



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, APRIL 7, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of April 7, 2025.

TUESDAY, APRIL 8, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Stephens presided. Commissioner Shadduck-McNally and Commissioner Kefalas were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Lindsey Jones, Deputy Clerk.

Chair Stephens opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** Gregg Leverett addressed the Board regarding his opinion about Steve Johnson, former Larimer County Commissioner and the currently serving County Commissioners. Mr. Leverett commented on several Larimer County departments that he felt should be held to a higher standard.

Cindy Buckardt, President of the Larimer County 4-H Foundation, commented that she received an email from Conor McGrath, The Ranch Director, stating that The Ranch Events Complex has a long-standing tradition of supporting the Larimer County 4-H Foundation. Ms. Buckardt does not agree with that statement after changes made in the last several years. The Foundation is no longer able to host bake sales after 64 years, and carnival-type food is also no longer allowed. Ms. Buckardt also referred to previous comments she has made regarding the Foundation being required to pay fees for the use of facilities at The Ranch.

Chair Stephens closed public comment.

The Board responded to Mr. Leverett's comments, noting that the issue he raised was something that happened years ago before the currently sitting Board was elected. The Board also wanted to send their thoughts and prayers to the two members of the public who came forward. The Board noted that members of the public are always welcome to come to the Administrative Matters Meeting to share their comments, and that they can also reach the Commissioners directly by phone or email.

2. APPROVAL OF THE MINUTES FOR THE WEEK OF MARCH 31, 2025:

MOTION:

Commissioner Kefalas moved that the Board of County Commissioners approve the minutes for the week of March 31, 2025.

Motion carried 3-0.

3. REVIEW OF THE SCHEDULE FOR THE WEEK OF APRIL 14, 2025: Ms. Martin reviewed the upcoming schedule with the Board. The Board made several additions to the upcoming schedule.

4. CONSENT AGENDA:

ABATEMENTS

1. **PETITION FOR ABATEMENT OR REFUND OF TAXES:** Kitchel Lake F3 Development Corp – R1678854, R1678855, R1678856, R1678857, R1678858, R1678859, R1678860, R1678861, R1678862, R1678863, R1678864, R1678865, R1678866, R1678867, R1678959, R1678960, R1678961, R1678962, R1678963, R1678964, R1678965, R1678966, R1678967 – Tax Year 2023

AGREEMENTS

1. **WIOA MOU SERVICE DELIVERY AGREEMENT OPTION LETTER #2-EQUUS WORKFORCE SOLUTIONS**
2. **APPRENTICESHIP BUILDING AMERICA, ROUND 2 GRANT**
3. **GRANT AGREEMENT**
4. **FIRST AMENDMENT TO CROSSING AGREEMENT FOR THE LARIMER COUNTY POUDRE RIVER TRAIL PROJECT**
5. **DEVELOPMENT AGREEMENT FOR SAS CONSERVATION DEVELOPMENT, FILE NO. 18-LAND3806**
6. **AGREEMENT BETWEEN LARIMER COUNTY AND UNITED WAY OF LARIMER COUNTY FOR CHILDREN AND YOUTH SERVICES**

APPOINTMENTS

1. **RECOMMENDED MIDTERM APPOINTMENT TO THE COMMUNITY CORRECTIONS ADVISORY BOARD – Jana Reddin**

DEEDS

1. **DEED OF DEDICATION OF EASEMENT**

LIQUOR LICENSES

1. **LIQUOR LICENSE RENEWAL – MORIN & MORIN INC DBA SUNDANCE TRAIL GUEST HOUSE – RETAIL LIQUOR STORE – RED FEATHER LAKES, COLORADO**
2. **LIQUOR LICENSE RENEWAL – HORSETOOTH STORE GAS & LIQUOR LLC DBA HORSETOOTH STORE GAS & LIQUOR LLC – RETAIL LIQUOR STORE – FORT COLLINS, COLORADO**

