



Date: Tuesday, January 11, 2022
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. If commenting by phone, you must register in advance. If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. We will call you for your comment.

Approval of Minutes

1. Draft minutes for the week of January 3, 2022

Upcoming Schedule Review

1. Schedule review for the week of January 17, 2022

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Recognition of The Ranch Events Complex team for winning six awards at the International Association of Fairs and Exhibitions for the 2021 season.**

Submitted by: Diana Frick, The Ranch Events Complex

DESCRIPTION: The six awards are:

1st Place: Tiny house - Best 1st Year event Not produced by facility staff – Laura

Newsletter - Best Newsletter - Katie, Hannah, Mariah, and the events team.

2nd Place: Fair Barns Arena layout change - Traditional: Technique/Procedure/Policy developed by Fair management to correct an issue or challenge related to an Agricultural Program - Diana, Ge, Don, Christian, Matt, Operations, 4H, and Fair team.

Fair coloring page - At Home Fair activity - Hannah.

Sensory Day - Unique exhibit/Promotion/Special event/Community engagement/competition showcased during the year - Sensory day – Louise.

Promotor guide - Printed promotional material specific to facility rentals - Katie, Hannah, and the event team.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

No decision expected

Executive Session pursuant to C.R.S. 24-6-402(4)(b) for conferences with an attorney for the purpose of receiving legal advice regarding Colorado Open Meeting statutes and public comment guidelines.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.