



Date: Tuesday, October 24, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of October 9, 2023

Upcoming Schedule Review

1. Schedule review for the week of October 30, 2023

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. 2024 Visit Estes Park Operating Plan

Submitted by: Laurie Kadrich – Assistant County Manager, and Kara Franker - Visit Estes Park CEO

DESCRIPTION: The annual Operating Plan for Visit Estes Park needs to be adopted each year by the Town Trustees and the County Commissioners. A joint meeting was held on September 26, 2023, with the Board of County Commissioners, Town of Estes Park Trustees, and the Visit Estes Park Marketing District Board to review the propose 2024 Operating Plan including the Workforce Housing and Childcare Funding proposal.

2. **Behavioral Health Services would like to take this opportunity to formally recognize UCHealth Northern Colorado Foundation as the recipient of the 2023 Gary A. Darling Award issued by the Impact Fund Grant Program.**

Submitted by: Jessica Plummer, Behavioral Health Services

DESCRIPTION: As approved at the September 5, 2023, Admin Matters meeting, UCHealth Northern Colorado Foundation was selected as the recipient of the 2023 Gary A. Darling Award and accompanying grant funding. Behavioral Health Services would like to take an opportunity to publicly and formally recognize UCHealth Northern Colorado Foundation as the distinguished recipient of the Gary A. Darling award, acknowledge the work they are doing at the intersection of criminal justice and behavioral health, and present them with a plaque.

3. **Recognition of Chief Deputy District Attorney Amanda Duhon, and Lynzi Maas, Deputy District Attorney III**

Submitted by: Mary Epping, District Attorney's Office

DESCRIPTION: In September, Chief Deputy District Attorney Amanda Duhon was selected as the Prosecutor of the Year, Robert R. Gallagher Award by the Colorado District Attorneys' Council; and Lynzi Maas, Deputy District Attorney III was selected as the Prosecuted of the Year by Colorado Drug Investigators Association. These are both statewide awards.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.