



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, DECEMBER 22, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of December 22, 2025.

TUESDAY, DECEMBER 23, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Stephens presided. Commissioner Shadduck-McNally and Commissioner Kefalas were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Dianne Cheney, Deputy Clerk.

Chair Stephens opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** There was no public comment in person or online.

Chair Stephens closed public comment.

2. **APPROVAL OF THE MINUTES FOR THE WEEK OF DECEMBER 15, 2025:**

MOTION:

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the minutes for the week of December 15, 2025.

Motion carried 3-0.

3. **REVIEW OF THE SCHEDULE FOR THE WEEKS OF DECEMBER 29, 2025, AND JANUARY 5, 2026:** Ms. Martin reviewed the upcoming schedule with the Board. The Board made several additions to the upcoming schedule.

4. **CONSENT AGENDA:**

AGREEMENTS

1. BID NO. 25-10, PN 348 GUARDRAIL INSTALLATIONS AT CR 56, CR 74E, & CR 38E
2. STATE OF COLORADO INTERGOVERNMENTAL AGREEMENT: AQUATIC NUISANCE SPECIES PROGRAM AMENDMENT #3
3. BID NO. B25-18 PN ENN000125 CONTRACT AWARD

APPOINTMENTS

1. RECOMMENDED MIDTERM APPOINTMENT TO THE FLOOD REVIEW BOARD: Jamis Darrow
2. RECOMMENDED APPOINTMENT TO THE FOX RIDGE ESTATES PUBLIC IMPROVEMENT DISTRICT: Marc Rochkind
3. RECOMMENDED MIDTERM APPOINTMENT TO THE MOUNTAIN RANGE SHADOWS PUBLIC IMPROVEMENT DISTRICT: Sherice Mariani
4. RECOMMENDED REAPPOINTMENT TO THE VENNER RANCH ESTATES GENERAL IMPROVEMENT DISTRICT: Edward Nelson
5. RECOMMENDED APPOINTMENT TO THE VENNER RANCH ESTATES GENERAL IMPROVEMENT DISTRICT: Jeffrey Robbins
6. RECOMMENDED APPOINTMENTS TO THE RIVIERA ESTATES PUBLIC IMPROVEMENT DISTRICT: Dave Gindl
7. RECOMMENDED APPOINTMENT TO THE LITTLE THOMPSON PUBLIC IMPROVEMENT DISTRICT: Kim Banker, Ryan Burroughs, Jonathan Wilson

LIQUOR LICENSES

1. LIQUOR LICENSE RENEWAL -- ODELL GOLF LLC DBA MOUNATIN VISTA GREENS -- OPTIONAL PREMISE -- FORT COLLINS, COLORADO
2. FINDINGS AND ORDER -- FARM FUSION LLC DBA FARM FUSION -- ENTERTAINMENT FACILITY LIQUOR LICENSE -- FORT COLLINS, COLORADO
3. LIQUOR LICENSE REPORT OF CHANGES -- HGC PATARMIGAN LLC DBA PTARMIGAN COUNTRY CLUB -- HOTEL & RESTAURANT -- FORT COLLINS, COLORADO

MISCELLANEOUS

1. **RICHARD C AND ANGELA M ROBBINS STIPULATION AS TO TAX YEAR 2025 VALUE**
2. **LAURENCE R AND CLAIRE J BRUNS STIPULATION AS TO TAX YEAR 2025 VALUE**
3. **GEORGE A JR. & ROBYN A PHILLIPS STIPULATION AS TO TAX YEAR 2025 VALUE**
4. **JULIE M. ENGLEHARDT STIPULATION AS TO TAX YEAR 2025 VALUE**
5. **O'FARRELL FAMILY TRUST STIPULATION AS TO TAX YEAR 2025 VALUE**
6. **GARFIELD LOVELAND LLC (.333) ET AL. STIPULATION AS TO TAX YEAR 2025 VALUE**
7. **4950 S. COLLEGE LLC STIPULATION AS TO TAX YEAR 2025 VALUE**
8. **287 VENTURES LLC/287 VENTURES 3:1 LLC STIPULATION AS TO TAX YEAR 2025 VALUE**
9. **STEPHEN E WEBER STIPULATION AS TO TAX YEAR 2025 VALUE**
10. **JOHN A. AND CYNTHIA S. MINATTA STIPULATION AS TO TAX YEAR 2025 VALUE**
11. **DISPOSITION OF CERTIFICATES HELD BY COUNTIES 39-11-142**
12. **MAINTENANCE BOND**
13. **UPDATED WARRANTY MEMORANDUM FOR RIVER SUBDIVISION FILING I, FILING NO. 22-LAND4255**

POLICIES

1. **HUMAN RESOURCES POLICY: CORRECTIVE AND ADVERSE ACTIONS; GRIEVANCE PROCEDURE; AND PROBLEM-SOLVING PROCESS**

RESOLUTIONS

1. **A RESOLUTION REGARDING DEPOSIT OF 2026 FUNDS BY COUNTY TREASURER**
2. **A RESOLUTION CANCELLING 2023 TAXES DETERMINED TO BE UNCOLLECTIBLE**

MOTION

Commissioner Kefalas moved that Board of County Commissioners approve the Consent Agenda for December 23, 2025.

Motion carried 3-0.

5. **COMMISSIONERS' GUESTS:** The Commissioners did not have any guests.
6. **DISCUSSION ITEMS:** None requested.
7. **COUNTY MANAGER UPDATE:** County Manager Volker briefly detailed the events of the previous week.
8. **COMMISSIONER ACTIVITY REPORTS:** The Board detailed their attendance at events during the previous week.
9. **LEGAL MATTERS:** None requested.

With there being no further business, the Board adjourned at 9:30 a.m.

Jody Shadduck-McNally
Jody Shadduck-McNally
~~JOEY SHADDUCK-McNALLY~~, CHAIR
BOARD OF COUNTY COMMISSIONERS
Chair

TINA HARRIS
CLERK & RECORDER

ATTEST:

Dianne Cheney
Dianne Cheney, Deputy Clerk

