



MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, SEPTEMBER 15, 2025

LAND USE HEARING

There was no Land Use Hearing for the week of September 15, 2025.

TUESDAY, SEPTEMBER 16, 2025

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Stephens presided. Commissioner Shaddock-McNally and Commissioner Kefalas were present. Also present were Sarah Martin and Tom Clayton, Commissioners' Office, and Dianne Cheney, Deputy Clerk.

Chair Stephens opened the meeting with the Pledge of Allegiance.

1. PUBLIC COMMENT: Margaret Long addressed the Board about the Office on Aging's Answers on Aging information not being available as a printed booklet. Ms. Long shared that it is difficult for seniors to use, especially when they are trying to use their smart phones as they do not have other equipment to access the internet. Ms. Long believes that making information available only online creates accessibility challenges for users. This is especially true for people with disabilities, such as those with low vision or difficulty using their hands, who find it hard to navigate, particularly on smaller screens.

Cindy Buckardt, President of the Larimer County 4-H Foundation, addressed the Board. Ms. Buckardt shared her pride in being part of the 4-H program. She shared that in 2026 the foundation will be celebrating its 67th Annual Carnival. This carnival helps every 4-H club in Larimer County with fundraising to support activities within their clubs. Ms. Buckardt spoke about her disappointment that the Larimer County 4-H Foundation is unable to use The Ranch facilities for their events.

The Board thanked Ms. Long for her comments and her public service. The Board shared that the County is looking for other ways that the Office on Aging Department can aid in facilitating assistance for seniors with navigating the online Answers on Aging information. The Board stated that continuing to print the Answers on Aging booklet was becoming cost prohibitive and it was a hard decision to make to move the information to only being available online. The savings from not publishing the booklet in print will keep funds available for other programs and services for seniors. The Board shared that the updated resource guide will be available at the end of September.

The Board thanked Ms. Buckardt for her comments.

2. APPROVAL OF THE MINUTES FOR THE WEEK OF SEPTEMBER 8, 2025:

M O T I O N:

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the minutes for the week of September 8, 2025.

Motion carried 3-0.

3. REVIEW OF THE SCHEDULE FOR THE WEEK OF SEPTEMBER 22, 2025: Ms. Martin reviewed the upcoming schedule with the Board. The Board made several additions to the upcoming schedule.

4. CONSENT AGENDA:

AGREEMENTS

- 1. PURDUE/SACKLER OPIOD LITIGATION SETTLEMENT**
- 2. SECONDARY MANUFACTURER (ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN & ZYDUS) OPIOD LITIGATION SETTLEMENT**
- 3. FY25 BUREAU OF RECLAMATION TITLE 28 GRANT AGREEMENT – HORSETOOTH RESERVOIR DAY USE IMPROVEMENTS**
- 4. ROAD PROJECT AGREEMENT BETWEEN LARIMER COUNTY AND THE USDA, FOREST SERVICE, ARAPAHO AND ROOSEVELT NATIONAL FORESTS AND PAWNEE NATIONAL GRASSLAND**
- 5. STATE OF COLORADO INTERGOVERNMENTAL AGREEMENT MODIFICATION INTERGOVERNMENT AGREEMENT AMENDMENT #5**

LIQUOR LICENSES

- 1. LIQUOR LICENSE RENEWAL – THE WINDJAMMER LLC DBA WINDJAMMER ROADHOUSE – TAVERN – LOVELAND, COLORADO**
- 2. LIQUOR LICENSE SPECIAL EVENT LIQUOR PERMIT 6% – FORT COLLINS RUNNING CLUB: BLUE SKY MARATHON – FORT COLLINS, COLORADO**
- 3. LIQUOR LICENSE TRANSFER OF OWNERSHIP – LEHI RANCH AT THE FORKS LLC DBA THE FORKS – FERMENTED MALT BEVERAGE AND WINE – LIVERMORE, COLORADO**

4. **LIQUOR LICENSE TRANSFER OF OWNERSHIP – LEHI RANCH AT THE FORKS LLC DBA THE FORKS – TAVERN – LIVERMORE, COLORADO**

RESOLUTIONS

1. **FINDING AND RESOLUTION DENYING THE KAVAN ADMINISTRATIVE SPECIAL REVIEW SHORT-TERM RENTAL AND APPEAL**
2. **FINDING AND RESOLUTION APPROVING THE SMITH APPEAL**
3. **AMENDED FINDINGS AND RESOLUTION APPROVING THE HANSEN CONSRVATION DEVELOPMENT PRELIMINARY PLAT AND APPEAL**
4. **RESOLUTION TO REAPPOINT ASHLEY MORRISS, MELISSA DIVIDO AND CHRIS HEFTY TO THE COMMUNITY CORRECTIONS ADVISORY BOARD**

MOTION

Commissioner Kefalas moved that the Board of County Commissioners approve the Consent Agenda for September 16, 2025.

Motion carried 3-0.

5. COMMISSIONERS' GUESTS: The Commissioners did not have any guests.

6. DISCUSSION ITEMS:

1. **PROCLAMATION DECLARING SEPTEMBER 15 – OCTOBER 15, 2025, AS HISPANIC HERITAGE/LATINÉ MONTH IN LARIMER COUNTY:** Chair Stephens shared that proclaiming September 15 – October 15, 2025, as Hispanic Heritage/Latiné Month recognizes and honors the contributions and achievements of the Hispanic/Latiné community.

