



Date: Tuesday, April 19, 2022
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of April 11, 2022

Upcoming Schedule Review

1. Schedule review for the week of April 25, 2022

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Requesting BCC approval of Behavioral Health Services proposed Funding Priorities and Targeted Projects for the 2022 Impact Fund Grant Program**

Submitted by: Ryan Barstow, Behavioral Health Services

DESCRIPTION: Behavioral Health Services is requesting BCC approval of the proposed Funding Priorities and Targeted Projects for the 2022 Impact Fund Grant Program developed and recommended by the Behavioral Health Policy Council, Technical Advisory Committee, and Consumer Advisory Committee. By identifying these priorities and projects, BHS hopes to drive 2022 grant work towards the areas identified as most important and/or impactful by the experts on the BHS advisory committees to improve the behavioral health landscape in Larimer County.

- 2. Approval and signature of the Memorandum of Understanding between Larimer County and Neighbor to Neighbor in order to continue the vital emergency rent and utility assistance program (ERAP) that started in April 2021 with Consolidated Appropriations Act (CARES Act) funding. Larimer County has received to implement ERAP 2 from American Rescue Act (ARPA) funds.**

Submitted by: Claire Bouchard, Housing Stability Program Manager

DESCRIPTION: This is a new Memorandum of Understanding between Larimer County and Neighbor to Neighbor to implement the second Federal Emergency Rent Assistance Program (ERAP 2). Households needing housing and utility assistance would apply for funds through Neighbor to Neighbor and their housing navigation staff would confirm eligibility based on the Treasury Department's ERAP 2 requirements. Assistance would be paid through Neighbor to Neighbor on behalf of Larimer County. ERAP 1 funds were used in the same manner from April 2021-February 2022 and assisted nearly 3,500 households through an MOU with Neighbor to Neighbor.

In September 2021, Neighbor to Neighbor requested a portion of ERAP 2 funds in order to continue granting emergency assistance while they waited for State funds to arrive. That amount, \$1,515,000 is accounted for in this MOU. Larimer County is utilizing 1.5% of the funds to administer the grant and comply with all Treasury Department grant monitoring and reporting in the amount of \$47,747.16. The total amount of funding available for ERAP 2 and the attached MOU is \$3,135,396.60.

- 3. Approval to authorize the Interim Larimer County Manager to request US Treasury ERAP 2 funds that have been awarded, but not yet distributed to Larimer County.**

Submitted by: Claire Bouchard, Housing Stability Program Manager

DESCRIPTION: This is a request to authorize the Interim County Manager to sign a formal Emergency Rent Assistance Program 2 (ERAP 2) funding request from the US Treasury. In May 2021, the US Treasury awarded Larimer County \$11,745,359.00 of American Rescue Plan (ARPA) ERAP 2 funds. The US Treasury distributed \$4,698,143.76 at the time. Larimer County has to obligate 40% of the funds in order for the US Treasury to release the remaining \$7,047,215.24. As the County Commissioners have approved the ERAP 2 MOU with Neighbor to Neighbor, thereby obligating the funds, Larimer County now has to formally request the remaining amount.

- 4. Approval of a legal agreement between Larimer County and United Neighbors/Vecinos Unidos for the \$1,000,000.00 contribution of funds towards the purchase of Parklane Mobile Home Park which includes 68 naturally occurring affordable housing units.**

Submitted by: Claire Bouchard, Housing Stability Program Manager and Laura Walker, Human and Economic Health Director

DESCRIPTION: This is an Agreement between Larimer County and United Neighbors/Vecinos Unidos, to distribute \$1,000,000.00 for the purchase of Parklane Mobile Home Park. UNVU is a non-profit established to serve as the resident's assignee in the purchase process of the Parklane Mobile Home Park. During a public hearing on February 15, 2022, the County Commissioners approved a resolution confirming the intent to commit the funds for the potential purchase, subject to the parties negotiating an agreement. County and UNVU staff have negotiated this agreement and it is now presented to the Commissioners for consideration.

A. Executive Session. After an overview and introduction of this item to the Commissioners, the Board will be requested to enter an executive session with the County Attorney as follows: Executive Session pursuant to C.R.C. 24-6-402(4)(b): Conference with an attorney for the purpose of receiving legal advice regarding the proposed agreement between Larimer County and United Neighbors/Vecinos Unidos and regarding funding towards the purchase of the Parklane Mobile Home Park.

Following the executive session, the Commissioners will return to the open meeting agenda and consider a decision on the agreement.

Legal Matters

The only Legal Matters item this week will be addressed in conjunction with Discussion Item No. 4 as noted above.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.