MISCELLANEOUS

1. **FREEDOM STORAGE LLC STIPULATION AS TO TAX YEAR 2024 VALUE**
2. **GRANT OF TRAIL EASEMENT (POUDRE RIVER REGIONAL TRAIL)**
3. **RETAIL MARIJUANA STORE LICENSE**
4. **LOVELAND FIRE RESCUE AUTHORITY UPDATED FIRE IMPACT FEES**
5. **LARIMER COUNTY LEGISLATIVE POSITIONS**
6. **STATEMENT OF AUTHORITY**
7. **STATEMENT OF AUTHORITY**

POLICIES

1. **FINANCIAL POLICY – SIGNATURE AUTHORITY FOR COUNTY EXPENDITURE AND REVENUE COMMITMENTS**

RESOLUTIONS

1. **FINDINGS AND RESOLUTION APPROVING THE ASKELAND ELECTRIC VEHICLE INFRASTRUCTURE APPEAL**

MOTION

Commissioner Shadduck-McNally moved that Board of County Commissioners approve the Consent Agenda for April 8, 2025.

Motion carried 3-0.

5. COMMISSIONERS' GUESTS: The Board introduced their guest, Diane Lapierre, Poudre Libraries Executive Director. Ms. Lapierre explained that she was here to present the Poudre Library District annual report to the public and to celebrate National Library Week. Ms. Lapierre introduced the following library representatives who were also present: Amie Pilla and Julie Oelman, Berthoud Community Library District; Amy Phillips, Loveland Public Library Director; Ross Legenese, Wellington Public Library Director; Katie Auman and Corey Radman, Poudre Library District; Darlene Kilpatrick, Red Feather Lakes Community Library; and Cindy Morriss, Estes Valley Library.

Ms. Lapierre gave a presentation sharing the library's accomplishments from 2024. In 2024, the number of visitors, new card sign-ups, attendance at library programs, number of items checked out, and use of meeting spaces all increased. Poudre Library District's mission is to create opportunities and build connections to strengthen the community, and to provide equal access to books, knowledge, and opportunities. The six library values are curiosity, collaboration, inclusion, innovation, intellectual freedom, and accountability. Ms. Lapierre shared some initiatives that are ongoing in 2025 that will drive engagement with the community.

The Board thanked Ms. Lapierre and all of the other library leaders for coming out, and for their hard work and dedication to their communities.

The Board asked for more information about the Nectary Pollinator and Sensory Garden in Fort Collins. The Board also asked if Poudre Library District receives any federal funding and whether or not that funding is in jeopardy. Ms. Lapierre responded that the Institute of Museum and Library Services has been decimated, so many libraries including Poudre Library District will definitely feel that loss.

The Board noted that libraries do so much more for their communities than just providing books. Libraries provide many social services and aim to include and welcome everyone. The Board thanked all of the Larimer County libraries for being such safe and non-judgmental spaces for the entire community and for providing open access to knowledge.

The Board invited the other library leaders who were present to come forward to share notable moments from their libraries during the past year.

Ms. Phillips highlighted Larimer County Digital Navigators, a joint project between all of the Larimer County libraries that assists members of the public with using technology comfortably and provides digital skill building support. Ms. Pilla shared that the Berthoud Library location is in a very small building, so they need to be creative in the ways they interact with members of the public, and they lean heavily on digital material. In 2024 they hosted the Berthoud Literary Festival that is planned to be an annual event. Ms. Kilpatrick shared that the Red Feather Lakes Community Library shares some of the same challenges as the Berthoud Library, and this library is really the only true public space in Red Feather Lakes since there is no town hall or other government buildings. Ms. Kilpatrick shared several community partnerships that the Red Feather Lakes Community Library has fostered to better serve their community. Mr. Legenese shared that the Wellington Public Library is the loudest library and has a "no shush" policy that makes the library a welcoming place for the children of the community.

