but we distributed approximately 1,300 bags throughout Larimer County.
- Alison and Cheryl submitted Market Days! for the OEE Team Award and we are waiting to hear about that.
- Cheryl has been conducting an informal community assessment with the MD community partners about the issues they are facing in providing services and what issues their older adults are facing. The information will inform what programs and services Extension can provide in creating MD as a year-round program. Participants have a desire for it to be year-round.
- The Senior Access Points website (larimerseniors.org) continues to increase its users. The most viewed page for the last few months has been housing.
- The Aging Mastery program in collaboration with Fuerza Latine is going strong. There are six participants enrolled in the program. The group meets for class every Tuesday afternoon for ten sessions. The last session will be held on November 29, 2022, and the group will decide where and how they would like to have graduation.
- Juntos 4-H is already halfway through with the six-series family night workshops. There are 11 families enrolled and they report they have found the workshops enjoyable and informative. Great job to Diana and Aloha on facilitation!

- Lisa is working with United Neighbors (A new non-profit fiscally supporting the mobile home park Nueva Vida, formerly Parklane) to assist with facilitating neighborhood dialogue with the Nueva Vida community members about the future of the park and governance. CU School of Law is providing the content expertise.
- La Familia has offered \$15,000 to Larimer County FLTI to host another 10 session Civic Learning Lab in the spring.
- Diana: The third week of Juntos 4-H finished last week. We have approximately 20 people attending each week. Parents have been very engaged, with lots of learning about services they were unaware of. Our last session is November 29, 2022.
- Diana is hoping to start developing the Juntos 4-H group early next year.

PRESENTATION: The Larimer County 4-H Program -- Bailey Schilling
(Refer to PowerPoint slide presentation on Experiential Learning Model, Highlights of the Year, Community Involvement, County and State Contest/Fair Review, Goals for the coming year).

- A. Kara: Will we be inviting Juntos members?
- B. Bailey: This is open to the public, so we always encourage people to join and attend.
- C. Diana: All the parents would need interpretation/translation. We haven't gotten too deep into 4-H, but the goal would eventually be to get them involved in our 4-H clubs.
- D. Lisa: If we do have students that show interest, we would work with Bailey to get them involved.
- E. Potential for next year 4-H is rolling out a youth health curriculum, so there may be an opportunity to involve Juntos students as well.

DISCUSSION:

- A. 2023 Proposed Committee Workplan Ideas (Assist with Showcase and County Fair, Powerhouse discussions, Strategic Guidance)
 - Kara: Informal work plans need to be sent to the Commissioners. Do we have any recommendations to add to the agenda?
 - Matt: I would add "external committees" to the work plan.
 - Kerri: I will be sending that email today.
 - Kara: Two thumbs up for a formal approval to be sent to the Commissioners.
- B. Kitchen at The Ranch
 - Kara: Amber and I had a meeting at The Ranch about improving the kitchen to transform it to a teaching kitchen.
 - Bailey: Do you know if they will be condensing the space of the livestock arena facility?
 - Kerri: That is a separate kitchen, so no it won't be. The one in the livestock facility will be a slimmed down kitchen.
- C. Internship presentations (Kerri, Karen, Alison and Amber). Refer to individual slides and PDF files: Adaptive Management Planning and Implementation on Roberts Ranch Larimer County; Creating EFNEP Educator Training Materials; Impact of Insect Frass on

Vegetable Production Larimer County; Creating a Naturalist and Stewardship Program;
Benchmarking of Best Practices for Supporting County Governments.

D. Showcase topics/agenda for 2023

Cari: Just as a reminder the showcase plan is 3/1/2023. It will be at 200 W. Oak St. in the Hearing Room. The planned agenda is to keep it to approximately 30 minutes. We will have networking and breakfast beforehand, followed by opening remarks and then a video. We will conclude with closing remarks and networking after. Food systems is the theme of the video. How involved does the Advisory Board want to be with set up and other things that need to happen for a successful showcase?

E. Powerhouse 2 update

Kerri: Lisa, Irene and I have been meeting together as well as our partners with Fuerza Latina. A large community meeting is being planned (Both English and Spanish languages or two separate meetings, with one in each language). Thoughts are to have a meeting for just vendors and sellers to get their feedback and ideas as well as the opportunity for a Co-op.

Lisa: On October 29, 2022, we had “viva la market”. This was a project by a CSU grad student. We are gathering more information from this event so that we can find out what was successful.

F. NIFA Civil Rights review and audit

Andy: Extension’s funding in Colorado is related to this and deals directly with Civil Rights compliance, diversity, and equity and inclusion standards. We are working with the State office to make sure that we are complying. We are reviewing requirements with the staff, to ensure that we have the required postings, that the team has the required knowledge of what we need to offer, where to go to find policies and information, as well as keeping the team updated on any changes that are happening.

G. 2023 Advisory Committee meeting schedule review

Kara: Our first meeting of 2023 should be on January 4, but can we move it to the 11th? Andy will move the meeting to the 11th and send out the invitations.

MEETING ADJOURNED: 9:48 a.m.

NEXT MEETING SCHEDULED: January 11, 2023, at 8:00 a.m.

Respectfully submitted,
Andy Weakland
November 2, 2022

Per the Americans with Disabilities Act (ADA), Larimer County will provide reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days’ notice. Please email us at aweakland@larimer.org or call (970) 619-6002 or Relay Colorado 711. “Walk-in” requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.