



**Date:** Tuesday, January 28, 2025  
**Time:** 9:00 AM  
**Location:** Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

## ADMINISTRATIVE MATTERS AGENDA

### Pledge of Allegiance

### Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

**PLEASE NOTE:** We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org). **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org) or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

### Approval of Minutes

1. Draft minutes for the week of January 20, 2025

### Upcoming Schedule Review

1. Schedule review for the week of February 3, 2025.

### Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

### Comments from Commissioners' Guests

### Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

#### 1. Proclamation Commemorating Black History Month February 2025

Submitted by: Laurie Kadrich, Assistant County Manager

DESCRIPTION: The Larimer County Board of County Commissioners encourages the celebration of Black History Month through programs, ceremonies and activities in the community to learn from the past and understand the

experiences that have shaped Larimer County and invites all to visit the Association for the Study of African American Life and History at <https://asalh.org/> to learn more.

## **2. Veteran's Service Office: Service Overview and Reappointment of Lee Cooper**

Submitted by: Marcy Kasner, Economic and Workforce Development

DESCRIPTION: Overview of Veteran's Service Office Scope of Work and request for reappointment of Veterans Service Officer Lee Cooper

## **3. Approval of the purchase of the Lone Pine Livestock Conservation Easement, as recommended by the Open Lands Advisory Board at its January 23, 2025 meeting.**

Submitted by: Justin Core (Engineering), Meegan Flenniken (Natural Resources), Daylan Figgs (Natural Resources)

DESCRIPTION: This project includes Larimer County's acquisition of a 2,416-acre conservation easement on the Lone Pine Livestock property in the Livermore Priority Area. This project will confer a variety of public benefits by protecting scenic, buffer, agricultural, and wildlife habitat values.

The project will receive funding support from Great Outdoors Colorado (GOCO), The Nature Conservancy, Gates Family Foundation and a private donor. An Intergovernmental Agreement will formalize additional partnership funding support from the City of Fort Collins.

Initial Review of the project occurred in July 2024, by the Open Lands Advisory Board and the Board of County Commissioners, and on January 23, 2025, the Open Lands Advisory Board gave a Final Review and recommended the Resolution to the Board of County Commissioners for final review and approval. The Resolution Approves the Acquisition and authorizes Justin Core as Land Agent to sign closing documents on behalf of the Board.

## **County Manager Update**

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

## **Commissioner Activity Reports**

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

## **Legal Matters**

### **No decision expected**

Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b): Conferences with an attorney for the purpose of receiving legal advice about analysis of legal positions regarding Child Care Assistance Program.

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at [bcc-admin@larimer.org](mailto:bcc-admin@larimer.org), or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.