



Date: Tuesday, October 21, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of October 13, 2025

Upcoming Schedule Review

1. Schedule review for the week of October 27, 2025

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. Behavioral Health Services would like to take this opportunity to formally recognize Colorado State University Psychological Services Center as the recipient of the 2025 Gary A. Darling Award issued by the Impact Fund Grant Program.

Submitted by: Amy Martonis, Behavioral Health Services

DESCRIPTION: As approved at the August 19, 2025, Administrative Matters meeting, the Colorado State University Psychological Services Center was selected as the recipient of the 2025 Gary A. Darling Award and accompanying grant funding. Behavioral Health Services would like to take an opportunity to publicly and formally

recognize Colorado State University Psychological Services Center as the distinguished recipient of the Gary A. Darling award, acknowledge the innovative work they are doing at the intersection of criminal justice and behavioral health, and present them with a plaque.

2. The week of October 19th – 25th is Case Manager Appreciation Week

Submitted by: Vanessa Fewell, Division Manager, Human Services' Benefits and Community Support Division

Case managers in Larimer County play a vital role offering personalized support to help individuals and families overcome barriers such as unemployment, aging-related needs, or justice system involvement. Through tailored planning and ongoing support, these professionals work to break cycles of poverty and recidivism, promoting long-term stability, independence, and a stronger community.

3. Approval of the Board of Equalization referee recommendations.

Submitted by: Elizabeth Carter & Deirdre O'Niell, Recording Department, Clerk & Recorder's Office

DESCRIPTION: To review the referees' recommendations to the Board of County Commissioners convened as the Board of Equalization for the hearings held from October 8, 2025, through October 16, 2025.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.