



Date: Tuesday, July 23, 2024
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of July 15, 2024

Upcoming Schedule Review

1. Schedule review for the week of July 29, 2024

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Corra Fetzer, Larimer County Fair and PRCA Rodeo Queen

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. Approval of the Board of Equalization referee recommendations

Submitted By: Elizabeth Carter and Deirdre O'Neill, Clerk and Recorder's Office Recording Department.

DESCRIPTION: The referee's recommendations to the Board of Commissioners convened as the Board of Equalization need to be reviewed and approved for the hearings held from July 15, 2024, through July 17, 2024.

2. To provide community members, the public, and the Board of County Commissioners with an update regarding the 2024 June Primary Election.

Submitted by: Tina Harris, Larimer County Clerk & Recorder

DESCRIPTION: To provide community members, the public, and the Board of County Commissioners with an update regarding the 2024 June Primary Election.

3. Review of Auditor's results and acceptance of 2023 Annual Comprehensive Financial Report

Submitted by: Carol Block, Finance Director and Lorrie Lopez, Controller

DESCRIPTION: Under the leadership of Lorrie Lopez, Controller, and Sayaros Mohamed, Accounting Manager, the County Finance staff have finished preparing the 2023 Annual Comprehensive Financial Report (ACFR). As mandated by State statutes, the financial statements within the ACFR underwent an audit conducted by an independent public accounting firm. RubinBrown, the public accounting firm, issued an unmodified ("clean") audit opinion. Matt Marino and Max Haberkorn from RubinBrown will attend the meeting to present the audit results to the Board and address any questions. The Board serves as the County's audit review committee.

4. Settlement Agreement

Submitted By: Frank Haug, County Attorneys

DESCRIPTION: An agreement between Larimer County and Prospect Energy regarding the violations and enforcement through the Energy and Carbon Management Commission. The agreement is intended to outline the shutting in of all of Prospect's wells and safe closure of their operations in Larimer County. The County will agree to advocate that Prospect spend its money on safe and quick closure of its wells as opposed to on financial penalties.

TERM: N/A

NAMED PARTIES: Larimer County and Prospect Energy, LLC

TOTAL DOLLAR AMOUNT: N/A

5. Provide an update to the BoCC on the current fire danger conditions in Larimer County.

Submitted by: Justin Whitesell, Sheriff's Office

DESCRIPTION: Present and discuss the current fire danger indices.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days'

notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.