6. DISCUSSION ITEMS:

1. PROCLAMATION DELCARING APRIL 6 – 12, 2025 AS NATIONAL LIBRARY WEEK: Larimer County encourages all residents to visit their local library, explore its resources, and celebrate all the ways that the library draws us together as a community. Chair Stephens read the Proclamation Declaring April 6-12, 2025, as National Library Week.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation Declaring April 6 – 12, 2025, as National Library Week.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

2. TO PROCLAIM APRIL 7 – 13, 2025 NATIONAL PUBLIC HEALTH WEEK IN LARIMER COUNTY: Tom Gonzales, Public Health Director, presented this discussion item and introduced several members of the Public Health Department who were also present: Dr. Jared Olson, Senior Population Epidemiologist; Devontay Tobe, Health Equity Initiatives Coordinator; and Andrea Clement-Johnson, Deputy Public Health Director. The Larimer County Department of Health and Environment is celebrating National Public Health Week. The 2025 theme is “It Starts Here: Your Health is Our Mission.” Mr. Gonzales noted that Public Health is considered the “invisible shield,” because over the past 150 years, Public Health policies and endeavors have extended life expectancy by over 35 years. This department fosters partnerships to address the social influences of health and to provide protection and inclusion in the community.

Mr. Tobe explained that health equity ensures that everyone has the right resources to meet their unique needs. Addressing health equity means acknowledging and working to eliminate obstacles such as poverty and discrimination. The Larimer County Department of Health and Environment utilizes several community partners, especially those representing marginalized communities.

Dr. Olson, Senior Population Epidemiologist, shared several successes of the Larimer County Department of Public Health and Environment. The department was established on February 11, 1968. Since then, deaths among children under 10 years of age in Larimer County have been reduced by 80%. This can be attributed to childhood immunizations, pre- and post-natal nutrition programs, “Back to Sleep” recommendations that prevent Sudden Infant Death Syndrome (SIDS), seatbelts, car seats, helmets, pool rules, safe food and water, and the removal of brain-toxic lead from homes. Public Health also plays a critical role in preventing disease outbreaks, keeping disease burdens in check, and responding to emerging threats.

Ms. Clement-Johnson shared photos of some activities the Public Health Department has participated in recently, including a group walk and clean-up efforts at Horsetooth Reservoir. Through these shared wellness and volunteer activities during Public Health Week, the department hopes to recognize and uplift the local Public Health workforce and the crucial work they do. Ms.

Clement-Johnson especially wanted to recognize Mae Aguilar, Culture and Engagement Specialist, for helping to facilitate these group activities.

Mr. Gonzales thanked the Larimer County Board of Health and the dedicated staff of nearly 100 Public Health professionals. Social isolation leads to poor health outcomes, and this department is committed to celebrating differences.

The Board asked what the biggest challenges are for the Public Health department and how they can be overcome. Mr. Gonzales responded that misinformation is a huge challenge, such as misinformation regarding vaccinations. The other major challenge is funding. Just under \$2 million of their total \$13 million budget comes from federal funding, which could be in jeopardy at this time.

Commissioner Kefalas read the proclamation designating April 7-13, 2025 as National Public Health Week.

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve the Proclamation Declaring April 7 – 13, 2025, as National Public Health Week.

The Board thanked the Public Health department for their work and for their dedication to vulnerable members of the community and for ensuring that education is available. The Board commented on the importance of reaching isolated individuals, and on the importance of spending time in nature. The Board emphasized that vaccinations work, and that combatting misinformation is vitally important.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

3. PROCLAMATION – NATIONAL CRIME VICTIMS' RIGHTS WEEK: APRIL 6-12, 2025: Emily Humphrey, Community Justice Alternatives Director, presented this discussion item proclaiming the week of April 6-12, 2025, National Crime Victims' Rights Week. Ms. Humphrey shared that since its inception in 1981, National Crime Victims' Rights Week has been a powerful reminder to confront and eliminate the barriers that hinder justice for all victims of crime. This week is an opportunity to reflect on the progress of the victims' rights movement, while acknowledging how much further there is to go. This year's theme of "Kinship" is a call to action that underscores the importance of shared humanity and collective efforts to support all survivors and victims of crime. Kinship is a state of solidarity with survivors that drives essential connections to services, rights, and healing.

