

LARIMER COUNTY | EQUITY, DIVERSITY AND INCLUSION ADVISORY BOARD

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Date: Wednesday, March 16, 2022
Time: 12:00 PM
Location: Commissioners' Conference Room, 2nd Floor, 200 West Oak Street, Fort Collins
Zoom Link: <https://larimer-org.zoom.us/j/93196221102?pwd=TjMxS3dTRzZvUkJLNiFBZUFwWIRlQT09>

EQUITY, DIVERSITY AND INCLUSION ADVISORY BOARD MINUTES

The Larimer County Equity, Diversity and Inclusion Advisory Board met in a hybrid meeting in the Commissioners' conference room located on the 2nd Floor at 200 W. Oak Street in Fort Collins, CO and virtually via Zoom.

Call To Order by Kristin Stephens, Chair, Board of County Commissioners at 12:04

Members Attending in Person: Lynn Adame, Fred Garcia, Hillel Katzir and Laura MacWalters

Members Attending Virtually: Habib Anwar, Lesley Brooks, Karissa Cook, Karina Ledezma and Aracelli Santistevan

Members Absent: None

Others in Attendance: Commissioner John Kefalas, Commissioner Kristin Stephens, Commissioner Jody Shadduck-McNally, Assistant County Manager Lorenda Volker, Outreach Coordinator Jelitza Garcia-Martinez, and Community Information Resource Technician Austin Harvill (virtual)

Welcome from Commissioners

- Commissioners took turns welcoming the members to this new advisory board

Introductions

- Advisory board members and staff took turns introducing themselves

Selection of Chair and Vice Chair – Look over the by-laws for description of responsibilities

- Karissa Cook volunteered to serve as Chair; seconded by Habib Amar
- Fred Garcia volunteered to serve as Vice Chair; seconded by Lesley Brooks
- Commissioner Stephens called the vote, Karissa and Fred were approved unanimously

Selection of Regular Meeting Times

- Discussion ensued regarding meeting location. Chair Cook proposed to meet in Loveland sometimes. The members agreed that alternating meeting locations between Loveland and Fort Collins was preferable.
- Discussion ensued regarding meeting times. Lunchtime was problematic for some members. After some discussion evening meetings from 6:00 – 8:00 pm. were preferable.
- Discussion ensued regarding recurring day of the week for meetings. After some discussion regarding predictable availability, the fourth Wednesday of each month was selected for meetings of the advisory board.
- A Zoom/Hybrid option will always be allowed.
- Chair Cook called the vote for the 4th Wednesday of the month, from 6:00 p.m. – 8:00 p.m. alternating meeting locations between Loveland and Fort Collins with a Zoom/Hybrid option always allowed. Hillel Katzir moved to approve; seconded by Lesley Brooks. Advisory board members voted the motion passed unanimously

Other Discussion:

- Commissioner Kefalas suggested the advisory board spend time on going over Roberts Rules of Order and facilitation for meetings with next meeting. Jelitza will share information about Roberts Rules of Order prior to the next meeting.
- Hillel Katzir asked for the Commissioners' ideas about the role they envision for the advisory board
 - Commissioner Stephens would like to increase the equity in the community including Policy, Land use, strategic planning - keeping in mind that we do not want to overwhelm the board
 - Commissioner Shadduck-McNally expressed the need to look at the whole County and make sure that we are sharing our external tools and increase community engagement. Jelitza will share the Budget explorer tool and the COVID Dashboard with advisory board members.
 - Commissioner Kefalas would like the advisory board members to understand their role as outlined in the bylaws. He also suggested members should go through the curriculum for Larimer 101 to make sure it is inclusive. Finally, he suggested review of the Community mapping project and further suggested that advisory board members should consider watching the upcoming Community Health Dashboard Mapping work session (which can also be found on YouTube to watch later).
- Chair Cook shared closing comments requesting that members review the Bylaws and information that will be shared regarding Roberts Rules of Order.

Adjourn at 1:03 by Chair Cook

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