



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JANUARY 6, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of January 6, 2025.

TUESDAY, JANUARY 6, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Kefalas presided. Commissioner Shadduck-McNally and Commissioner Stephens were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Lindsey Jones, Deputy Clerk.

Chair Kefalas opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** Tim Carney addressed the Board regarding road maintenance in the Country Club Estates and Nedrah Acres subdivisions. Mr. Carney explained that since the 1960s, both neighborhoods have received surface chip seal, crack seal, and pothole repair road maintenance as agreed to in the original County accepted Planned Unit Development (PUD) applications. At a meeting on December 19, 2024, Mr. Carney learned that a proposed Public Improvement District (PID) would only be servicing Nedrah Acres, and that road maintenance in Country Club Estates would be discontinued. Mr. Carney requested that the County provide clear communication to the residents of Country Club Estates regarding what types of road maintenance will or will not be provided going forward.

The Board thanked Mr. Carney for bringing this matter to its attention. The Board offered to follow up with various County departments to ensure that Mr. Carney and his neighbors receive the requested information.

Chair Kefalas closed public comment.

2. **BOARD REORGANIZATION FOR 2025:**

APPOINTMENT OF CHAIR

M O T I O N

Commissioner Shadduck-McNally moved to appoint Commissioner Stephens as the Chair for 2025 and authorize her to buy and sell real estate upon approval of the Board.

Motion carried 3-0.

APPOINTMENT OF CHAIR PRO-TEM

Commissioner Kefalas moved to appoint Commissioner Shadduck-McNally as Chair Pro-Tem for 2025 and authorize her to buy and sell real estate in the absence of the Chair upon approval of the Board.

Motion carried 3-0.

RESPONSIBILITY FOR RECEIVING PROBLEM SOLVING REQUEST: Larimer County Resources Policy and Procedure 331.8 affords employees the right to engage in a Problem Solving Process to address dissatisfaction with certain work-related matters over which the employee's Appointing Authority has control, such as corrective actions and work assignments. The County Manager and County Attorney report directly to the Board of County Commissioners. In order for the employees who directly report to the County Manager and County Attorney to have an opportunity to effectively utilize the Problem Solving Process, the Board Chair is appointed as the person responsible for receiving and reviewing any formal Problem Solving Requests filed by these direct reports.

M O T I O N

Commissioner Shadduck-McNally moved to appoint the Board Chair, Commissioner Stephens, as the person responsible for receiving and reviewing any formal problem-solving request filled by the direct reports to the County Manager or County Attorney.

Motion carried 3-0.

Chair Stephens presided for the remainder of the meeting.

3. APPROVAL OF THE MINUTES FOR THE WEEK OF DECEMBER 16, 2024:

M O T I O N:

Commissioner Kefalas moved that the Board of County Commissioners approve the minutes for the week of December 16, 2024.

Motion carried 3-0.

4. REVIEW OF THE SCHEDULE FOR THE WEEK OF JANUARY 13, 2025: Ms. Martin reviewed the upcoming schedule with the Board. The Board made several additions to the upcoming schedule.

5. CONSENT AGENDA:

ABATEMENTS

1. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1673981 – Lorson LLC Nominee for Lorson North Development Corp (68.15) Caleb Development LLC (31.85) – Tax Year 2023
2. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0410284 – Colorado Crystal Corporation – Tax Year 2023
3. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1634893 – Rancee Investments LLC – Tax Year 2023
4. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1412582 – Steve B./Tracy D. Hilde – Tax Year 2023
5. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0406937 – Michael J. Arnold – Tax Year 2023
6. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1281496 – Jose V./Norma E. Rivas – Tax Year 2023
7. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1350650 – Lisa Landry Zimmerman – Tax Year 2023
8. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0157449 – Jessica L. Baradell – Tax Year 2022
9. PETITION FOR ABATEMENT OR REFUND OF TAXES: R1626806 – Mark R./Jennifer Leinweber – Tax Year 2022
10. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0105112 – South College Shops LLC – Tax Year 2023
11. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0736317 – James L Johnson LLC – Tax Year 2023
12. PETITION FOR ABATEMENT OR REFUND OF TAXES: R0726389 – Dorlies Rasmussen – Tax Year 2023
13. PETITION FOR ABATEMENT OR REFUND OF TAXES: P8287163 – Vistronix LLC – Tax Year 2023