Ms. Humphrey recognized the following agencies that play a vital role in this mission: Larimer County Community Justice Alternatives, the Larimer County District Attorney's Office, the Eighth Judicial Probation Department, Larimer County Sheriff's Office, Loveland Police Department, Fort Collins Police Services, ChildSafe, Crossroads Safehouse, Alternatives to Violence, Colorado State

University Women and Gender Advocacy Center, Sexual Assault Victim Advocate Center (SAVA), the Crawford Child Advocacy Center, and the Rocky Mountain Victim Law Center.

Ms. Humphrey emphasized that victims of crime do not choose to be thrust into the justice system, which is not always victim-friendly or victim-centered. Ms. Humphrey shared a story of two sisters who found their voice in the justice system and became survivors instead of victims.

Commissioner Shadduck-McNally read the Proclamation Declaring April 6-12, 2025, as National Crime Victims' Rights Week.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation Declaring April 6 – 12, 2025, as National Crime Victims' Rights Week.

The Board commented on the theme of Kinship. The Board also thanked Larimer County District Attorney Gordon McLaughlin for increasing access to victims' services. The Board emphasized the importance of allowing victims to feel seen and heard. The Board mentioned a SAVA summit that was held on April 3, 2025. The Board also noted that several events will be held this week in honor of National Crime Victims' Rights Week. Kate Perrill, Victim Witness Division Manager, listed some of the events that are happening. Ms. Perrill also shared that members of many agencies throughout the community will be wearing different colors of ribbon each day of the week to recognize different types of crime victims.

County Manager Volker commented that victim advocates help victims through the most difficult days of their lives and turn them into survivors. Manager Volker wanted to recognize this work and the laws that are in place to protect victims.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

4. 2025 PROCLAMATION DECLARING NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK: Dionne Sund, Technical Communications Director for the Larimer County Sheriff's Office, presented this discussion item. This proclamation recognizes the Larimer County Sheriff's Office Communications Center during the National Public Safety Telecommunicators Week, April 13 – 19, 2025. Ms. Sund thanked the Board for this opportunity to recognize the critical work of Larimer County's emergency communications professionals. These behind-the-scenes professionals are calm in crisis, steady under pressure, and highly trained in managing emergencies, from the first call to resolution. They ensure the safety of the community, as well as public safety personnel.

Ms. Sund shared that the Larimer County Communications Center supports the Larimer County Sheriff's Office, including the Wellington and Berthoud contract towns, Timnath Police Department, after-hours animal control, eight rural and volunteer fire departments, and all rollover 911 calls from local partners of Fort Collins, Loveland, Estes Park, and Jackson County. The team

answers emergency and non-emergency 911 calls, texts to 911, and call box activations across the County. Dispatch also alerts law enforcement and fire personnel of potential dangers, maintains continuous radio contact with units in the field, conducts regular status checks to ensure deputy safety, coordinates inter-agency responses and incidents, and provides logistic support for large-scale incidents or multi-day operations. They are the problem solvers, the crisis managers, and the compassionate listeners, and their work is done 24 hours per day, 365 days per year.

Ms. Sund shared some examples from the past year that demonstrate the commitment, quick thinking, and technical expertise of the dispatch team.

The Board asked how Larimer Emergency Telephone Authority (LETA) alerts are generated based on received 911 calls. Ms. Sund explained that LETA sponsors many of the universal systems used by the Communications Center. Ms. Sund also explained how and when alerts are generated.