Commissioner Shadduck-McNally read the Proclamation declaring September 15 – October 15, 2025, as Hispanic Heritage/Latiné Month in Larimer County.

The Board mentioned some of the local events that are happening this month to recognize the Hispanic/Latiné community. The Board reminded the County that citizens need to recognize and remember the history of this society and embrace the Hispanic/Latiné community with open arms.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Proclamation declaring September 15 – October 15, 2025, as Hispanic Heritage/Latiné Month in Larimer County.

Motion carried 3-0.

2. PROCLAMATION DECLARING SEPTEMBER 17-23, 2025, AS CONSTITUTION WEEK: Rae Todd, Vice Regent of the Overland Trail chapter of the National Society of the Daughters of the American Revolution, addressed the Board. Ms. Todd shared that the pillars of this organization are history, education and patriotism. Nationwide, the chapters of this society are preparing for the historic anniversaries of “America 250” as well as “Colorado 150” that will take place in 2026. Ms. Todd thanked the Board for their support and looks forward to seeing them at various celebratory events in 2026.

The Board thanked Ms. Todd for the work that is being done in the community, especially in the mountain schools of the County, recognizing students and teachers for the work that they do to instill pride and patriotism in the history of America and Colorado. The Board commented on the work that the Overland Chapter of the Daughters of the American Revolution does in their research to determine the declaration of historical markers within the County. The Board reminded the public that publicly elected officers take an oath to uphold the Constitution, and they thanked Ms. Todd for bringing copies of the Constitution to share with the Board.

Commissioner Kefalas read the Proclamation declaring September 17-23, 2025, as Constitution Week.

M O T I O N

Commissioner Kefalas moved that the Board of County Commissioners approve the Proclamation declaring September 17-23, 2025, as Constitution Week.

Motion carried 3-0.

The Board took a brief recess.

The Board reconvened.

3. APPROVAL OF THE PURCHASE OF THE DENT RANCH CONSERVATION EASEMENT, AS RECOMMENDED BY THE OPEN LANDS ADVISORY BOARD AT ITS AUGUST 28, 2025, MEETING: Justin Core, Engineering; and Meegan Flenniken with the Department of Natural Resources addressed the Board. Ms. Flenniken shared that this project is the last piece of a larger project the County has been working on in the Livermore area off of County Road 74E. This 40-acre parcel was phased separately as part of the larger D Dart Ranch conservation project.

Mr. Core shared that this project would provide an additional conservation easement in the Livermore Valley. Conservation easements in this area are held not only by Larimer County but also other land trusts including the Nature Conservancy, Colorado Open Lands, and Colorado Cattleman’s Agricultural Land Trust in addition to Federal and State public lands. Conservation Easements are agreements that Larimer County has with landowners to permanently protect various conservation

values. These conservation values confer various public benefits including the protection of natural communities and wildlife habitat, and protection of a scenic viewshed and buffer within the Livermore Valley. In addition, this conservation easement will protect the agricultural values of the working land.

The Board asked if staff could expand on why the County was looking at such a large conservation easement.

Mr. Core shared that as part of the larger D Dart Ranch conservation project, staff discovered that there was different ownership for portions of the property, and this particular 40 acres was owned by a different family member. Conservation easements seek to limit development rights and protect conservation values. Larger parcels usually cannot be subdivided without going through a planning process and larger conservation easements will prohibit further division of property for residential development and other improvements protecting the conservation values.

The Board thanked the families in this area for working with the County to protect the Livermore Valley with these conservation easements. There is a dedication with the landowners to share the values of the love of the land. The Board thanked staff for the work they have done with various landowners to protect the viewsheds in the Livermore Valley.

MOTION

Commissioner Shadduck-McNally moved that the Board of County Commissioners approve the Resolution approving the acquisition of Dent Ranch Conservation Easement, Statement of Authority, and Deed of Conservation Easement.

Motion carried 3-0.

7. COUNTY MANAGER UPDATE: County Manager Volker briefly detailed the events of the previous week.

8. COMMISSIONER ACTIVITY REPORTS: The Board detailed their attendance at events during the previous week.

9. LEGAL MATTERS: No decision expected.

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice about the County's membership in the Livermore Community Water Association and the related County owned parcels of land.

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice and Colorado Revised Statute 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding Hutchins vs. Larimer County, federal district court number 23-CV-010819.

MOTION

Commissioner Kefalas moved that the Board of County Commissioners enter into Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice about the County's membership in the Livermore Community Water Association and the related County owned parcels of land.

Commissioner Kefalas further moved that the Board of County Commissioners enter into Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice and Colorado Revised Statute 24-6-402(4)(e): Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding Hutchins vs. Larimer County, federal district court number 23-CV-010819.

Motion carried 3-0.

The Board entered Executive Session.

With there being no further business, the meeting was adjourned at 10:30 am.

Kristin Stephens

KRISTIN STEPHENS, CHAIR
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK & RECORDER

ATTEST:

Dianne Cheney
Dianne Cheney, Deputy Clerk

