

MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JANUARY 1, 2024

LAND USE HEARING

There was no Land Use Hearing for this week.

TUESDAY, January 2, 2024

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Pro-Tem Kefalas presided. Commissioner Stephens was present. Also present were Michelle Bird and Tom Clayton, Commissioner's Office, and Tessa Beaty, Deputy Clerk.

Commissioner Shadduck-McNally was not present and was excused.

Commissioner Kefalas opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENT: Larry Sarner, a Loveland resident, addressed the Board. Mr. Sarner expressed concern about the Mill Levy for Larimer County. Mr. Sarner expressed a belief that the Mill Levy would drastically increase the money Larimer County would receive from taxes.

Commissioner Stephens thanked Mr. Sarner for his comment but explained that the numbers from the Assessor had not been finalized.

Manager Volker suggested that Josh Fudge, the Performance, Budget, and Strategy Director, call Mr. Sarner to discuss the numbers of the upcoming Mill Levy.

Commissioner Kefalas highlighted the Wellington Community Conversation that will be occurring that Thursday. At this conversation, two members of the budget team will be there to help people understand the Mill Levy and budget for 2024.

Commissioner Kefalas closed public comment.

BOARD REORGANIZATION FOR 2024

APPOINTMENT OF CHAIR

MOTION

Commissioner Stephens moved to appoint Commissioner Kefalas as the Chair for 2024 and authorize him to buy and sell real estate upon approval of the Board.

Commissioner Kefalas explained that he was honored to be appointed as chair.

Commissioner Stephens thanked Commissioner Shadduck-McNally for her service as chair in the past year.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

MOTION

APPOINTMENT OF CHAIR PRO-TEM

Commissioner Kefalas moved to appoint Commissioner Stephens as the Chair Pro-Tem for 2024 and authorize her to buy and sell real estate in the absence of the Chair upon approval of the Board.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

RESPONSIBILITY FOR RECEIVING PROBLEM-SOLVING REQUEST-(Larimer County Resources Policy and Procedure 331.8 affords employees the right to engage in a Problem-Solving Process to address dissatisfaction with certain work-related matters over which the employee's Appointing Authority has control, such as corrective actions and work assignments. The County Manager and County Attorney report directly to the Board of County Commissioners. In order for the employees who directly report to the County Manager and County Attorney to have an opportunity to effectively utilize the Problem-Solving Process, the Board Chair is appointed as the person responsible for receiving and reviewing any formal Problem-Solving Requests filed by these direct reports.)

MOTION

Commissioner Stephens moved to appoint the Board Chair, Commissioner Kefalas, as the person responsible for receiving and reviewing any formal problem-solving request filled by the direct reports to the County Manager or County Attorney.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

2. APPROVAL OF THE MINUTES FOR THE WEEK OF DECEMBER 19, 2023:

MOTION:

Commissioner Stephens moved that the Board of County Commissioners approve the minutes for the week of December 19, 2023.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

3. REVIEW OF THE SCHEDULE FOR THE WEEK OF JANUARY 8, 2024: Ms. Bird reviewed the upcoming schedule with the Board.

4. CONSENT AGENDA:

ABATEMENTS

1. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT #R0310662 TO UPHOLD THE ASSESSOR'S VALUE OF \$233,900 FOR TAX YEAR(S) 2022

AGREEMENTS

1. LARIMER COUNTY COMMUNITY JUSTICE ALTERNATIVES CONTRACT #2024.001 FOR SERVICES WITH SUMMITSTONE HEALTH PARTNERS

2. NOTICE OF GRANT REQUIREMENTS – GINDLER SOUTH

3. NOTICE OF GRANT REQUIREMENTS – RESSUEWG NORTH AND SOUTH

4. PROFESSIONAL SERVICES AGREEMENT (P23-23, BUILDING SUPPORT EQUIPMENT SERVICES)

5. COLORADO FOSTERING SUCCESS VOUCHER PROGRAM

APPOINTMENTS

1. RECOMMENDED APPOINTMENT TO THE HORSESHOE VIEW ESTATES NORTH PUBLIC IMPROVEMENT DISTRICT – GEORGE GARKLAWS

2. RECOMMENDED APPOINTMENT TO THE LYONS REGIONAL LIBRARY BOARD – KATHERINE GREGORY

DEEDS

1. DEED OF DEDICATION FROM PAUL E. JOHNSON FOR RIGHT-OF-WAY NEEDED FOR PN 8096

2. DEED OF DEDICATION FROM RAY HUPP FOR RIGHT-OF-WAY FOR PN 8096

LIQUOR LICENSES

1. LIQUOR LICENSE RENEWAL – AMERICAN LEGION POST HOME ASSOCIATION – GEORGE BEACH POST NO 4 – FORT COLLINS, CO
2. LIQUOR LICENSE RENEWAL – BIG S ENTERPRISES INC DBA GATEWAY LIQUORS – LOVELAND, CO

