



**Date:** Tuesday, October 29, 2024  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## ADMINISTRATIVE MATTERS AGENDA

### Pledge of Allegiance

### Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

**PLEASE NOTE:** We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org). **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org) or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

### Approval of Minutes

1. Draft minutes for the week of October 21, 2024

### Upcoming Schedule Review

1. Schedule review for the weeks of November 4 and November 11, 2024

### Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

### Comments from Commissioners' Guests

### Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Proclamation Supporting Operation Green Light for Veterans November 4-11, 2024**

Submitted by: Laurie Kadrich, Assistant County Manager

DESCRIPTION: Larimer County appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be given to them in appreciation of their service and to demonstrate the honor and support they have earned.

**2. 2025 Visit Estes Park Operating Plan and Town of Estes Park Workforce Housing and Childcare Funding Plan**

Submitted by: Laurie Kadrach, Assistant County Manager on behalf of Visit Estes Park Chief Strategy Officer Cindy Mackin and Town of Estes Park Housing & Childcare Manager Carlie Speedlin Bangs

DESCRIPTION: The annual Operating Plan for Visit Estes Park needs to be adopted each year by the Town Trustees and the County Commissioners. A joint meeting was held on September 9, 2024, with the Board of County Commissioners, Town of Estes Park Trustees and Visit Estes Park to review the proposed 2025 Operating Plan including the Workforce Housing and Childcare Funding proposal.

**3. Behavioral Health Services would like to take this opportunity to formally recognize The Matthews House as the recipient of the 2024 Gary A. Darling Award issued by the Impact Fund Grant Program.**

Submitted by: Jessica Plummer, Behavioral Health Services

DESCRIPTION: As approved at the September 3, 2024, Admin Matters meeting, The Matthews House was selected as the recipient of the 2024 Gary A. Darling Award and accompanying grant funding. Behavioral Health Services would like to take an opportunity to publicly and formally recognize The Matthews House as the distinguished recipient of the Gary A. Darling award, acknowledge the work they are doing at the intersection of criminal justice and behavioral health, and present them with a plaque.

## **County Manager Update**

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

## **Commissioner Activity Reports**

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report on the activities they have been involved in over the past week.

## **Executive Session**

### **No decision expected**

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators for a land lease.

Submitted by: Lesli Ellis, Community Planning Infrastructure and Resources Director

## **Legal Matters**

### **No decision expected**

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice regarding ASTRID vs. Larimer County, federal district court case number 23-CV-02051.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.