



**Date:** Tuesday, August 05, 2025  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## ADMINISTRATIVE MATTERS AGENDA

### Pledge of Allegiance

### Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

**PLEASE NOTE:** We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org). **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org) or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

### Approval of Minutes

1. Draft minutes for the week of July 28, 2025

### Upcoming Schedule Review

1. Schedule review for the week of August 11, 2025

### Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

### Comments from Commissioners' Guests

### Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

#### 1. Proclamation: Larimer County Farmers Market Week

Submitted by: Maggie Switzer, Extension

DESCRIPTION: Proclamation announcement for the Larimer County Farmers Market Week in order to create awareness for the commissioners and community members of Larimer County

## **2. 2025 Starburst Award to the Larimer County Department of Natural Resources, presented by the Colorado Lottery**

Submitted by: Jenn Almstead, Larimer County Department of Natural Resources

DESCRIPTION: The Colorado Lottery's Proceeds Manager, Adrian Varney, will be presenting the 2025 Starburst Award to Larimer County Department of Natural Resources and its Partners for the Canyon Edge Open Space acquisition.

## **County Manager Update**

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

## **Commissioner Activity Reports**

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

## **Executive Session**

### **No decision expected**

Executive Session pursuant to Colorado Revised Statute: 24-6-402(4)(a): Purchase acquisition, lease, transfer, or sale of any real or personal property.

Submitted by: Natural Resources Director Daylan Figgs, Land Conservation, Planning & Resource Division Manager Meegan Flenniken and Senior Land Agent Justin Core

## **Legal Matters**

### **None requested**

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.