AGREEMENTS

1. COLORADO DIVISION OF CRIMINAL JUSTICE – CERTIFICATE OF COMPLIANCE WITH REGULATIONS – VICTIM OF CRIME ACT (VOCA) GRANT
2. INTERGOVERNMENTAL AGREEMENT FOR HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) FUNDS, BINGHAM HILL RD (CR50E) SHOULDERS
3. GRANT AGREEMENT UNDER THE FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM – AMENDMENT 0001
4. 2ND AMENDMENT – HORSETOOTH RESERVOIR AQUATIC NUISANCE SPECIES (ANS) DECONTAMINATION STATION

APPOINTMENTS

1. RECOMMENDED REAPPOINTMENT TO THE BONNELL WEST PID – Thomas Book
2. RECOMMENDED REAPPOINTMENT TO THE CARTER LAKE HEIGHTS PID – Chris Gugelman
3. RECOMMENDED MIDTERM APPOINTMENT TO THE BOYD'S WEST PUBLIC IMPROVEMENT DISTRICT – Greg Nielsen
4. RECOMMENDED APPOINTMENTS TO THE FAIR BOARD – Melinda Deal and Logan Lenz
5. RECOMMENDED MIDTERM APPOINTMENT TO THE RODEO BOARD – John Lehr

LIQUOR LICENSES

1. FINDINGS AND ORDER – FUNKWERKS, LLC DBA FUNKWERKS – BREW PUB LICENSE – FORT COLLINS, COLORADO
2. LIQUOR LICENSE RENEWAL – BIG S ENTERPRISES INC DBA GATEWAY LIQUOR – RETAIL LIQUOR STORE LICENSE – LOVELAND, COLORADO
3. LIQUOR LICENSE RENEWAL – AMERICAN LEGION POST HOME ASSN DBA GEORGE BEACH POST NO 4 – CLUB LICENSE – LAPORTE, COLORADO

4. LIQUOR LICENSE RENEWAL – THE QUEEN’S CONCESSION LLC DBA HOLIDAY TWIN DRIVE-IN – HOTEL & RESTAURANT LICENSE – FORT COLLINS, COLORADO
5. LIQUOR LICENSE RENEWAL – ODELL GOLF LLC DBA MOUNTAIN VISTA GREENS – OPTIONAL PREMISE LICENSE – FORT COLLINS, COLORADO
6. SPECIAL EVENT LIQUOR PERMIT 6% – GREEN EVENTS POLAR BEAR PLUNGE – SPECIAL EVENT LIQUOR PERMIT 6% – FORT COLLINS, COLORADO
7. LIQUOR LICENSE RENEWAL – BROWNS TRADING POST INC DBA TRADING POST RESORT – FERMENTED MALT BEVERAGE ON/OFF PREMISES – BELLVUE, COLORADO

MISCELLANEOUS

1. LARIMER COUNTY Tanager PUBLIC IMPROVEMENT DISTRICT NO. 72 ADVISORY BOARD BYLAWS
2. LARIMER COUNTY FOX RIDGE PUBLIC IMPROVEMENT DISTRICT NO. 79 ADVISORY BOARD BYLAWS

POLICIES

1. BOARD OF COUNTY COMMISSIONERS DIVISION OF RESPONSIBILITIES

RESOLUTIONS

1. RESOLUTION DESIGNATING THE PUBLIC PLACE IN WHICH NOTICE IS POSTED OF MEETINGS OF THE BOARD OF COUNTY COMMISSIONERS
2. FINDINGS AND RESOLUTION APPROVING THE AMENDED PLAT OF HIGHLAND PLACE SUBDIVISION LOT 2, REPLAT LOT 1, REPLAT TRACT 36A
3. FINDINGS AND RESOLUTION APPROVING THE FISHER SUBDIVISION PRELIMINARY PLAT
4. AMENDED FINDINGS AND RESOLUTION APPROVING THE AMENDED PLAT OF RIVERSIDE FARM 2ND AND RIGHT OF WAY VACATION
5. FINDINGS AND RESOLUTION APPROVING THE WOLFE PROPERTIES LLC APPEAL