The Board thanked Larimer County Sheriff John Feyen for coming to show his support.

Commissioner Kefalas read the Proclamation Declaring April 13 – 19, 2025, as National Public Safety Telecommunicators Week.

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve the Proclamation Declaring April 13 – 19, 2025, as National Public Safety Telecommunicators Week.

The Board commented on the fearlessness and pricelessness of these professionals and thanked them for their dedication. The Board also commented that public safety is so important, and that these professionals are integral to the success of how communication is received.

County Manager Volker commented that these professionals are the rarely seen voice and calm connection between the public and public safety. Manger Volker noted that the work of the dispatchers is invaluable and expressed her gratitude in being able to recognize them in this way for their work.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

5. PROCLAMATION TO MAKE APRIL 2025 FAIR HOUSING MONTH: Alea Rodriguez, Larimer County Housing Stability Manager, thanked Lexi Valente, Housing Liaison, for helping to coordinate and write this proclamation. The purpose of this proclamation is to recognize and reaffirm a commitment to the fundamental principle that every person deserves access to safe, stable, and fair housing, regardless of race, color, religion, familial status, abilities, sexual orientation, source of income, gender expression, or marital status. Housing is more than just a place to live. It is the foundation for well-being and economic security. Fair Housing Month is a time to raise awareness of injustices that still occur across the housing spectrum, and to renew efforts to ensure equality for all.

Ms. Rodriguez wanted to acknowledge the disproportionate impact that discrimination has on low-income households, individuals with disabilities, and communities of color. Over ten percent of Larimer County residents live with a disability and face heightened risks of housing instability. In response, Larimer County's Office of Housing Stability continues to prioritize equitable housing access by working alongside many trusted partners. The theme for this year's Fair Housing Month is "Building Futures Together: Collaborative Approaches to Housing."

Ms. Rodriguez highlighted Neighbor to Neighbor as one of those trusted partners. Neighbor to Neighbor offers housing counselling programs and are also a community-driven landlord. Their Imperial Estates development provides affordable, dignified, and supportive housing for very low-income adults with disabilities, setting a powerful example of what fair housing looks like in action.

Jenny Maeda, Neighbor to Neighbor Deputy Director, thanked the Board of County Commissioners and Larimer County for recognizing April as Fair Housing Month and for recognizing Neighbor to Neighbor. Neighbor to Neighbor provides sustainable housing, supportive services, and education to families and individuals in Larimer County. They are committed to helping neighbors stay in their homes, regain stability, and achieve homeownership. Ms. Maeda shared some of the history of Neighbor to Neighbor, as well as more information about the Imperial Estates property.

Commissioner Shadduck-McNally read the Proclamation for Fair Housing Month.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation Declaring April 2025 as Fair Housing Month.

The Board thanked Ms. Rodriguez and Ms. Maeda for their work. The Board commented on Neighbor to Neighbor's emergency rental assistance program and their HomeShare program. Ms. Maeda explained that the HomeShare program provides an opportunity for those with extra space in their homes to share that space with others who are in need. The Board noted that occupancy limits have been eliminated in Larimer County, which provides greater opportunity for this type of sharing.

County Manager Volker thanked Ms. Rodriguez for her work and also thanked Ms. Maeda and Neighbor to Neighbor for being great partners during the COVID-19 pandemic and beyond.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

7. COUNTY MANAGER UPDATE: County Manager Volker thanked Assistant County Manager Laurie Kadrich for carrying things forward while she was away during the previous week.

8. **COMMISSIONER ACTIVITY REPORTS:** The Board detailed their attendance at events during the previous week.

9. **LEGAL MATTERS:** None requested.

With there being no further business, the Board adjourned at 11:45 a.m.

Kristin Stephens

KRISTIN STEPHENS, CHAIR
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK & RECORDER

ATTEST:

Lindsey Jones

Lindsey Jones, Deputy Clerk

