



Date: Tuesday, May 06, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of April 21, 2025

Upcoming Schedule Review

1. Schedule review for the week of May 12, 2025

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Proclamation recognizing May 2025 as Asian Pacific Islander Desi Heritage Month**

Submitted by: Laurie Kadrach, Assistant County Manager

DESCRIPTION: Larimer County welcomes community members to participate in the scheduled of activities to acknowledge and celebrate the contributions of Asian Pacific Islanders Desi Americans to our lives throughout our county, state, and nation.

2. Proclamation - May as Mental Health Awareness Month

Submitted By: Amy Martonis, Behavioral Health Services Director

DESCRIPTION: Behavioral Health Services comes before the BCC to ask for a Proclamation to designate May 2025 as Mental Health Awareness Month. This has been an annual request since 2018 and part of a national movement since 1949.

3. Proclaim May as Older Americans Month, to recognize older adults and the people who support them as essential contributors to the strength of our community.

Submitted by: Erin Alt, Program Manager and Katie Stieber, Deputy Division Manager, Department of Human Services, Aging and Adult Services Division

DESCRIPTION: Each year May is proclaimed as Older Americans Month.

4. Intergovernmental agreement with city partners to co-create the state mandated, County-wide Housing Needs Assessment.

Submitted by: Alea Rodriguez

DESCRIPTION: Request approval of an Intergovernmental Agreement with the City of Fort Collins and Loveland. Senate Bill 24-174 requires local governments to complete a Housing Needs Assessment (HNA) by December 31, 2026 and update it every 6 years. Senate Bill 24-174 also encourages and allows local governments to partner in creating Regional Housing Needs Assessments, rather than conducting single-jurisdiction assessments. This allows for a better reflection of housing demands, shared strategies, standardization of data collections, and fosters cross-jurisdictional collaboration.

Larimer County received a grant from the Colorado Department of Local Affairs entitled Strong Communities. A portion of the grant, \$100,000, was awarded to conduct a housing Needs Assessment. To attract qualified vendors, encourage cross-jurisdictional collaboration and receive a quality report, the Cities of Fort Collins and Loveland are partnering with Larimer County to hire a vendor who will produce a County-wide Housing Needs Assessment. Fort Collins and Loveland are each contributing time and \$20,000 toward the project.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.