



Date: Tuesday, September 16, 2025
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of September 8, 2025

Upcoming Schedule Review

1. Schedule review for the week of September 22, 2025

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Proclamation declaring September 15 – October 15, 2025 as Hispanic Heritage/Latiné Month in Larimer County**

Submitted by: Laurie Kadrich, Assistant County Manager

DESCRIPTION: Proclaim September 15 – October 15, 2025 as Hispanic Heritage/Latiné Month to recognize and honor the contributions and achievements of the Hispanic/Latiné community.

2. Proclamation declaring September 17-23, 2025 as Constitution Week

Submitted by: Laurie Kadrich, Assistant County Manager on behalf of the Overland Trail Chapter National Society Daughters of the American Revolution

DESCRIPTION: To proclaim September 17-23 as Constitution Week and ask community members to affirm the ideals of the Constitution of the United States of America by protecting the freedoms guaranteed through this foundational document.

3. Approval of the purchase of the Dent Ranch Conservation Easement, as recommended by the Open Lands Advisory Board at its August 28, 2025 meeting.

Submitted by: Justin Core (Engineering), Meegan Flenniken (Natural Resources), Daylan Figgs (Natural Resources)

DESCRIPTION: This project includes Larimer County's acquisition of a 40-acre conservation easement on the Dent Ranch property in the Livermore Priority Area. This project will confer a variety of public benefits by protecting scenic, buffer, agricultural, and wildlife habitat values.

Initial Review of the project occurred in July and August 2025, by the Open Lands Advisory Board and the Board of County Commissioners, and on August 28, 2025, the Open Lands Advisory Board gave a Final Review and recommended the Resolution to the Board of County Commissioners for final review and approval. The Resolution Approves the Acquisition and authorizes Justin Core as Land Agent to sign closing documents on behalf of the Board.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

No decision expected

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice about the County's membership in the Livermore Community Water Association and the related County owned parcels of land.

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice and Colorado Revised Statute 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding Hutchins vs. Larimer County, federal district court case number 23-cv-010819.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.