



Date: Tuesday, August 08, 2023
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of July 31, 2023

Upcoming Schedule Review

1. Schedule review for the week of August 14, 2023

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Monte Williams, Forest Service Supervisor, Arapaho and Roosevelt National Forests and Pawnee National Grassland

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing

1. Proclamation for August 6 – 12, 2023 as National Farmers' Market Week

Submitted by: Cari Brown, Extension

DESCRIPTION: Recognizing August 6 – 12, 2023 as National Farmers' Market Week

2. 2023 Monsoon Flooding Disaster Declaration

Submitted by: Lori R. Hodges, Larimer County OEM

DESCRIPTION: A Disaster Declaration was signed by the Board of Commissioners Chairperson on Friday, August 4th due to monsoonal flooding in the Retreat, Glen Haven and along Buckhorn. Additional flooding was reported by multiple municipal areas as well. This declaration will ratify the declaration signed by the BCC chair.

3. Report on a grant project implemented by the Poudre River Public Library District, funded by the Larimer County Immediate Needs Grant Program

Submitted by: Josh Fudge, Budget

DESCRIPTION: The Poudre River Public Library District (PRPLD) was awarded grants for two projects under the Larimer County Immediate Needs Grant program. The first was a contribution towards the purchase of a vehicle to provide mobile library services, which was introduced at the May 9th Administrative Matters Meeting. The second project, entitled "Technology at Home (TechH), enabled PRPLD to purchase laptop and hotspot kits that can be lent out so that customers can have internet and technology access at their homes.

4. Report on a grant project implemented by Teaching Tree Early Childhood Learning Center, funded by the Larimer County Immediate Needs Grant Program

Submitted by: Josh Fudge, Budget

DESCRIPTION: Teaching Tree Early Childhood Learning Center (Teaching Tree) provides year-round, full, and half-day developmentally appropriate programs for children from 6 weeks to 5 years of age in Loveland and Fort Collins. In September 2021 during a surge in COVID-19 cases caused by the Delta variant, Teaching Tree implemented a cohorting system in order to continue operating and to reduce the risk of COVID-19 exposure. Cohorting resulted in fewer children per classroom, requiring additional staff time and associated expense. The Immediate Needs Grant from Larimer County funded these additional costs to enable safe operation.

5. First reading of tobacco ordinance repeal

Submitted by: Andrew Lewis and David Ayraud, County Attorney's Office

DESCRIPTION: Repeal the tobacco ordinance.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.