



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, MARCH 4, 2024

LIQUOR LICENSE HEARING

The Board of County Commissioners met at 3:00 p.m. with Frank Haug, Senior Assistant County Attorney. Chair Kefalas presided. Commissioner Shadduck-McNally and Commissioner Stephens were present. Also present were Deirdre O'Neill, Alison Coffey, and Dianne Cheney, Clerk and Recorder's Office, and Elizabeth Carter, Deputy Clerk.

Chair Kefalas opened the hearing for the issuance of a Retail Fermented Malt Beverage and Wine Off Premise license for Riverside Colorado LLC dba Poudre Park Market. Danielle Grant, one of the applicants, and Mary Jeannine Little, the general manager, were sworn in.

Mr. Haug reviewed the following exhibits with the Board: Exhibit A – publishing of the notice in the newspaper; Exhibit B – diagram of the premises; Exhibit C – photos of Notice of Public Hearing posting on the premises; and Exhibit D – petition of the surrounding neighborhood for the application of a Retail Fermented Malt Beverage Malt Beverage and Wine Off Premise License.

Mr. Haug asked a series of questions of the applicant. Mr. Haug asked the applicants for further information about the layout of the premises. Mr. Haug also asked the applicant about the posting of the public notice and the petition. Ms. Little reported to the Board that when canvassing the neighborhood, 34 signatures were obtained in favor of the license and none of those approached were in opposition to the license. She also noted that with 59 of the addresses on the petition, there was no one available. The area surrounding the location is seasonal and many of the homes are not occupied in the winter.

Mr. Michael Jensen, one of the applicants, joined the hearing by phone. Mr. Jensen was sworn in. Mr. Haug asked Mr. Jensen to expand on a liquor license violation from a previous business in which he was a partner. Mr. Jensen explained that the violation was for selling alcohol to an underage person. The business adhered to a three-day closure and quickly paid restitution. Additionally, after the incident, Mr. Jensen and his partner ensured that employees selling alcohol received Training for Intervention Procedures (TIPS). Mr. Haug also asked Mr. Jensen about a previous alcohol-related violation. Mr. Jensen relayed that he made restitution for the offense. He has not had any further offenses since that time.

Mr. Haug noted for the record that there was nobody present to speak against this license.

The Board had questions for the applicant and for Mr. Haug. The Board requested further clarification regarding the layout of the premises and the living quarters. Additionally, the Board asked about the entrance to the store as well as the cashier's view of the area where the alcohol will be displayed. The Board also asked Mr. Haug if a previous violation of the liquor rules and code would impede the application. Lastly, the Board asked for clarity on the structure of the establishment.

MOTION

Commissioner Stephens moved that the Board of County Commissioners approve the Retail Fermented Malt Beverage and Wine Liquor License for Riverside Colorado LLC dba Poudre Park Market located at 9940 Highway 14 Bellevue, Co 80512.

Motion carried 3-0.

With there being no further business, the Board recessed at 3:35 p.m.

TUESDAY, MARCH 5, 2024

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with Lorenda Volker, County Manager. Chair Kefalas presided. Commissioner Shadduck-McNally and Commissioner Stephens were present. Also present were Sarah Martin and Thomas Clayton, Commissioner's Office, and Elizabeth Carter, Deputy Clerk.

Chair Kefalas opened the meeting with the Pledge of Allegiance.

1. **PUBLIC COMMENT:** No one from the public addressed the Board. Chair Kefalas closed public comment.
2. **APPROVAL OF THE MINUTES FOR THE WEEK OF FEBRUARY 26, 2024:**

MOTION

Commissioner Stephens moved that the Board of County Commissioners approve the minutes for the week of February 26, 2024.

Motion passes 3 - 0.