6. FINDINGS AND RESOLUTION APPROVING THE WINDCLIFF APPEAL

7. RESOLUTION ESTABLISHING JUDICIAL DISTRICT #8 DISTRICT ATTORNEY SALARY FOR 2025-2028

The Board commented on the Intergovernmental Agreement regarding Highway Safety Improvement Program (HSIP) Funds for Bingham Hill Road from the Consent Agenda. This project will help with bicycle and pedestrian safety. The Board asked if the shoulder widening would cover the entire length of the road from Bellvue to Overland Trail.

Clayton Jones, Engineering, clarified that the shoulder widening is only for one portion of the road where visibility is impaired over a large hill. More analysis will need to be completed to determine if other portions of the road shoulders can be widened in the future.

MOTION

Commissioner Shadduck-McNally moved that Board of County Commissioners approve the Consent Agenda for January 7, 2025.

Motion carried 3-0.

6. COMMISSIONERS' GUESTS: The Commissioners did not have any guests.

7. DISCUSSION ITEMS:

1. CELEBRATING/RECOGNIZING OUR 2024 RANGER BRENDAN UNITT COMMUNITY SERVICE AWARD RECIPIENT: ERIN ROSAR, APPLICATION SUPPORT LEAD, INFORMATION TECHNOLOGY: Gregg Turnbull, Innovation Insights Director and Guiding Principles Champion, presented this award. Mr. Turnbull explained that the Ranger Brendan Unitt Award honors the legacy of Larimer County Park Ranger Brendan Unitt, who lost his life in the line of duty in 2020. Award winners must demonstrate exceptional service and devotion to the Larimer County community with a focus on volunteerism. The 2025 recipient of the award is Erin Rosar, Application Support Lead for Information Technology.

Mr. Turnbull noted the hard work and commitment that Ms. Rosar displays for her customers and her team members at Larimer County. Ms. Rosar is also involved in local chapters of international Star Wars costuming organizations: The 501st Legion, The Rebel Legion, and Mandalorian Mercs. As a passionate member of these organizations, Ms. Rosar volunteers at Comic Conventions and community events to raise funds for charities, embodying the group's mission to channel a love for Star Wars into making a positive difference. In costume, Ms. Rosar and her fellow volunteers bring excitement and boost attendance at local nonprofit events, spread joy through visits at children's hospitals and educational events, and support organizations such as Make-A-Wish, Toys for Tots, and Rocky Mountain Honor Flight.

Ms. Rosar shared that she was honored and humbled in receiving this award. Ms. Rosar thanked the Board as well as the other members of the volunteer organizations that she works with.

The Board thanked Guiding Principles Champions Jill Maasch and Gregg Turnbull for their hard work in reviewing potential recipients of this award. The Board congratulated Ms. Rosar for receiving this award and expressed their gratitude for her hard work in the community, for honoring the Guiding Principles, and for carrying on the legacy of Ranger Brendan Unitt. The Board also thanked Ms. Rosar for her exceptional work in the Information Technology Department.

Manager Volker emphasized that Ms. Rosar is receiving this award because she does this work for the community, not for the recognition. Ms. Rosar makes her own costumes that must meet high quality standards, and she brings that same high quality to her work for the County.

The Board took a brief recess.

The Board reconvened.

8. **COUNTY MANAGER UPDATE:** County Manager Volker briefly detailed the events of the previous week.

9. **COMMISSIONER ACTIVITY REPORTS:** The Board detailed their attendance at events during the previous weeks.

10. **LEGAL MATERS:** None requested.

With there being no further business, the Board adjourned at 10:00 a.m.



Kristin Stephens
KRISTIN STEPHENS, CHAIR
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK AND RECORDER

ATTEST:

Lindsey Jones
Lindsey Jones, Deputy Clerk