



**Date:** Tuesday, January 25, 2022  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## ADMINISTRATIVE MATTERS AGENDA

### Pledge of Allegiance

### Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

**PLEASE NOTE:** We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org). If commenting by phone, you must register in advance. If you wish to be called, please email [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org) or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

### Approval of Minutes

1. Draft minutes for the week of January 17, 2022

### Upcoming Schedule Review

1. Schedule review for the week of January 31, 2022

### Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be "pulled" off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

### Comments from Commissioners' Guests

### Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Appointment of Lee Cooper to the Veterans Service Officer (VSO) Position for a Two-Year Term Beginning January 30, 2022.**

Submitted by: Jacob Castillo, Larimer County Economic and Workforce Development

DESCRIPTION: On January 28, 2020, Mr. Cooper was appointed the Veterans Service Officer (VSO) for a two-year term. As the Veterans Service Officer, Mr. Cooper works with local veteran support groups to evaluate and connect veterans to support. From December 2020 to November 2021, he has connected with over 400 veterans.

Mr. Cooper served eight years in the U.S. Army Reserves, 324th Psychological Operations Company, Aurora Colorado. His service included deployments to Iraq and to East Africa.

Mr. Cooper works approximately 25 hours per week focusing on outreach to veterans.

## **County Manager Update**

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

## **Commissioner Activity Reports**

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

## **Legal Matters**

### **No decision expected**

Executive Session pursuant to C.R.S. 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice regarding the development and opening of the new landfill site and closure and monitoring of the existing landfill.

Executive Session pursuant to C.R.S. 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding a discussion with staff on negotiation and response to an offer for purchase of land situated within the Ranch.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.