3. **REVIEW OF THE SCHEDULE FOR THE WEEK OF MARCH 11, 2024:** Ms. Martin reviewed the upcoming schedule with the Board.
4. **CONSENT AGENDA:**

ABATEMENTS:

1. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0359815 - UPHOLD THE ASSESSOR'S VALUE OF \$320,800/\$458,600 FOR TAX YEAR(S) 2022/2023
2. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1626920 - UPHOLD THE ASSESSOR'S VALUE OF \$731,900 FOR TAX YEAR(S) 2023
3. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1619331 - UPHOLD THE ASSESSOR'S VALUE OF \$2,165,500 FOR TAX YEAR(S) 2023
4. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0588156 - UPHOLD THE ASSESSOR'S VALUE OF \$720,300 FOR TAX YEAR(S) 2023
5. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1654113 - UPHOLD THE ASSESSOR'S VALUE OF \$739,300 FOR TAX YEAR(S) 2023
6. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1656552 - UPHOLD THE ASSESSOR'S VALUE OF \$754,700 FOR TAX YEAR(S) 2023
7. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0771589 - UPHOLD THE ASSESSOR'S VALUE OF \$246,300/ FOR TAX YEAR(S) 2022
8. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1643322 - UPHOLD THE ASSESSOR'S VALUE OF \$499,500/ FOR TAX YEAR(S) 2023
9. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1528807 - UPHOLD THE ASSESSOR'S VALUE OF \$514,000/ FOR TAX YEAR(S) 2023
10. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1580412 - UPHOLD THE ASSESSOR'S VALUE OF \$307,700/ FOR TAX YEAR(S) 2023
11. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0124125 - UPHOLD THE ASSESSOR'S VALUE OF \$572,600 FOR TAX YEAR(S) 2023

12. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1646051 - UPHOLD THE ASSESSOR'S VALUE OF \$499,700/ FOR TAX YEAR(S) 2023
13. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1628101 - UPHOLD THE ASSESSOR'S VALUE OF \$539,900/ FOR TAX YEAR(S) 2023
14. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1628101 - UPHOLD THE ASSESSOR'S VALUE OF \$539,900/ FOR TAX YEAR(S) 2023
15. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1155199 - UPHOLD THE ASSESSOR'S VALUE OF \$596,500 FOR TAX YEAR(S) 2023
16. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1604250 - UPHOLD THE ASSESSOR'S VALUE OF \$759,700/ FOR TAX YEAR(S) 2023
17. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0011720 - ADJUST THE TAX RATE FROM VACANT LAND TO RESIDENTIAL FOR TAX YEAR(S) 2021/2022
18. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R0284645 - ADJUST THE ASSESSOR'S VALUE OF \$80,000/ TO \$50,000/ FOR TAX YEAR(S) 2023
19. PETITION FOR ABATEMENT OR REFUND OF TAXES FOR ACCOUNT # R1262858 - ADJUST THE ASSESSOR'S VALUE OF \$511,700/ TO \$485,000/ FOR TAX YEAR(S) 2023

AGREEMENTS:

1. PROFESSIONAL SERVICES AGREEMENT (P23-28, SAFETY ACTION PLAN)
2. PROFESSIONAL SERVICES AGREEMENT (P23-21, AUDIO VISUAL INSTALLATION AND MAINTENANCE SERVICES)
3. SERVICES AGREEMENT (VENDING MACHINE SERVICES – S.O.)
4. PROFESSIONAL SERVICES AGREEMENT (P23-27, INMATE EXTRADITION & TRANSPORTATION SERVICES)

LIQUOR LICENSE:

1. LIQUOR LICENSE RENEWAL-INNRICH CORPORATION DBA INN OF GLEN HAVEN
2. LIQUOR LICENSE RENEWAL-MINI MART INC DBA LOAF 'N JUG 750821
3. LIQUOR LICENSE RENEWAL-MINI MART INC DBA LOAF 'N JUG 750824
4. LIQUOR LICENSE RENEWAL-MINI MART INC DBA LOAF 'N JUG 750817
5. LIQUOR LICENSE MOTION TO VACATE SHOW CAUSE HEARING-HORSETOOTH CANYON GRILL LLC DBA HORSETOOTH CANYON GRILL

MISCELLANEOUS:

1. STONEBRIDGE MCWHINNEY LLC STIPULATION AS TO TAX YEAR 2023 VALUE
2. KAUFFMAN SHANE TATE STIPULATION AS TO TAX YEAR 2023 VALUE
3. KAUFFMAN TROY ALEN SHERRY BETH STIPULATION AS TO TAX YEAR 2023 VALUE
4. SPRUCE LAKE RV ESSENTIAL GROUP LLC STIPULATION AS TO TAX YEAR 2023 VALUE
5. ENDORSING THE COLORADO FISCAL INSTITUTE'S SUPPORT OF HB24-1134: ADJUSTMENT OF TAX EXPENDITURES TO REDUCE BURDEN

LETTERS OF SUPPORT:

1. BROADBAND DEPLOYMENT BOARD GRANT LETTER OF SUPPORT

RESOLUTIONS:

1. RESOLUTION ADOPTING AMENDMENTS TO THE LARIMER COUNTY LAND USE CODE (NOVEMBER 6, 2023)

M O T I O N

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Consent Agenda for March 5, 2024.

