



Date: Tuesday, July 26, 2022
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of July 18, 2022

Upcoming Schedule Review

1. Schedule review for the week of August 1, 2022

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. Consider extending Fire Restrictions for Unincorporated Larimer County

Submitted by: Justin Whitesell

DESCRIPTION: Fire danger indices are trending up. There is potential that the indices will meet fire restriction criteria next week.

2. Behavioral Health Services is requesting approval by the Board of County Commissioners for the recommended naming and branding concept of the Behavioral Health campus.

Submitted by: Laurie Stolen, Behavioral Health Services

DESCRIPTION: Behavioral Health Services has previously met with the Board of County Commissioners to present options and the work done on this initiative in 2 work sessions.

3. Celebrate the updated name of the county building located at 200 W. Oak Street to the Larimer County Administrative Services and acknowledge the Strategic Goal 3, Objective 3 team for their hard work.

Submitted by: Michelle Bird

DESCRIPTION: The 200 West Oak St building bears the name "Courthouse Offices" yet has no association with the actual courthouse. As a result, the name of the building has long been a source of confusion for the public. This primarily happens with in-person interactions but also in phone calls to the Clerk's office.

For in-person interactions, being in the wrong building has been identified as one of the top reasons someone is redirected from the Clerk's Office. The delay is frustrating and inconvenient for the public, the Clerk's staff, as well as the staff of the actual courthouse. In addition, people attending court for any reason typically are a bit nervous or flustered, and discovering they are in the wrong place is undoubtedly a cause for frustration.

4. Review of Auditor's results and acceptance of 2021 Annual Comprehensive Financial Report (ACFR)

Submitted by: Carol Block, Financial Services Department

DESCRIPTION: The County's 2021 Annual Comprehensive Financial Report (ACFR) was prepared by County staff under the direction of Lorrie Lopez, Controller, and Alex LeBlanc, Accounting Manager. As required by State statutes, the report was audited by a firm of independent public accountants. The public accounting firm, RubinBrown, issued an unmodified ("clean") audit opinion.

Matt Marino, representing RubinBrown, will attend the meeting to review the audit results with the Board and address any questions. The Auditor Communication Letter and the audit of federal programs, known as the "Single Audit" are also attached for the Board's information. The Board acts as the County's audit review committee.

5. Approval of the Board of Equalization referee recommendations.

Submitted by: Deirdre O'Neill, Elizabeth Carter, Tina Harris, and Jared Jaques, Clerk and Recorder's Office Recording Department.

DESCRIPTION: The referee's recommendations to the Board of Commissioners convened as the Board of Equalization need to be reviewed and approved for the hearings held from July 18-20, 2022.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.