MISCELLANEOUS

1. NICHOLS-NICHOLS LLC STIPULATION AS TO TAX YEAR 2023 VALUE
2. 4 RIVERS PROPERTIES FORT COLLINS LLC FKA CM HOLDINGS FORT COLLINS LLC STIPULATION AS TO TAX YEAR 2023
3. RANDALL WILLIAM J/RANDALL PATRICIA L STIPULATION AS TO TAX YEAR 2023 VALUE
4. LORENTZEN SHERIDAN KATHRYN KAY STIPULATION AS TO TAX YEAR 2023 VALUE
5. FLATZ AT THE OVAL LLC STIPULATION AS TO TAX YEAR 2023 VALUE
6. FC PRESTON CENTER LLC STIPULATION AS TO TAC YEAR 2023 VALUE
7. EBETH INVESTMENTS LLC STIPULATION AS TO TAX YEAR 2023 VALUE
8. MOUNTAIN PROPERTIES LLC STIPULATION AS TO TAX YEAR 2023 VALUE
9. MOUNTAIN PROPERTIES LLC STIPULATION AS TO TAX YEAR 2023 VALUE
10. MOUNTAIN PROPERTIES LLC STIPULATION AS TO TAX YEAR 2023 VALUE
11. DESIGNATION OF 2024 CCI STEERING COMMITTEE PROXIES
12. CHILIS BUILDING LLC STIPULATION AS TO TAX YEAR 2023 VALUE
13. RAISING CANES RESTAURANTS LLC STIPULATION AS TO TAX YEAR 2023 VALUE
14. GREGORY S/MELISSA G LUX STIPULATION AS TO TAX YEAR 2023 VALUE
15. WYANT STEPHEN J STIPULATION AS TO TAX YEAR 2023 VALUE
16. FCPT RESAURANT PROPERTIES LLC STIPULATION AS TO TAX YEAR 2023 VALUE

17. ADOPTING THE ENHANCING THE CONSERVATION TAX CREDIT AS A LARIMER COUNTY LEGISLATIVE PRIORITY

18. WARRANTY MEMORANDUM FOR RUDKIN PLANNED LAND DIVISION, FILE NO. 21-LAND4167

19. CHRISTOPHER J AND CRISELDA L ENGEL STIPULATION AS TO TAX YEAR 2023 VALUE

20. SUPER VACUUM MANUFACTURING CO INC. STIPULATION AS TO TAX YEAR 2023 VALUE

21. CARDINAL CT COMPANY STIPULATION AS TO TAX YEAR 2023 VALUE

22. STEFFEN, PETER & SANDRA L STIPULATION AS TO TAX YEAR 2023 VALUE

23. SHERIDAN ROSEMARY/DONALD STIPULATION AS TO TAX YEAR 2023 VALUE

24. DUTCHER JOHN A STIPULATION AS TO TAX YEAR 2023 VALUE

25. TREG GP STIPULATION AS TO TAX YEAR 2023 VALUE

RESOLUTIONS

1. RESOLUTION DESIGNATING THE PUBLIC PLACE IN WHICH NOTICE IS POSTED OF MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS

2. FINDINGS AND RESOLUTION APPROVING THE SPEARS ADMINISTRATIVE SPECIAL REVIEW SHORT-TERM RENTAL

3. FINDINGS AND RESOLUTION DENYING THE KEYSER SHORT-TERM RENTAL ADMINISTRATIVE SPECIAL REVIEW

M O T I O N

Commissioner Stephens moved the Board of County Commissioners to approve the Consent Agenda for January 2, 2024.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

5. COMMISSIONERS' GUESTS: The Commissioners did not have any guests.

6. DISCUSSION ITEMS:

1. REVIEW AND REVISE THE BOARD OF COUNTY COMMISSIONERS' DIVISION OF RESPONSIBILITIES POLICY

Michelle Bird explained the purpose of this policy and the discussion item. There are several committees that the Commissioners can vote on. There are staff liaisons that can vote in the absence of the Commissioner.

Commissioner Stephens explained that some boards are internal, while there are others that are external that the Commissioners serve on. The duties are divided to ensure that no one Commissioner is tasked with too much.

Manager Volker explained that the Loveland Urban Renewal Authority Board was not listed and should be added to the overall list and to designate Commissioner Shadduck-McNally to that Board.

Commissioner Kefalas explained that the majority of the boards are advisory in nature, but some are legislative. These boards help the Commissioners make informed decisions.

MOTION

Commissioner Stephens moved the Board of County Commissioners to approve the Board of County Commissioners Division of Responsibilities Policy for 2024 and amend that Commissioner Shadduck-McNally will serve on the Loveland Urban Renewal Authority Board.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

7. COUNTY MANAGER UPDATE: County Manager Volker briefly detailed the events from the previous week.

8. COMMISSIONER ACTIVITY REPORTS: The Board briefly detailed their attendance at events during the previous week.

9. LEGAL MATTERS:

Decision expected.

Executive Session pursuant to Colorado Revised Statutes 24-6-402(a) and (b): Purchase acquisition, lease, transfer, or sale of any real or personal property and conferences with an attorney for the purpose of receiving legal advice on a specific legal question.

MOTION

Commissioner Stephens moved the Board of County Commissioners enter Executive Session pursuant to Colorado Revised Statutes 24-6-402(a) and (b): Purchase acquisition, lease, transfer, or sale of any real or personal property and conferences with an attorney for the purpose of receiving legal advice on a specific legal question.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

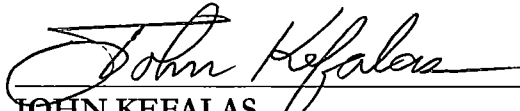
David Ayraud, Deputy County Attorney, addressed the Board and gave a brief description of the executive session.

MOTION

Commissioner Stephens moved the Board of County Commissioners to approve and authorize Jennifer Johnson and Ken Cooper to have authority to execute any real estate documents for the property located at 224 Canyon St., Unit 120, on behalf of the Board of County Commissioners.

Motion carried 2-0 with Commissioner Shadduck-McNally excused.

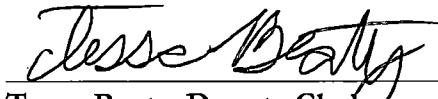
With there being no further business, the Board adjourned at 10:10 a.m.



JOHN KEFALAS
BOARD OF COUNTY COMMISSIONERS

**TINA HARRIS
CLERK AND RECORDER**

ATTEST:



Tessa Beaty, Deputy Clerk