Motion Carried 3 – 0

5. COMMISSIONERS' GUESTS: Commissioner Shadduck-McNally introduced Deputy Cheryl Jacobs from the Larimer County Sheriff's Office. Deputy Jacobs was recognized by USA Today as one of their 2024 Women of the Year honorees.

Sergeant Robert Cook addressed the Board. He thanked the Board for the recognition of Deputy Jacobs. Sergeant Cook highlighted Deputy Jacobs' profound understanding of mental health issues in the community and her deep level of compassion. Sergeant Cook noted that the Larimer County Sheriff's Office has benefited from Deputy Jacobs' service for the last 14 years. In that time, she served almost exclusively in the mental health co-responder unit. The co-responder unit was created by the Sheriff's Office, at the urging of Deputy Jacobs. Deputy Jacobs also took on the task, with support from her superiors, of securing funding for the program.

Sergeant Cook explained that the co-responder unit allows the Sheriff's Office to respond to emergencies involving a person in a mental health crisis with both a Sheriff's Deputy and a clinician. This type of response can often deescalate situations and provide a person in crisis with the supportive services that might be needed. Lastly, Sergeant Cook relayed to the Board that Deputy Jacobs truly has a "servant's heart".

Deputy Jacobs thanked the Board for the recognition and more importantly for their support of the Sheriff's Office and the Mental Health Co-Responder Unit.

The Board thanked Deputy Jacobs for her service to the county and especially those in moments of crisis. Additionally, the Board recognized additional staff from the Sheriff's Office including Captain Bobby Moll and Lieutenant Jeff Vanhook.

Manager Volker expressed her appreciation to Deputy Cook for not accepting the status quo and for continually pursuing avenues to expand services to the community, especially for those in crisis.

The Board took a brief recess. The Board reconvened.

6. DISCUSSION ITEMS:

1. PROCLAMATION RECOGNIZING MARCH 2024 AS WOMEN'S HISTORY MONTH- Lorenda Volker, County Manager. Manager Volker introduced the proclamation and noted that the Board designates each year a series of proclamations that are important to the Board. The proclamation honoring women and Women's History Month is one of these proclamations.

Commissioner Stephens read the proclamation.

This proclamation celebrates the contributions women have made to the United States and recognizes the achievements women have made over the course of American history in a variety of fields. Recognition of Women's History Month began in 1976 in Santa Rosa, California. In 1980, President Carter proclaimed the week of March 8th to be National Women's History Week. In 1987, Congress designated March as "Women's History Month".

The Board recognized women in the audience who are making a difference in the community. Margarita Holland, Kat McManus, Kimberly Carracedo, and Beth Heckel addressed the Board and

shared their story of the women who inspired them into action in their homes, communities, and beyond.

The Board noted that representatives from the League of Women's Voters and the National Organization of Women were in the audience. The Board expressed its appreciation to women throughout the county who serve in a variety of roles. The Board also acknowledged the importance of celebrating and honoring the contributions of women to society. The Board expressed its support for the proclamation celebrating the historic contribution women of every race, class, socioeconomic, and ethnic background have made to our country.

County Manager Volker expressed her support for the proclamation and her gratitude that younger generations of women have many powerful examples of strong women in our community.

MOTION

Commissioner Stephens moved that the Board of County Commissioners approve the proclamation declaring March 2024 as Women's History Month.

Motion Carried 3 – 0

The Board took a brief recess. The Board reconvened.

8. **COUNTY MANAGER UPDATE:** Manager Volker provided a brief overview of her activities this past week and her schedule for next week.

9. **COMMISSIONER ACTIVITY REPORTS:** The Board briefly detailed their attendance at events during the previous week.

10. **LEGAL MATTERS:** None Requested.

With there being no further business, the Board adjourned at 10:30 a.m.


JOHN KEFALAS
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK AND RECORDER

ATTEST:


Elizabeth Carter, Deputy Clerk



