



Date: Tuesday, January 10, 2023
Time: 10:30 AM
Location: Commissioners' Conference Room, 2nd Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of January 2, 2023

Upcoming Schedule Review

1. Schedule review for the week of January 16, 2023

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be "pulled" off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Proclamation declaring January 16, 2023 as Martin Luther King, Jr. Day in Larimer County**

Submitted by: Commissioner Jody Shadduck-McNally

DESCRIPTION: Larimer County commits to upholding Dr. King's vision and encourages community members to participate in celebratory events, taking time to reflect on the accomplishments of Dr. King, and observe January 16, 2023 with appropriate civic, community, and service projects in honor of Dr. King and the values he represents.

2. CCI 2023 Steering Committees Designation of Proxy

Submitted By: Michelle Bird, Public Affairs

DESCRIPTION: Per CCI's Bylaws, each county may designate a county staff member to serve as proxy; they are permitted to vote during steering committee meetings in the absence of a county commissioner. It is important to designate your county proxy to ensure a 65% majority is reached on votes and to complete a proper audit of votes.

3. Discussion of Memorandum of Understanding with Republic Services for negotiations to design, build, construct, fund and operate the North Landfill, Central Transfer Station and Materials Recovery Facility (recycling center).

Submitted by: Laurie Kadrich, Assistant County Manager and Duane Penney, Solid Waste Director

DESCRIPTION: Larimer County's existing landfill is nearing capacity and will be permanently closed. It is necessary to construct a new landfill and transfer station. Additionally, the existing Recycling Center will be replaced with a new Materials Recovery Facility. Staff issued two requests for proposals to seek private public partners to design, build, construct, fund and operate the new transfer station, landfill and materials recovery facility.

Republic Services is being recommended by the review committee to be the County-awarded vendor for this project. Staff negotiated a memorandum of understanding to serve as a framework for contract negotiations. Staff is seeking direction from the Board of County Commissioners to continue with contract negotiations. Staff recommends reviewing the memorandum of understanding with the Solid Waste Policy Council during their January 12, 2023, meeting.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.