



Date: Tuesday, April 12, 2022
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of April 4, 2022

Upcoming Schedule Review

1. Schedule review for the week of April 18, 2022

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

1. To provide a report on the Emergency Rent Assistance Program (ERAP) to the Larimer County Board of County Commissioners and to authorize Interim County Manager Volker to sign a request for a second round of reallocated Emergency Rent Assistance Program 1 funds before the US Treasury’s deadline of April 30, 2022.

Submitted by: Claire Bouchard, Housing Stability Program Manager

DISCUSSION: This is an opportunity to provide a status report to the Commissioners on the use of Emergency Rent Assistance Program funds and seek authorization for the Interim County Manager to sign off on a request we are submitting to the US Treasury for another round of reallocated ERAP 1 funds.

Larimer County requested and received reallocated ERAP 1 funds earlier in 2022 (\$217,466.64) and would like to request \$210,000 that would fill a critical gap in local rent and utility arrears assistance. The US Treasury is accepting reallocation requests of ERAP 1 funds through April 30, 2022.

2. Larimer County Board of County Commissioners to allow their Board Chair to sign Amendment 2 of the Memorandum of Understanding between Larimer County and Neighbor to Neighbor.

Submitted by: Claire Bouchard, Housing Stability Program Manager

DESCRIPTION: Larimer County received US Treasury reallocated ERAP 1 funds in 2022. \$217,466.64 was awarded and distributed. As our ERAP partner, Neighbor to Neighbor requires these funds to further the emergency rent and utility assistance they have been providing eligible households since April 2021. Furthermore, the ERAP 1 spend down period has been extended to September 30, 2022, from the original Dec. 31, 2021 deadline, and the MOU with Neighbor to Neighbor requires updating to reflect the revised timeline.

3. Board of County Commissioners review the Intergovernmental Agreement amendment for the Isolation Recovery and Quarantine Site operations, for guests who are experiencing homelessness and Community Corrections clients who test positive for COVID-19 or are at great risk of contracting COVID-19 and need a safe, healthy place to recover.

Submitted by: Claire Bouchard, Housing Stability Program Manager

DESCRIPTION: The Health District of Northern Larimer County and Larimer County have been partnering since December 2021, through an Intergovernmental Agreement, on an isolation, recovery, and quarantine site (IRQ) in order to provide critical non congregate shelter for people experiencing homelessness and Community Corrections clients who test positive for COVID-19 or who are at risk of contracting COVID-19. Since the IRQ site opened in December, we have helped 72 guests who otherwise didn't have a home to isolate and recover in.

With Larimer County's, the State of Colorado's, and the country's steep decline in COVID-19 cases, we are shifting operations to accommodate eligible guests who need the IRQ site in order to safely shelter and reduce the risk of contracting COVID-19. The IRQ site is a campus of two buildings. One building will be used solely for people experiencing homelessness who are at high risk of contracting COVID-19. The second building will be divided into levels – the bottom level will be for the same eligible guests, while the top level will be for eligible guests who are COVID-19 positive.

FEMA, the agency reimbursing the County for this service, has recently extended their period of 100% reimbursement from March 31, 2022, to June 30, 2022.

The proposed amendment to the IGA between the Health District and Larimer County accounts for this shift in operations and extended time period of operations, which results in a higher total operational budget; the original budget was \$226,000, the extended budget is now \$290,000.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.