



Date: Tuesday, September 02, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of August 25, 2025

Upcoming Schedule Review

1. Schedule review for the week of September 8, 2025

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. Proclamation declaring September 2025 as Workforce Development Month

Submitted by: Mark Johnston, Economic and Workforce Development

DESCRIPTION: To raise awareness for Workforce Development month, here in Larimer County and the work that the team within the Economic and Workforce Development Department does, in partnership with our community

partners across the region. Larimer County is hoping to align with the Colorado Department of Labor and Employment (CDLE) in celebrating the work done by the Workforce staff.

2. Proclamation declaring September 2025 as Emergency Preparedness Month

Submitted by: Lori R. Hodges, Office of Emergency Management

DESCRIPTION: Each year the BCC signs a proclamation honoring Emergency Preparedness Month

3. A Resolution of the Board of County Commissioners of Larimer County, Colorado, Authorizing and Approving a Lease Purchase Agreement for the Ranch Expansion Project to Be Undertaken by the County and, In Connection Therewith, a Site Lease, Indenture of Trust, an Official Statement, and Related Documents and Transactions

Submitted by: Lorrie Lopez, Finance

DESCRIPTION: Larimer County intends to finance the Ranch Expansion Project with Certificates of Participation in an aggregate principal amount not to exceed \$110,000,000. The Certificates will be comprised of Tax-Exempt Series 2025A and Taxable Series 2025B. This resolution authorizes and approves the financing agreement. The financing details were presented by staff and consultants at the August 25, 2025, Work Session. The financing arrangement is expected to be finalized with proceeds distributed by the end of next quarter.

4. Resolution Extending Fire Restrictions in Larimer County

Submitted by: John Feyen, LCSO

DESCRIPTION: The current fire restrictions are due to expire Tuesday, September 2, 2025 at 11:59pm, however, even with our recent wet weather, I'm recommending our current restrictions remain in place for the next 30-days. As you all know, September is a transition month in Larimer County and the weather can be unpredictable. While we can have cool, wet weather, it can also be one of our drier months with unseasonably warm temperatures. Our current moisture will significantly reduce our fire potential for the next two weeks, but it is possible the last half of the month will present drier conditions. Entering and exiting restrictions can be confusing for the public, so this is why I'm recommending we remain at our current level of restrictions.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.